

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219  
HELD IN THE MUNICIPAL OFFICE IN EARL GREY  
ON TUESDAY, OCTOBER 10, 2017**

**Present:** Reeve Delbert Schmidt and councillors Raymond Wild – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Alvin Schmidt – Division 4, Warren Larsen – Division 5, Scott Hegglin – Division 6 and Courtney Wiers, administrator.

**Call to Order**

A quorum being present, Reeve Delbert Schmidt called the meeting to order at 8:03 a.m.

**Minutes**

2017-263 Garry Gibson – That the minutes of the regular meeting of council held on September 12<sup>th</sup>, 2017 be approved as circulated.

CARRIED

**Minutes**

2017-264 Scott Hegglin – That the minutes of the regular meeting of council held on September 26<sup>th</sup>, 2017 be approved as circulated.

CARRIED

**Financial Report**

2017-265 David Ritter – That the administrator's statement of cash receipts, payments and balances for the period ending September 30<sup>th</sup>, 2017 be accepted as presented.

CARRIED

**Annual Christmas Supper for RM Council and Employees**

2017-266 Scott Hegglin – That the RM of Longlaketon No. 219 hold its annual Christmas supper for council, current employees and first responders on Saturday, December 9<sup>th</sup>, 2017 in conjunction with the community Christmas party to be held at the Earl Grey Community Hall that evening.

CARRIED

**Findlay**

2017-267 David Ritter – That we send a letter to Douglas and Allison Findlay stating that we cannot install speed bumps on municipal roads as they would interfere with road maintenance. Further that we advise the Findlays that “Slow Watch for Children” signs are available from the municipality for a fee and to contact the RCMP with any vehicle speed related issues.

CARRIED

**Water Security Agency Workshop**

2017-268 Delbert Schmidt – That Courtney Wiers attend the “Responsibilities of Municipal Authorities for Water/Sewage Works” to be held in Regina on October 25<sup>th</sup> and further that the municipality pay the registration fee of \$89.25.

CARRIED

**Correspondence**

2017-269 Warren Larsen – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM	Re: September Policy Bulletin, September Update, Federal Tax Proposal, Voice in Ottawa, MLDP Courses & SAMA Board
- Murray Purcell	Re: SAMA Board
- John Pogorzelec	Re: Predator & Problem Wildlife Specialist
- WUQWATR	Re: Drinking Water Quality & Qu'Appelle Strategic Weed Management Area 2017 Project
- Point Counter Point Resolution Consul.	Re: Services
- Karly Rumpel	Re: Donations
- Village of Craven	Re: Fire Fees
- R & B Custom Works Inc.	Re: Services
- Faith Mohr	Re: Gallo Fundraiser
- Earl Grey Community Hall	Re: Community Christmas Social
- Douglas & Allison Findlay	Re: Vehicle Speed
- Paradox Access Solutions	Re: Demo
- Water Security Agency	Re: Workshop
- Kym Wittal	Re: Council Procedures Bylaw

CARRIED

### **Board and Committee Reports**

2017-270 Garry Gibson – That the following board and committee reports be accepted as presented:

- Strasbourg Manor
- High Country Estates Annual General Meeting
- Last Mountain Regional Landfill
- Cupar and District Nursing Home
- Living Sky Regional EMO

CARRIED

### **Brandt Jackets**

2017-271 Scott Hegglin – That we allow employees to receive jackets donated by Brandt Tractor Ltd., however in replace of councillors accepting jackets that the municipality distribute them as door prizes at the 2018 Annual General Meeting.

CARRIED

Pam MacPheat, ratepayer met with council at 9:57 a.m. to discuss the High Country Estates Board. Ms. MacPheat left the meeting at 10:26 a.m.

### **Investments**

2017-272 Raymond Wild – That we invest \$500,000.00 at 1.30% in a Cashable Guaranteed Investment Certificate through the Bank of Nova Scotia. Further that a portion or the entire investment is accessible after 30 days with no penalty.

CARRIED

Dale Kozak with Loraas Disposal met with council at 10:51 a.m. to discuss transfer station issues. Mr. Kozak left the meeting at 11:28 a.m.

Dustin Huber, operating foreman met with council at 11:28 a.m. to discuss the following:

- dust control applied;
- ditch mowing;
- road construction projects;
- transfer site clean-up.

### **Bush Clearing**

2017-273 Scott Hegglin – That while the municipality is clearing bush within the municipal road allowance that the adjacent land owners have the option to have bush cleared 24 feet into their property with the stipulation that it can be piled on their property.

CARRIED

### **Craven Hill Maintenance**

2017-274 Raymond Wild – That we send a letter to the Village of Craven asking that their employees not blade our portion of Grid 641 north of Craven.

CARRIED

Mr. Huber left the meeting at 12:04 p.m.

Council recessed for lunch at 12:04 p.m.

Reeve, Delbert Schmidt called the meeting back to order at 1:06 p.m.

Dustin Huber, operating foreman met with council at 1:06 p.m. to discuss repair of Carter Herman's road. Mr. Huber left the meeting at 1:09 p.m.

### **Farming Road Allowances**

2017-275 Raymond Wild – That we send a letter to G2 Farms Ltd. indicating that the road allowance adjacent to NE-22-21-21-W2 can no longer be farmed as it was established grass and is municipal property.

CARRIED

### **Pest Control**

2017-276 Alvin Schmidt – That we grant a 30 day extension for the "Order to Destroy, to Control and to Prevent the Spread of a Pest" issued for the NW-11-24-20-W2.

CARRIED

### **Fence along Road Allowance**

2017-277 Warren Larsen – That we send a letter to Jeremy & Roxanne Knapp indicating that the fence along the west side of SW-32-24-20-W2 is within the municipal road allowance and in the future all fences must be erected on or within your property boundary. Further that if construction shall occur on that road the cost associated with removing and replacing the fence will be borne solely by the property owner.

CARRIED

**Software Upgrade**

2017-278 Raymond Wild – That we purchase a software system bundle including but not limited to accounts receivables, accounts payables, tax roll and utility biller from MuniSoft Municipal Software at their quoted price of \$26,576.00 plus taxes with the Village of Earl Grey reimbursing for their portion of the system.

CARRIED

**Hardware Upgrade**

2017-279 Garry Gibson – That we purchase two new computers along with back-ups, MS-Office 2016 and security from MuniSoft Municipal Software at their quoted price of \$3,664.00 plus taxes with the Village of Earl Grey reimbursing one-third of the expense.

CARRIED

**Wingert Subdivision**

2017-280 David Ritter – That we approve the proposed 10 acre residential subdivision submitted by Ken Wingert for the NW-04-21-21-W2 and further that no servicing agreement be required as this subdivision abuts Highway No. 20 and that the municipality send a letter to Ken Wingert to settle the municipal reserve requirement.

CARRIED

Councillor Scott Hegglin left the meeting at 2:23 p.m.

**BEM Training**

2017-281 Raymond Wild – That Courtney Wiers and Maureen Herman-Wilde attend the Basic Emergency Management training to be held in Bulyea on November 5<sup>th</sup> & 6<sup>th</sup>, 2017 and further that the municipality pay the registration fee of \$30.00 per person.

CARRIED

**Employee Layoffs**

2017-282 David Ritter - That we issue layoff notices to Mitchell Nixon (November 8<sup>th</sup>), Ken Hornung (October 25<sup>th</sup>), Ken Flaman (October 25<sup>th</sup>) and Tom Mohr (October 25<sup>th</sup>) but they may work longer as weather permits.

CARRIED

**SARM Midterm Convention Delegates**

2017-283 Alvin Schmidt - That Delbert Schmidt and Raymond Wild be appointed as the voting delegates for the SARM Midterm Convention to be held in Regina on November 7<sup>th</sup> & 8<sup>th</sup>, 2017.

CARRIED

**Accounts for Payment**

2017-284 Raymond Wild – The following accounts be approved for payment:

12079 – Ken Flaman – September pay advance	1,310.00
12080 – Cole Foster – September pay advance	1,070.00
12081 – Ken Hornung – September pay advance	1,425.00
12082 – Tom Mohr – September pay advance	1,255.00
12083 – Mitchell Nixon – September pay advance	1,465.00
12084 – Kelly Sutter – September pay advance	935.00
12085 – Dustin Huber – September pay advance	2,225.00
12086 – Courtney Wiers – September pay advance	1,795.00
12087 – Maureen Herman-Wilde – September pay advance	1,465.00
12088 – Gerald Meng – September pay advance	1,520.00
12089 – Ken Flaman – September pay less deductions	1,338.16
12090 – Cole Foster – September pay less deductions	1,828.44
12091 – Ken Hornung – September pay less deductions	1,012.31
12092 – Maureen Herman-Wilde – September pay less deductions	1,060.55
12093 – Dustin Huber – September pay less deductions	2,446.99
12094 – Gerald Meng – September pay less deductions	2,122.08
12095 – Tom Mohr – September pay less deductions	1,632.63
12096 – Kelly Sutter – September pay less deductions	2,039.08
12097 – Mitchell Nixon – September pay less deductions	1,646.40
12098 – Courtney Wiers – September pay less deductions	1,804.97
12099 – Brandt Tractor – Grader purchase	313,934.00
12100 – Brandt Tractor – Grader purchase	138,650.00
12101 – M.E.P.P. – September remittance	5,321.02
12102 – Revenue Canada – September remittance	12,789.53
12103 – Prairie Valley School Division – September remittance	73,121.08
12104 – Horizon School Division – September remittance	33,901.20
12105 – Saskatchewan Municipal Hail Association – September remittance	45,237.01
12106 – Professional Building Inspections – Inspection fees	811.65
12107 – SaskTel Mobility – Cell phone charges	179.44
12108 – Information Services Corp of Saks – Land title information	33.00

12109 - Bradley Directories - RM maps for resale	232.50
12110 - Jamie and Jayne Libel - Tax overpayment	78.78
12111 - Davidson Fieldhouse - Tax overpayment	18.27
12112 - Ronald Katz - Tax overpayment	33.55
12113 - Saskatchewan Polytechnic - Vegetation application tuition	285.00
12114 - P.C. Place - Computer maintenance	83.25
12115 - Justine McKinstry - September janitor services & supplies	112.20
12116 - Resort Village of Kannata Valley - Lagoon fees	300.00
12117 - Receiver General - RCMP Policing for 2017 Craven Country Thunder	259,009.15
12118 - Craven Country Thunder - 2017 reimbursement	15,069.42
12119 - SARM - Legal services	48.84
12120 - WUQWATR - Program delivery	1,500.00
12121 - Petty Cash - c/o Courtney Wiers - Office supplies & postage	22.50
12122 - Brandt Tractor - GST addition	100.00
12123 - Minister of Finance - Revenue Division - PST	24.30
12124 - CUETS Financial - Repair parts, office supplies & signs	3,775.65
12125 - Finning Canada Ltd. - Repairs	11,398.16
12126 - Sherwood Co-op (Southey) - Fuel	10,492.98
12127 - Maxim Rentals and Leasing - Repairs	1,232.03
12128 - Bulyea Co-op - Repair parts & shop supplies	407.81
12129 - Spring Service Ltd. - Repair parts	1,099.39
12130 - Princess Auto - Shop supplies	824.81
12131 - Wilkinson Diesel Services - Repair parts	401.88
12132 - South Country Equipment - Repair parts	709.51
12133 - Flaman Sales - Repair parts	1,599.29
12134 - Redhead Equipment Ltd. - Repair parts	1,394.98
12135 - Mainline Fleet Services Ltd. - Repair parts & shop supplies	1,040.12
12136 - Ray Wild - August council indemnity & supervision	385.80
12137 - Warren Larsen - August council indemnity & supervision	529.75
12138 - Delbert Schmidt - July, August & September reeve indemnity & supervision	2,130.90
12139 - Garry Gibson - September council indemnity & supervision	855.35
12140 - Alvin Schmidt - August & September council indemnity & supervision	605.00
12141 - Scott Hegglin - September council indemnity & supervision	419.75
12142 - Jennifer Taylor RRP - Planning consultant fees	678.56
12143 - Cancel	
12144 - UMAAS - Water Security Agency workshop	89.25

**Preauthorized payments:**

SaskPower - Office	147.04
SaskPower - Shop	513.80
SaskPower - Well NE-8-21-20	88.80
Sask Energy - Office	40.43
Sask Energy - Shop	36.05
SaskTel - Office	182.54
SaskTel - Shop	139.81
Village of Earl Grey - Office (Utilities)	220.00
Village of Earl Grey - Shop (Utilities)	220.00
CARRIED	

**Adjourn**

2017-285 David Ritter - That this council meeting adjourn. (2:42 p.m.)

CARRIED

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REEVE

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ADMINISTRATOR