

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219  
HELD IN THE MUNICIPAL OFFICE IN EARL GREY  
ON TUESDAY, JULY 12, 2016**

**Present:** Reeve Mark Ritter and councillors Wilfred Retzer – Division 1, David Ritter – Division 2, Doug Slough – Division 3, Alvin Schmidt – Division 4, Brett Tallentire – Division 5, Scott Hegglin – Division 6, Loretta Young, administrator and Courtney Wiers, intern.

**Call to Order**

A quorum being present, Reeve Mark Ritter called the meeting to order at 8:11 a.m.

**Minutes**

2016-172 Doug Slough – That the minutes of the regular meeting of council held on June 14<sup>th</sup>, 2016 be approved as read.

CARRIED

**Financial Report**

2016-173 Wilfred Retzer – That the administrator's statement of cash receipts, payments and balances for the period ending June 30<sup>th</sup>, 2016 be accepted as presented.

CARRIED

**Correspondence**

2016-174 Scott Hegglin – That the following list of correspondence as contained on the agenda for this meeting has been dealt with and may now be responded to and/or suitably filed with the records of the municipality:

- SARM	Re: PREP update, Weekly Policy Bulletins, Mutual Aid Agreements & Update
- McNair Business Development Inc.	Re: Services
- Canadian Union of Postal Workers	Re: Survey
- Ministry of Highways	Re: Highway 322 & 220 update and Cheryl Vertefeuille response
- Ministry of Environment	Re: Transfer station inspection
- NVIMO	Re: June 20, 2016 minutes and Annual BBQ
- Barry Taylor	Re: Road work
- Lower Qu'Appelle Watershed Stewards	Re: Annual General Meeting & Annual General Report
- Agricultural Health & Safety Network	Re: Newsletter
- Min. of Gov't Relations, Health & Social Serv.	Re: AFCH Fire Safety Standards
- APAS	Re: Midterm Meeting
- Adair's Demolition Ltd.	Re: Services
- G.E. Environmental Solution Inc.	Re: Services
- L.D. Pawluk Road Construction Ltd.	Re: Equipment List & Rates
- Saskatchewan Waste Reduction Council	Re: Household Hazardous Waste

CARRIED

**Household Hazardous Waste Program**

2016-175 David Ritter – That we send a letter to the Ministry of Environment as requested by the Saskatchewan Waste Reduction Council to implement a Household Hazardous Waste program.

CARRIED

Bob Wilson met with council at 9:11 a.m. on behalf of the Eastshore Wildlife Branch to discuss land conservation. Mr. Wilson left the meeting at 9:38 a.m.

**Board and Committee Reports**

2016-176 Brett Tallentire – That the following board and committee reports be accepted as presented:

- Strasbourg Manor
- Strasbourg & District Health Centre
- Havelock Special Projects Committee
- North Valley Inter-Municipal Organization

CARRIED

Courtney Wiers, intern, left the meeting at 9:56 a.m.

**Foreman**

2016-177 Wilfred Retzer – That we hire Dustin Huber as our operating foreman and further that he be paid \$32.00 per hour plus coverage under the SARM extended health and dental program with a three-month probation period with a salary review after the probation period.

CARRIED

**Administration**

2016-178 Brett Tallentire – That Courtney Wiers' salary be set at \$29.00 per hour effective August 1<sup>st</sup>, 2016.

CARRIED

Courtney Wiers returned to the council chambers at 10:46 a.m.

Council recessed for lunch at 12:07 p.m.

Reeve, Mark Ritter called the meeting back to order at 12:52 p.m.

Vincent LaHaye and Danny Gray, with Urban Systems, met with council at 12:59 p.m. to discuss their services. Mr. LaHaye and Mr. Gray left the meeting at 2:13 p.m.

**Bylaw 6-2016**

2016-179 David Ritter – That Bylaw 6-2016, being a bylaw to establish a mill rate factor, be introduced and read a first time.

CARRIED

2016-180 Alvin Schmidt – That Bylaw 6-2016 be read a second time.

CARRIED

2016-181 Doug Slough – That Bylaw 6-2016 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2016-182 Brett Tallentire – That Bylaw 6-2016, being a bylaw to establish a mill rate factor be read a third time and signed, sealed and adopted by the reeve and the administrator.

CARRIED

**2016 Budget**

2016-183 Scott Hegglin – That the 2016 budget for the R.M. of Longlaketon No. 219, as presented by the administrator and attached hereto, with the municipal mill rate of 15.2 mills, and applying a mill rate factor of 0.50 on the 15.2 mills for the residential property tax class and a mill rate factor of 0.95 on the 15.2 mills for the commercial property tax class, be adopted.

CARRIED

**Rotomix**

2016-184 David Ritter – That we hire CD Botkin Construction Ltd. at their quoted price of \$115,200 plus GST to rotomix 3 miles of asphalt being west of sections 27 & 34-22-19-W2 and section 02-23-19-W2.

CARRIED

**Rock Ridge**

2016-185 Brett Tallentire – That we send a letter to the Rock Ridge Condo Board stating that we will still not allow a stairway access to be built on the environmental reserve west of Rock Ridge, and that we are not prepared to reimburse them the \$900 held back from their 2015 grant. Further that we will provide support in their request to Sask. Environment to allow moving rocks to improve the walking path from the current common area. Also further that a letter be sent to the owners of the trespass buildings on the environmental reserve, stating that the buildings must be removed by August 31<sup>st</sup>, 2016.

CARRIED

**Administration Change**

2016-186 Mark Ritter - That due to Loretta Young's retirement at the end of July, 2016 that we appoint Courtney Wiers as our administrator effective July 13<sup>th</sup>, 2016 and that we change our signing authorities to reflect the administrator change.

CARRIED

**Planner**

2016-187 Wilfred Retzer – That we hire Jennifer Taylor of Foam Lake as our planner and further that she be paid \$45.00 per hour on a contract basis.

CARRIED

**Accounts for Payment**

2016-188 Alvin Schmidt - That the following accounts be approved for payment:

11186 - Courtney Wiers - June pay advance	1,690.00
11187 - Maureen Herman-Wilde - June pay advance	1,420.00
11188 - Cole Foster - June pay advance	1,945.00
11189 - John Hoffman - June pay advance	1,935.00
11190 - Ken Hornung - June pay advance	1,585.00
11191 - Robert Komar - June pay advance	2,060.00
11192 - Gerald Meng - June pay advance	2,120.00
11193 - Mitchell Nixon - June pay advance	1,775.00
11194 - Kelly Sutter - June pay advance	1,800.00
11195 - Courtney Wiers - June pay less deductions	1,696.48
11196 - Maureen Herman-Wilde - June pay less deductions	1,121.27
11197 - Cole Foster - June pay less deductions	1,541.72
11198 - John Hoffman - June pay less deductions	1,746.79
11199 - Robert Komar - June pay less deductions	2,199.74
11200 - Gerald Meng - June pay less deductions	2,149.57
11201 - Mitchell Nixon - June pay less deductions	1,495.48
11202 - Kelly Sutter - June pay less deductions	1,877.46
11203 - Ken Hornung - June pay less deductions	2,014.42
11204 - Loretta Young - June pay less deductions	4,578.46
11025 - M.E.P.P. - June remittance	7,235.00
11026 - Revenue Canada - June remittance	18,449.92
11207 - Horizon School Division - June remittance	329.36
11208 - Prairie Valley School Division - June remittance	45.82
11209 - S.A.R.M. - Pest control and abstracts	1,743.81
11210 - Miller Thomson - Legal services	1,219.90
11211 - Star New Publishing - Forman position advertising	95.55
11212 - OK Marking Devices - Office supplies	44.03
11213 - R & M Computer Systems - Software license fee	1,540.00
11214 - SaskTel Mobility - Cell phone charges	169.21
11215 - Canada Post - August postage	714.00
11216 - Petty Cash c/o Loretta Young - Parts, grass cutting, postage and office supplies	111.30
11217 - Mandy Manz - June caretaking services	36.68
11218 - Justine McKinstry - July caretaking services	30.00
11219 - Loretta Young - Mileage - Dec, 2015 - July, 2016	1007.95
11220 - Courtney Wiers - Mileage for training	511.50
11221 - E.G. Longlaketon Fire Protection - July allocation	4,000.00
11222 - G.W.P. Rodent Products - Pest control	1,893.15
11223 - KNL Construction - Road construction	1,370.25
11224 - Jeff Lamers - Road repair work	2,076.38
11225 - Crop Production Services - Fuel	13,835.57
11226 - Jays Mobile Tire - Tires for tree planter	395.40
11227 - National Starter and Alternator - Repair parts	326.89
11228 - Sherwood Coop (Southey) - Fuel	479.52
11229 - Redhead - Repairs	1021.27
11230 - CUETS - Website fee, parts, fuel & office supplies	2,579.73
11231 - Bulyea Coop - Tool	36.29
11232 - Univar - Dust control supplies, chemical	7,976.70
11233 - Professional Building Inspections - Inspection fees	911.75
11234 - Princess Auto - Shop tools	123.18
11235 - Brewster Ag Industries Ltd. - Water pump repair	18.25
11236 - Applied Industrial - Repair parts	10.56
11237 - Praxair - Welding supplies	28.55
11238 - South Country Equipment - Repair parts	56.01
11239 - Mainline Fleet Service - Repair parts	343.17
11240 - Justine McKinstry - Cleaning supplies	22.93
11241 - VOID - Cancelled cheque	
11242 - Wilfred Retzer - Council supervision and indemnity (June 15-July 12)	510.90
11243 - David Ritter - Council supervision and indemnity (April 20-July 12)	992.40
11244 - Doug Slough - Council supervision and indemnity (June 15-July 12)	686.05
11245 - Alvin Schmidt - Council supervision and indemnity (June 14-July 12)	490.00
11246 - Brett Tallentire - Council supervision and indemnity (June 15-July 12)	673.65
11247 - Scott Hegglin - Council supervision and indemnity (June 15-July 12)	360.50
11248 - Mark Ritter - Reeve supervision and indemnity (June 14-July 12)	1,276.65

**Preauthorized payments:**

Sask Power - Office	120.46
Sask Power - Shop	287.62

Sask Power - Well NE 08-21-20	47.10
Sask Energy - Shop	85.08
Sask Energy - Office	43.80
Sask Tel - Shop	145.68
Sask Tel - Office	181.88
CARRIED	

**Adjourn**

2016-189 Wilfred Retzer - That this council meeting adjourn. (4:49 p.m.)

CARRIED

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REEVE

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ADMINISTRATOR