Present: Reeve Mark Ritter and councillors Wilfred Retzer – Division 1, David Ritter – Division 2, Doug Slough – Division 3, Alvin Schmidt – Division 4, Scott Hegglin – Division 6, Loretta Young, administrator and Courtney Wiers, intern.

Absent: Councillor Brett Tallentire – Division 5.

Call to Order
A quorum being present, Reeve Mark Ritter called the meeting to order at 9:01 a.m.

Minutes
2016-1 Doug Slough – That the minutes of the regular meeting of council held on December 10th, 2015 be approved as read.
CARRIED

Minutes
2016-2 Scott Hegglin – That the minutes of the special meeting of council for the RM of Longlaketon No. 219 held on Friday, December 18th, 2015 be approved.
CARRIED

Financial Report
2016-3 Wilfred Retzer – That the administrator’s statement of cash receipts, payments and balances for the period ending December 31st, 2015 be accepted as presented.
CARRIED

Correspondence
2016-4 Scott Hegglin – That the following list of correspondence as contained on the agenda for this meeting has been dealt with and may now be responded to and/or suitably filed with the records of the municipality:

- SARM Re: Update, Canada-Sask. Job Grant, Trading Services Update, Fees, Membership Fees, Carmen Sterling, COOL, Winter Weights, Mowing Contracts & Blue Lights
- Bron Planning Re: 2016 Rates
- SaskTel Re: Rate Increase
- FCM Re: 2016 Membership
- Trevor Chepelsky & Richard Goddard Re: Resumes
- HBRA Re: 2016 Membership
- Carlton Trail College Re: New Classes
- M. of Highways & Infrastructure Re: Hwy. 322 & 220 Update
- WUQWA/TX Re: Weed Scouting
- Western Asphalt Products Re: Sealing & Hard Topping Roads
- iHunter App Re: Hunting App
CARRIED

Robin Kusch with Yancoal Canada Resources Co. Ltd. met with council at 9:44 a.m. to discuss the proposed Southey Yancoal Potash mine.

Neil Wagner, Thera Nordal, and Ernie Oblander with the Havelock Special Project Committee met with council at 10:55 a.m. to provide council with an update of their activities.

Board and Committee Reports
2016-5 Wilfred Retzer – That the following board and committee reports be accepted as presented:
- Regina District Association of Rural Municipalities
- Yancoal Southey Project Working Group
- Cupar & District Nursing Home
- Strasbourg Manor
- Wagner Gravel
- Saskatchewan Municipal Board
CARRIED
Employees Code of Conduct
2016-6 Scott Hegglin – That we adopt the attached municipal employee code of conduct for the RM of Longlaketon No. 219.
CARRIED

Public Disclosure Statements
2016-7 Alvin Schmidt – That in response to Bill 186 requirements, that council members for the RM of Longlaketon No. 219 file new updated public disclosure statements.
CARRIED

Council Procedures Bylaw
2016-8 Wilfred Retzer – That Bylaw 1-2016, being a bylaw to regulate the proceeding of municipal council and council committees, be introduced and read a first time.
CARRIED

2016-9 David Ritter – That Bylaw 1-2016 be read a second time.
CARRIED

2016-10 Doug Slough – That Bylaw 1-2016 be given three consecutive readings at this meeting.
CARRIED UNANIMOUSLY

2016-11 Scott Hegglin – That Bylaw 1-2016, being a bylaw to regulate the proceeding of municipal council and council committees be read a third time and signed, sealed and adopted by the reeve and the administrator.
CARRIED

Snow Plow Clubs
2016-12 Alvin Schmidt – That the following snow plow clubs be approved for snow removal on the RM of Longlaketon No. 219 municipal roads for the 2015-2016 winter season:

<table>
<thead>
<tr>
<th>Snow Plow Club Name</th>
<th>Operators</th>
</tr>
</thead>
<tbody>
<tr>
<td>R&amp;D Snow Plow Club</td>
<td>Randy Fiessel &amp; Douglas Wolfe</td>
</tr>
<tr>
<td>South Side</td>
<td>Glen Schmidt, Keith &amp; Andrew Frazer, and Kim &amp; Jason Schumann</td>
</tr>
</tbody>
</table>

CARRIED

Bubbling Springs Farm
2016-13 Scott Hegglin – That we pay the full amount of $3,937.50 to Bubbling Springs Farms for bush clearing work.
CARRIED

Warren Green
2016-14 Mark Ritter – That we notify SARM’s legal and liability insurance departments that we agree with a mediation session to deal with Warren Green’s file.
CARRIED

Doug McNair and Alex McNair with McNair Business Development Inc. met with council at 1:30 p.m.

Council Remuneration and Mileage
2016-15 Alvin Schmidt – That the following remuneration, indemnity, supervision and mileage rates be paid to council for the year 2016:
$200.00 per day for reeve and council for regular council meetings, all day committee, board meetings and reeve’s supervision of office.
$35.00 per hour for reeve and council for supervision of public works.
$200.00 per day for attending convention or all day meetings away from the municipality with a $40.00 per day meal allowance;
$100.00 per meeting for evening meetings attending by council and any of these meetings lasting in excess of 4 hours, council will be paid $25.00 per hour for each additional hour over 4 hours;
$.55 per kilometer for all municipal travel- which includes all approved administration and road workers travel as well and the cost of lunch for regular council meetings.
CARRIED

2016 Sask Lotteries TIP Grant Population Allocation
2016-16 Scott Hegglin – That the allocation for the 2016 Saskatchewan Lotteries Community Grant Program be as follows for the RM of Longlaketon's population of 962 based on the 2011 census figures: Earl Grey 215, Southey 223, Silton 134, Strasbourg 93, Craven 203, and Bulyea 94 for a total of 962 people.
CARRIED
Sask Workers Compensation Board
2016-17 Wilfred Retzer – That the assessable earnings for members of council under the Workers Compensation Board for 2016 be set at $50,994.00.
CARRIED

Miscellaneous Appointments
2016-18 David Ritter – That the following appointments be approved for the period of January 1st to December 31st, 2016:

- Assessor: Loretta Young
- Board of Revision: Kelly Butz, Janice Ritter and Blair Herman
- Board of Revision Secretary: Maureen Herman-Wilde
- Building Officials: Professional Building Inspections
- Appeals Board: Reggie Gillies 12/31/2016, Kelly Butz 12/31/2017, Marilyn Gibson 12/31/2018
- Appeals Board Secretary: Barbara Griffin
- Development Officer: Loretta Young/Courtney Wiers
- Fire Chief: Corley Ollinger
- Volunteer Fire Fighters: Shayne Krochak, Matthew McDougall, Aron Mohr, Garett Manz, Adair Manz, David Schmidt, Jordon Schmidt, Alvin Schmidt, Peter Gallo, Dyllan Krochak, Mitchell Nixon, Brendan Gebhart, Ken Hornoung, and Heather Myres

Volunteer First Responders: Stephen Brewster & Sheryl Scherle
CARRIED

Election Officials & Polling Places
2016-19 Doug Slough – That Courtney Wiers be appointed as returning officer, for municipal elections during the year 2016, and honorariums be set at $20.00 per hour and further that the RM of Longlaketon No. 219 municipal office boardroom be designated as the official polling place for all six divisions in the municipality.
CARRIED

Poundkeeper and Designated Municipal Pound
2016-20 Wilfred Retzer – That Heath Tallentire of Earl Grey be appointed as the municipality’s poundkeeper with all the powers established by The Stray Animals Act and with the pound location being his farm located on the NE 4-23-20-W2. Further, that his rate of pay will be all costs in accordance with The Stray Animals Regulations.
CARRIED

Pest Control Officer
2016-21 Doug Slough – That we appoint Tom Schmidt as our pest control officer for 2016 and his remuneration be set at $25.00 per site visited.
CARRIED

Weed Inspector
2016-22 Mark Ritter – That each councillor be appointed as weed inspector for their own division in the municipality for 2016 being: Wilfred Retzer- Division 1, David Ritter – Division 2, Doug Slough – Division 3, Alvin Schmidt – Division 4, Brett Tallentire- Division 5, and Scott Hegglin- Division 6.
CARRIED

LAFOIP Coordinator
2016-23 David Ritter – That Courtney Wiers be appointed as the LAFOIP coordinator for purposes under the Local Authority Freedom of Information & Protection Privacy Act for the year 2016.
CARRIED

Administration Bond
2016-24 Scott Hegglin – That the administration bond be accepted as presented, with $100,000 coverage through SARM Fidelity Bond Self-Insurance Plan and further that the 2016 premium of $205.00 be paid.
CARRIED

SARM Membership
2016-25 Alvin Schmidt – That we renew our membership with SARM and pay our 2016 membership fee of $2,836.41.
CARRIED

SARM Liability Insurance
2016-26 Wilfred Retzer – That we continue to carry liability insurance with the SARM Liability Self-Insurance Plan and pay the 2016 premium of $2,439.84 to SARM as well as carry an extra 3 million liability coverage under their excess liability insurance program for an additional premium of $923.00.
CARRIED

Short Term Disability
2016-27 David Ritter – That the municipality pay the short term disability insurance 2016 premium of $11,373.14 on behalf of council members and municipal employees to SARM.
CARRIED

John Hoffman, operating foreman, met with council at 3:04 p.m.

Custom Equipment Rates
2016-28 Wilfred Retzer – That the following hourly equipment rates will be charged for custom work done by the RM of Longlaketon No.219 for municipal ratepayers for the year 2016: Dozer-$175.00/hour, Patrols-$175.00/hour for ratepayers of the RM of Longlaketon and $200.00/hour for non-ratepayers, Scraper-$210.00/hour, Tractor and mower-$105.00/hour, Backhoe-$160.00/hour and Bobcat-$120.00/hour and Tandem Truck-$100.00/hour. Minimum custom work charge will now be $50.00 and any custom work charged based on time will be used if greater than the minimum charge. In addition to the above custom work rates, all custom work must be approved by thereeve or the councillor. Staff can not authorize any type of custom work in the municipality. Road crew will not perform any custom work of any kind for any ratepayer, without first obtaining a signed contract for custom work from the ratepayer requesting the work. Rental rate for equipment is as follows: Grass seeder-minimum $10.00/day or $1.00/acre whichever is greater; eco-bran applicator-$10.00/day.
CARRIED

Tree Planter and Plastic Mulch Applicator
2016-29 Scott Hegglin – That for 2016 use of the tree planter and plastic mulch applicator require a $200 cash deposit and a $50.00/day usage fee and further that the planter and applicator be for the use of RM of Longlaketon No. 219 ratepayers only.
CARRIED

Custom Work for Noxious Weeds
2016-30 Doug Slough – That the following custom work rates be set up for the year 2016 in regards to the control of noxious weeds:
Custom mowing with operator-$50.00/hour on property within the municipal boundaries. The custom work rate for spraying noxious weeds on property within the municipality be set at $50.00/hour. The RM of Longlaketon will pay for 50% of the cost of the custom work rates and chemical (applied at a mixed rate with water) to a maximum of $1,000.00 ($500.00 rebated to ratepayer) on the invoice, 100% is the ratepayers responsibility after $1,000.00 invoice costs.
CARRIED

Office Services
2016-31 Wilfred Retzer – That the following rates will be charged for office services done by the RM of Longlaketon No. 219 for the year 2016: Photocopying-$0.25/page, Faxing (Send)-$0.25/page, Faxing (Receive)-$0.25/page, and Minutes (Mailed)-$23.00/year.
CARRIED

2016 Roadworker’s Salaries
2016-32 Alvin Schmidt - That the following hourly salaries be set for 2016, for current employees of the RM of Longlaketon:
John Hoffman - $30.18 per hour, Jerry Meng - $26.14 per hour, Rob Komar - $25.09 per hour, Kelly Sutter - $24.00 per hour, Cole Foster - $23.25 per hour, Mitchell Nixon - $21.25 per hour, and Ken Hornoung - $23.68 per hour and further that all hourly salaries include SARM extended health and dental benefits.
CARRIED

Jennifer Bloom and Erin Lord with SaskPower and Matt Stephenson with Tetra Tech met with council at 3:40 p.m. to discuss the Yancoal Transmission Line Project.

2016 Administration Salaries
2016-33 David Ritter – That for 2016 administrator Loretta Young be paid an annual salary of $86,861.00, Courtney Wiers’ salary be $27.72 per hour and Maureen Herman-Wilde’s salary be $24.46 per hour and further that all the above salaries include SARM extended health and dental benefits.
CARRIED
2016 Office Caretaker Salary
2016-34 Scott Hegglin – That Amanda Manz be paid $18.34 per hour for office cleaning and caretaking for 2016.
CARRIED

Havelock Special Project Committee
2016-35 Doug Slough – That the R.M. of Longlaketon No. 219 and McNair Business Development Inc. participate in the Havelock Special Project Committee public meeting on January 28, 2016 at Earl Grey.
CARRIED

Bylaw 2-2016
2016-36 Alvin Schmidt – That Bylaw 2-2016, being a bylaw to licence the excavation of gravel be introduced to council and read the first time.
CARRIED

2016-37 Scott Hegglin – That Bylaw 2-2016 be given second reading.
CARRIED

2016-38 Doug Slough – That Bylaw 2-2016 be given three consecutive readings at this meeting.
CARRIED UNANIMOUSLY

2016-39 David Ritter – That Bylaw 2-2016, being a bylaw to licence the excavation of gravel be signed, sealed and adopted by the reeve and the administrator.
CARRIED

Crown Land Sale
2016-40 Scott Hegglin – That we agree to the sale of crown land, being the NW-22-24-19-W2, to Douglas Kifferling.
CARRIED

Gravel Stockpile
2016-41 Scott Hegglin – That we hire Hardcore Gravel of Kelliher to stockpile 10,000 cubic yards of ¾ inch gravel at the quoted rate of $22.50 per cubic yard, using the highway route, with payment based on engineered measurements.
CARRIED

Laptop
2016-42 Wilfred Retzer – That we purchase, from PC Place in Regina, a laptop computer with Microsoft Office & antivirus software, for their quoted price of $1,141.75.
CARRIED

Accounts for Payment
2016-43 Wilfred Retzer – That the following accounts be approved for payment:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10803</td>
<td>Tom Schmidt – 2015 Pest control</td>
<td>10,316.25</td>
</tr>
<tr>
<td>10804</td>
<td>Lois Manz – December pay advance</td>
<td>335.00</td>
</tr>
<tr>
<td>10805</td>
<td>Courtneay Wiers – December pay advance</td>
<td>1,540.00</td>
</tr>
<tr>
<td>10806</td>
<td>Maureen Herman-Wilde – December pay advance</td>
<td>1,360.00</td>
</tr>
<tr>
<td>10807</td>
<td>Robert Komar – December pay advance</td>
<td>1,775.00</td>
</tr>
<tr>
<td>10808</td>
<td>Kelly Sutter – December pay advance</td>
<td>640.00</td>
</tr>
<tr>
<td>10809</td>
<td>Gerald Meng – December pay advance</td>
<td>1,760.00</td>
</tr>
<tr>
<td>10810</td>
<td>John Hoffman – December pay advance</td>
<td>1,490.00</td>
</tr>
<tr>
<td>10811</td>
<td>Liv Fresh Catering – Council meeting and Christmas meal</td>
<td>901.42</td>
</tr>
<tr>
<td>10812</td>
<td>Miller Thomson – Gravel purchase</td>
<td>25,000.00</td>
</tr>
<tr>
<td>10813</td>
<td>CUETS Financial – Office supplies, retirement gifts, postage, parts</td>
<td>1,637.39</td>
</tr>
<tr>
<td>10814</td>
<td>Alvin Schmidt – Council indemnity and supervision Dec 18 – 23</td>
<td>718.00</td>
</tr>
<tr>
<td>10815</td>
<td>Mandy Manz – December caretaking</td>
<td>72.00</td>
</tr>
<tr>
<td>10816</td>
<td>S.A.R.M. – Election supplies, signs, ballots</td>
<td>484.94</td>
</tr>
<tr>
<td>10817</td>
<td>Dale Sievert, Jackie Thompson-Sievert, Norman Sievert – Gravel</td>
<td>1,808.10</td>
</tr>
<tr>
<td>10818</td>
<td>Herman Hegglin – 2015 Well honorarium</td>
<td>200.00</td>
</tr>
<tr>
<td>10819</td>
<td>SGI – Plate renewal</td>
<td>3,464.00</td>
</tr>
<tr>
<td>10820</td>
<td>Flaman Sales – Parts</td>
<td>17.88</td>
</tr>
<tr>
<td>10821</td>
<td>Petty Cash c/o Loretta Young – Christmas party supplies</td>
<td>18.05</td>
</tr>
<tr>
<td>10822</td>
<td>Earl Grey Community Hall – Rental for Christmas party</td>
<td>90.00</td>
</tr>
<tr>
<td>10823</td>
<td>Bron Planning Service – Planning consulting</td>
<td>334.69</td>
</tr>
<tr>
<td>10824</td>
<td>Last Mountain Regional Landfill – July – Sept garbage collection</td>
<td>10,943.54</td>
</tr>
<tr>
<td>10825</td>
<td>Loretta Young – December pay less deductions</td>
<td>4,946.08</td>
</tr>
<tr>
<td>10826</td>
<td>Maureen Herman-Wilde – December pay less deductions</td>
<td>856.68</td>
</tr>
<tr>
<td>10827</td>
<td>Courtneay Wiers – December pay less deductions</td>
<td>1,584.94</td>
</tr>
<tr>
<td>10828</td>
<td>Lois Manz – December pay less deductions</td>
<td>1,411.05</td>
</tr>
</tbody>
</table>
10829 Gerald Meng – December pay less deductions 1,657.12
10830 John Hoffman – December pay less deductions 1,680.30
10831 Kelly Sutter – December pay less deductions 1,213.03
10832 Robert Komar – December pay less deductions 1,603.30
10833 CANCELLED
10834 John Hoffman – 2015 vacation pay out 1,831.62
10835 MEPP – December remittance 5,040.88
10836 Revenue Canada – December remittance 7,661.14
10837 Horizon School Division – December remittance 14,450.17
10838 Prairie Valley School Division – December remittance 30,182.47
10839 Sask Municipal Hall – December remittance 47,662.55
10840 S.A.R.M. - Insurance premiums, membership, bond, consulting 25,972.86
10841 Municipal Leadership Development Program – Registration fee 283.50
10842 Minister of Finance, Revenue Division – PST 52.52
10843 Ken Hornung – Vision coverage 79.00
10844 Loretta Young – Vision coverage 300.00
10845 Saskatchewan Queen’s Printer – Assessment Roll Ad 30.00
10846 Rural Municipal Administrators’ Association – Membership 400.00
10847 City of Prince Albert – Dispatching services 2016 666.25
10848 Parkland Regional Library – Municipal levy 5,627.70
10849 Milller Thomson LLP – Legal fees 3,171.15
10850 L & M Consulting Services Ltd. – Gravel measurements 35,288.00
10851 CUETS Financial – Retirement gifts, office supplies, repair parts 2,005.82
10852 South Country – Repair part 25.34
10853 Nemco – Drum deposit, oil and grease 3,408.86
10854 Princess Auto – Repair parts and shop supplies 210.37
10855 Wilkinson Diesel Services – Repair part 2,038.76
10856 Mainline Fleet Services – Shop supplies and parts 165.34
10857 M & M Equipment – Repair parts 7,652.68
10858 CANCELLED
10859 Hydratec Hydraulics – Repair parts 478.81
10860 Grahams Tire – Loader tires 13,062.50
10861 National Starter and Alternator – Repair parts 310.10
10862 KNL Construction – Contracted road work 35,288.00
10863 Cummins Western Canada – Repair parts 356.38
10864 Westrans – Repair parts 595.74
10865 Praxair – Shop supplies 60.09
10866 Eriks - Repair parts 221.49
10867 Bubbling Springs Farm – Custom road work 3,937.50
10868 Village of Earl Grey – Utilities Office 220.00
10869 Village of Earl Grey – Utilities Shop 220.00
10870 Wilfred Retzer – Council Indemnity – Nov 23, 2015 to Jan 12, 2016 350.60
10871 Doug Slough – Council Indemnity – Dec 10, 2015 to Jan 11, 2016 642.80
10872 Alvin Schmidt – Council Indemnity – Dec 16, 2015 to Jan 12, 2016 1,076.60
10873 Scott Hegglin – Council Indemnity – Dec 2015 to Jan 12, 2016 1,402.50
10874 Mark Ritter – Reeve Indemnity – Dec 8, 2015 to Jan 11, 2016 1,243.80

Preauthorized payments:
Sask. Power – Shop 259.50
Sask Power - Office 113.34
Sask Power – Well NE 08-21-20 50.19
Sask Energy – Shop 94.07
Sask Energy – Office 71.02
Sask Tel – Shop – December billing 135.36
Sask Tel – Office – December billing 184.51
Sask Tel Mobility – Cell phone 170.11
Village of Earl Grey – Utilities Office 220.00
Village of Earl Grey – Utilities Shop 220.00
CARRIED

Adjourn
2016-44 David Ritter - That this council meeting adjourn. (5:31 p.m.)