

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD IN THE MUNICIPAL OFFICE IN EARL GREY
ON TUESDAY, NOVEMBER 14, 2017**

Present: Reeve Delbert Schmidt and councillors Raymond Wild – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Alvin Schmidt – Division 4, Warren Larsen – Division 5, Scott Hegglin – Division 6 and Courtney Wiers, administrator.

Reeve Delbert Schmidt and councillors Raymond Wild-Division No. 1, David Ritter-Division No. 2, Garry Gibson-Division No. 3, Alvin Schmidt-Division No. 4, Warren Larsen-Division No. 5 and Scott Hegglin-Division No. 6 subscribed to their Oath of Office as required by *The Municipalities Act*.

Call to Order

A quorum being present, Reeve Delbert Schmidt called the meeting to order at 9:07 a.m.

Minutes

2017-288 Garry Gibson – That the minutes of the regular meeting of council held on October 10th, 2017 be approved as circulated.

CARRIED

Minutes

2017-289 Raymond Wild – That the minutes of the regular meeting of council held on October 24th, 2017 be approved as circulated.

CARRIED

Financial Report

2017-290 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending October 31st, 2017 be accepted as presented.

CARRIED

Burning Complaint

2017-291 Raymond Wild – That we send a letter, along with provincial legislation, to the controller of the SE-8-24-19-W2 indicating that while burning in fields to be cognizant of how the smoke can affect the surrounding occupants.

CARRIED

Traffic Counts

2017-292 Scott Hegglin – That we place the traffic counter for a one week interval W-SW-23-23-20-W2 in the spring of 2018.

CARRIED

Correspondence

2017-293 David Ritter – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

| | |
|--------------------------|--|
| - SARM | Re: October Policy Bulletin, October Update, Sk. Wildfires, SaskTips, Speech from the Throne, Salary Schedule & Tax Relief |
| - WUQWATR | Re: Water Quality Workshop |
| - Wendy Trask | Re: SAMA Board |
| - Spencer & Rhonda Nixon | Re: Burning & Smoke |
| - RCMP | Re: Community Policing Report |
| - SACO | Re: 2018 Convention |
| - RGL Consulting Group | Re: Services |
| - TAXervice | Re: Services |
| - Chelsea Manz | Re: Traffic Counts |

CARRIED

Dustin Huber, operating foreman met with council at 9:57 a.m. to discuss the following:

- equipment repairs;
- ditch mowing;
- road repairs;
- employees; and
- 2014 PDAP projects.

Councillor, Scott Hegglin declared a conflict of interest and left the council chambers at 10:33 a.m.

Skeleton Bucket

2017-294 Garry Gibson – That we offer \$800.00 to Scott Hegglin to purchase a skeleton bucket for the excavator.

CARRIED

Councillor, Scott Hegglin returned to the room at 10:38 a.m.

Mr. Huber left the meeting at 11:41 a.m.

Council recessed for lunch at 12:14 p.m.

Reeve, Delbert Schmidt called the meeting back to order at 1:05 p.m.

Board and Committee Reports

2017-295 Scott Hegglin – That the following board and committee reports be accepted as presented:

- Strasbourg and District Health Centre
- SARM Midterm Convention
- Strasbourg Manor
- Parkland Regional Library
- Last Mountain Regional Landfill
- Cupar and District Nursing Home
- Living Sky Regional Emergency Management Organization

CARRIED

Wingert Subdivision

2017-296 Raymond Wild – That we accept cash in lieu of land for the municipal reserve dedication of \$5,000.00 per acre and further that we clarify that the R.M.'s approval be conditional on the subdivision receiving approval from the Ministry of Highways for access to the property.

CARRIED

High Country Estates Speed Limit

2017-297 Raymond Wild – That we reduce the speed limit in High Country Estates to 30 km/h as requested by the High Country Estates Board.

CARRIED

Slow Watch for Children Signs

2017-298 Warren Larsen – That we install “Slow Watch for Children” signs at the entrances of High Country Estates, Valley Ridge Acres, Valley View Estates and Cummins Subdivision.

CARRIED

High Country Estates Board

2017-299 Raymond Wild – That we send a letter to Pam MacPheat indicating that council understands that the High Country Estates Board was intended to control the water distribution only, however council appreciates one voice coming from the consensus of High Country Estates. The municipality's bylaws will supersede the bylaws of High Country Estates in any matter other than water distribution. Further that a recommendation is being made to the High Country Estates Board that another committee, separate from the water corporation, should be formed within High Country Estates to voice the concerns of the community.

CARRIED

Provincial Disaster Assistance Program

2017-300 Warren Larsen – That we write a letter to Minister of Government Relations Donna Harpauer requesting an extension of time to complete the projects from our 2014 PDAP claims.

CARRIED

Amendment to the Council Procedures Bylaw

2017-301 David Ritter – That Bylaw 6-2017, being a bylaw to amend the council procedures bylaw, be introduced and read a first time.

CARRIED

2017-302 Alvin Schmidt – That Bylaw 6-2017 be read a second time.

CARRIED

2017-303 Garry Gibson – That Bylaw 6-2017 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2017-304 Scott Hegglin – That Bylaw 6-2017, being a bylaw to amend the council procedures bylaw, be read a third time and signed, sealed and adopted by the reeve and the administrator.

CARRIED

Snow Plow Clubs

2017-305 Scott Hegglin – That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2017-2018 winter season:

| <i>Snow Plow Club Name</i> | <i>Operators</i> |
|----------------------------|---|
| Longlaketon Snow Plow Club | Jeff & Owen Lewis Faron Bundus Doug Grandel Keith Frazer |
| Snolander Snow Plow Club | Trevor & Jonathon Rich Glenn & Lloyd Grant Grant MacDougall |
| Ednoste Snow Plow Club | Randy & Jared Dengler |
| Valley Edge Snow Plow Club | Dan & Donna Schmidt Larry Bodner Ivar Maeland |
| Scarborough Snow Plow Club | Perry & Riley Schmidt |
| Mount Hill Snow Plow Club | Bob Laberswieler Jeff & Ed Wilker |
| Johns Snow Plow Club | John & Brenda Smith |
| Mount Chase Snow Plow Club | Gordon Decker |

CARRIED

Liability Insurance

2017-306 David Ritter – That for 2018 we purchase an additional \$2,000,000.00 Administrative Errors and Omissions liability insurance with a premium of \$330.00.

CARRIED

Council reviewed the insurance renewal documents and made the necessary changes to equipment values.

Appointments

2017-307 Raymond Wild – That the following appointments to the various boards and committees as listed below be approved for the period of November 1st, 2016 to October 31st, 2017:

| | |
|---|--|
| Last Mountain Pioneer Home Foundation | Warren Larsen |
| Strasbourg & District Health Centre | Warren Larsen Scott Hegglin |
| Strasbourg Manor | Warren Larsen |
| Cupar & District Nursing Home | David Ritter |
| Lumsden RCMP Consultative Group | Raymond Wild |
| Southey/Strasbourg RCMP Consultative Group | David Ritter Alvin Schmidt |
| Last Mountain Regional Landfill | Raymond Wild Garry Gibson |
| KV/SB Lagoon Committee | Delbert Schmidt Raymond Wild |
| Living Sky Regional Emergency Measures Organization | Delbert Schmidt |
| Parkland Regional Library | Warren Larsen |
| Earl Grey Local Library Board | Scott Hegglin |
| Southey Local Library Board | Alvin Schmidt |
| Earl Grey Longlaketon Fire Protection Board | Delbert Schmidt David Ritter Garry Gibson Scott Hegglin |
| Earl Grey Longlaketon Administration Committee | Delbert Schmidt David Ritter Garry Gibson Warren Larsen |
| Highway 22 Committee | Delbert Schmidt David Ritter Garry Gibson Alvin Schmidt |
| Lumsden & Area Weed Management Area | Raymond Wild |
| Southey Project Working Group | All of Council |

Inter-Municipal Advisory Committee

Delbert Schmidt
Alvin Schmidt
Scott Hegglin

CARRIED

Committees of Council

2017-308 Garry Gibson – That the following committees of council be approved for the period of November 1st, 2016 to October 31st, 2017:

Roads/Road Workers & Machinery Committee
Solid Waste Committee

All of Council
Delbert Schmidt
Raymond Wild
David Ritter
Garry Gibson

Zoning and Planning Committee

All of Council

EMO Coordinator

Alvin Schmidt

Occupational Health and Safety Committee

Delbert Schmidt

Garry Gibson

Finance Committee

Dustin Huber

All of Council

CARRIED

Regular Council Meeting Date

2017-309 Garry Gibson – That regular meetings of council for the R.M. of Longlaketon No. 219 be held on the second and fourth Tuesday of each month in the municipal office in Earl Grey, commencing at 9:00 am for the months of November through April and commencing at 8:00 am for the months of May through October.

CARRIED

Deputy Reeve

2017-310 Garry Gibson – That Raymond Wild be appointed as the deputy reeve of the municipality for the period of November 1st, 2017 to October 31st, 2018.

CARRIED

Earl Grey Credit Union- Signing Authorities

2017-311 Scott Hegglin – That the Earl Grey Credit Union Ltd., (hereinafter called the “Credit Union”) be and is hereby appointed to provide financial services to the R.M. of Longlaketon No. 219 (hereinafter called the “R.M.”). That the administrator, along with the reeve or deputy reeve be the persons who are hereby authorized for and on behalf of the R.M. to:

Execute and deliver a financial services agreement to the Credit Union; Execute any and all other documents that may be required by the Credit Union in connection with the provisions of the financial services and opening of accounts.

That the administrator, along with the reeve or deputy reeve be the persons who are designated in writing and are hereby authorized on behalf of the R.M. to:

Make application to borrow money from the Credit Union upon the credit of the R.M. and execute all documents required by the Credit Union in connection with any loan granted to the R.M.; Mortgage, pledge or give security upon the property of the R.M. in connection with any loan or other liability or obligation of the R.M. to the Credit Union; Generally exercise all rights, powers and authorities which the directors may exercise under the R.M.’s constating documents; Withdraw from the Credit Union any securities or properties held by the Credit Union for safekeeping and give receipts therefore.

The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means. That this resolution be communicated to the Credit Union and remain in force until an amending resolution has been passed by the RM and a copy thereof, properly certified, has been delivered to the Credit Union.

CARRIED

Investments

2017-312 Alvin Schmidt – That we invest \$100,000.00 in our Cashable Guaranteed Investment Certificate with the Bank of Nova Scotia.

CARRIED

Accounts for Payment

2017-313 David Ritter – The following accounts be approved for payment:

| | |
|--|------------|
| 12145 – Scotiabank – Investment | 500,000.00 |
| 12146 – Ken Flaman – October pay advance | 1,110.00 |
| 12147 – Cole Foster – October pay advance | 1,475.00 |
| 12148 – Maureen Herman-Wilde – October pay advance | 1,200.00 |
| 12149 – Ken Hornung – October pay advance | 1,180.00 |
| 12150 – Dustin Huber – October pay advance | 1,975.00 |
| 12151 – Gerald Meng – October pay advance | 1,735.00 |

| | |
|--|-----------|
| 12152 - Tom Mohr - October pay advance | 995.00 |
| 12153 - Mitchell Nixon - October pay advance | 1,260.00 |
| 12154 - Kelly Sutter - October pay advance | 1,435.00 |
| 12155 - Courtney Wiers - October pay advance | 1,795.00 |
| 12156 - Ken Flaman - October pay less deductions | 1,799.79 |
| 12157 - Cole Foster - October pay less deductions | 1,896.07 |
| 12158 - Maureen Herman-Wilde - October pay less deductions | 1,641.25 |
| 12159 - Cancel | |
| 12160 - Dustin Huber - October pay less deductions | 2,778.85 |
| 12161 - Gerald Meng - October pay less deductions | 2,676.23 |
| 12162 - Tom Mohr - October pay less deductions | 1,971.68 |
| 12163 - Mitchell Nixon - October pay less deductions | 1,920.02 |
| 12164 - Kelly Sutter - October pay less deductions | 2,165.08 |
| 12165 - Courtney Wiers - October pay less deductions | 1,868.23 |
| 12166 - Ken Hornung - October pay less deductions | 2,039.34 |
| 12167 - M.E.P.P. - October remittance | 5,812.42 |
| 12168 - Revenue Canada - October remittance | 14,298.26 |
| 12169 - Prairie Valley School Division - October remittance | 38,095.68 |
| 12170 - Horizon School Division - October remittance | 16,094.13 |
| 12171 - Sask Municipal Hail Association - October remittance | 25,262.71 |
| 12172 - Miller, Thomson - Legal fees | 799.20 |
| 12173 - Information Services Corp - Land title fees | 44.00 |
| 12174 - S.A.R.M. - Pest control, signs, disability & insurance | 1,835.65 |
| 12175 - G.W.P. Rodent Products - Pest control | 984.21 |
| 12176 - Valley Ridge Ventures - Tax overpayment | 670.10 |
| 12177 - Professional Building Inspections - Inspection fees | 1,886.51 |
| 12178 - SaskTel Mobility - Cell phone charges | 179.44 |
| 12179 - Steven & Keri Wingert - Tax Adjustment | 441.85 |
| 12181 - CUETS Financial - Office supplies, website, shop supplies, repairs, land title fees, council lunch & annual CUETS fee | 3,261.34 |
| 12182 - Jennifer Taylor - Consultation | 997.50 |
| 12183 - Village of Bulyea - EMO training registration | 90.00 |
| 12184 - Ken Hornung - Reimbursement (landfill fee) | 80.00 |
| 12185 - Lois Manz - Admin support | 222.15 |
| 12186 - Justine McKinstry - Cleaning services | 97.75 |
| 12187 - Petty Cash - Courtney Wiers - Postage, water & Legion donation | 58.55 |
| 12188 - Raymore Tire & Auto Services Ltd. - Repair | 140.15 |
| 12189 - Jay's Transportation Group - Shipping costs (signs) | 58.81 |
| 12190 - Auto Parts Plus - Repair parts | 199.25 |
| 12191 - Princess Auto - Shop tools | 522.23 |
| 12192 - Wil-Tech Industries - Repair parts | 384.63 |
| 12193 - Strasbourg Agro - Safety inspection | 792.14 |
| 12194 - KPS Repair - Repairs | 1,521.44 |
| 12195 - Prairie Battery - Repair parts | 448.26 |
| 12196 - UPS Canada - Shipping costs (well coin machine) | 75.58 |
| 12197 - Brandt Tractor - Manual | 277.50 |
| 12198 - Sherwood Co-op (Southey) - Fuel | 18,973.97 |
| 12199 - Mainline Fleet Service - Repair parts | 183.93 |
| 12200 - Redhead Equipment - Repair parts | 2,425.78 |
| 12201 - South Country Equipment - Repair parts | 1,460.30 |
| 12202 - Bulyea Co-op - Shop supplies | 144.24 |
| 12203 - Warren Larsen - Sep. council supervision & indemnity | 699.15 |
| 12204 - Ray Wild - Sep. council supervision & indemnity | 652.40 |
| 12205 - Ray Wild - Oct. council supervision & indemnity | 438.38 |
| 12206 - Garry Gibson - Oct. council supervision & indemnity | 719.90 |
| 12207 - Alvin Schmidt - Oct. council supervision & indemnity | 899.50 |
| 12208 - Scott Hegglin - Oct. council supervision & indemnity | 945.00 |
| 12209 - Delbert Schmidt- Sep. & Oct. council supervision & indemnity | 1,403.90 |
| 12210 - Kelly Sutter - Reimbursement (repair parts) | 327.45 |
| Preauthorized payments: | |
| SaskPower - Office | 117.56 |
| SaskPower - Shop | 354.14 |
| SaskPower - Well NE-8-21-20 | 55.80 |
| SaskPower - Well NW-10-23-20 | 135.57 |
| SaskPower - Well NE-14-23-20 | 164.18 |
| Sask Energy - Office | 38.01 |
| Sask Energy - Shop | 48.87 |
| SaskTel - Office | 185.65 |
| SaskTel - Shop | 142.88 |
| CARRIED | |

Adjourn

2017-314 Alvin Schmidt - That this council meeting adjourn. (3:38 p.m.)

CARRIED

REEVE

ADMINISTRATOR