

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219  
HELD AT THE MUNICIPAL OFFICE IN EARL GREY  
ON TUESDAY, FEBRUARY 10TH, 2026

**Present:** Reeve Raymond Wild, Councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jessica Van Blaricom – Division 4, Dean Knaus – Division 5, Scott Hegglin – Division 6, and Pamela Holliday, Administrator.

**Arrive at 9:30 a.m. - Jessica Van Blaricom – Division 4**

**Call to Order**

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:02 a.m.

**Agenda**

2026-024 Gary Gibson – That the agenda as amended of the regular meeting of council held on February 10th, 2026 be approved.

CARRIED

**Minutes**

2026-025 David Ritter – That the minutes of the regular meeting of council held on January 6th, 2026 be approved.

CARRIED

**Financial Report**

2026-026 Garry Gibson – That the administrator's statement of cash receipts, payments and balances for the period ending January 31<sup>st</sup>, 2026 be accepted as presented.

CARRIED

**STARS**

2026-027 Jarret Solberg – That we donate \$2,500 to STARS in Saskatchewan for 2026.

CARRIED

**Rural Municipalities Administrators Association**

2026-028 Jessica Van Blaricom – That we authorize the Administrator and Assistant Administrator to register for the RMAA/UMAAS spring training session at a cost of \$100 per person, including meals and mileage to attend in Melville, Saskatchewan.

CARRIED

**Correspondence**

2026-029 Scott Hegglin – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM	Re: Resolution/Hotels Convention March 10-12 Regina
- SASKTEL	Re: Road Construction Application
- Munisoft	Re: 2026 Community Application/Draws
- STARS	Re: Voluntary \$2 levy or direct donation
- Communities in Bloom	Re: Scotts Canada 2026 Gro for Good grant initiative
- RCMP Lumsden	Re: 2025 Year Update
- Fort Distributors	Re: 2026 Season Quote
- Natural Resources Canada	Re: CDN Forest Service Fire Monitoring Survey
- Silt Volunteer Fire Dept.	Re: 2025 Annual Review
- Legislative Library	Re: RM 219 Map Request
- SAMA	Re: 2026 Annual Meeting
- RMAA	Re: Melville Training – Administrator & Assistant

CARRIED

Kelly Sutter – Operating Foreman joined the meeting at 9:15 a.m. and provided a report on the following:

- We have been clearing snow, dealing with bad spots and ice.
- Scott, Shayne and Chad have been hauling gravel when weather permitting.
- We have been busy with repairs on trailers and loaders.
- Grader – Unit 323 – under warranty – got hauled into Brandt for a differential replacement and a front wheel seal repair. The injector harness failed and replaced.
- Trailer – Unit 206 – we did a complete brake job and drums on it.
- Payloader – Unit 320 – we had some fuel issues we had to deal with and figure out what was wrong.
- Payloader – Unit 303 – I pulled the engine to replace rear crankshaft seal and to do some repairs on the front engine. Unit is not complete yet.

Joanne Kwanski – SARM PHTA – attending the meeting at 10:30 a.m. and left the meeting at 11:00 a.m.

**Closed Session**

2026-030 Raymond Wild – That we move into a closed session. The closed session began at 9:50 a.m.  
CARRIED

Present were Raymond Wild, Jarret Solberg, David Ritter, Garry Gibson, Scott Hegglin, Jessica Van Blaricom, Dean Knaus. Legislative authority under clause 17(1)(d) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

**Open Session**

2026-031 Raymond Wild – That the closed session concludes at 10:20 a.m. and we move back into open session.  
CARRIED

Debbie and Lloyd Hillier – attending the meeting at 11:30 a.m. and left the meeting at 11:45 a.m.

Pamela Holliday – Administrator Report

**Board and Committee Reports**

2026-032 Dean Knaus – That the following board and committee reports be accepted as presented:

- Operating Foreman
- Administration
- WSA Town Hall Meeting
- Farm Safety Scholarship
- Strasbourg District Health Center

CARRIED

**Recess**

2026-033 Reeve Raymond Wild – That we recess for lunch at 12:10 p.m.

CARRIED

Reeve Raymond Wild called the meeting back to order at 12:50 p.m.

Owen Hillier – attending the meeting at 1:30 p.m. and left the meeting at 1:30 p.m.

**SARM Convention Delegates**

2026-034 Garry Gibson – That Scott Hegglin and Jessica Van Blaricom be appointed as the voting delegates for the SARM Convention to be held in Regina on March 10<sup>th</sup> to March 12<sup>th</sup>, 2026.

CARRIED

**Proposed Road Closure Letter**

2026-035 Jessica Van Blaricom – That we authorize the administration to send a letter to all of Division 4 and surrounding properties near the Richardson Pioneer road closure request of both RR192 (west of the RI Elevator) and RR191 (east of the elevator). Included in the letter will be a form including three possible options of the closure to provide the office with the ratepayer's details.

CARRIED

**SMHI Annual Meeting**

2024-036 David Ritter – That Scott Hegglin be appointed as our delegate to the Saskatchewan Municipal Hail Insurance annual meeting to be held in Regina on March 10<sup>th</sup>, 2026.

CARRIED

**Council Remuneration and Mileage**

2026-037 Garry Gibson – That the following remuneration, indemnity, supervision and mileage rates be paid to council for the year 2026:

- \$240.00 per day for reeve and council for regular council meetings, all day committee and board meetings and reeve's supervision of office;
- \$35.00 per hour for reeve and council for supervision of public works;
- \$240.00 per day for attending convention or all-day meetings away from the municipality with a \$80.00 per day meal allowance and all accommodation expenses be paid by the municipality;
- \$120.00 per meeting for evening meetings attended by council and for any of these meetings lasting in excess of 4 hours, council will be paid \$25.00 per hour for each additional hour;
- \$0.70 per kilometer for all municipal travel, which includes all approved administration and road workers' travel; and
- \$40.00 per month for phone usage.

Further that these rates apply to any and all teleconference and electronic meetings as well.

CARRIED

**Office Services**

2026-038 Garry Gibson - That the following rates will be charged for office services done by the R.M. of Longlaketon No. 219 for the year 2026:

- Photocopying \$0.30/page;
- Faxing (send or receive) \$0.30/page; and
- Minutes (mailed) \$30.00/year.

CARRIED

**2025 RM of Longlaketon/ Village of Earl Grey Administration Agreement**

2026-039 Scott Hegglin - That the R.M. of Longlaketon No. 219 and the Village of Earl Grey sign a revised administration agreement effective January 1, 2025 with the village paying \$55,899.07 for administration salaries and no change to the monthly rental rate or capital purchase allowance of the agreement for 2025.

CARRIED

**2026 RM of Longlaketon/ Village of Earl Grey Administration Agreement**

2026-040 Dean Knaus - That the R.M. of Longlaketon No. 219 and the Village of Earl Grey sign a revised administration agreement effective January 1, 2026 with the village paying \$64,622.49 for administration salaries and no change to the monthly rental rate or capital purchase allowance of the agreement for 2026.

CARRIED

**Council Medical and Dental Benefits**

2026-041 David Ritter - That we authorize the administration to check into Health and Dental Benefit costs from SARM and report back to the Council at the next council meeting.

CARRIED

**Custom Work and Rental Rates**

2026-042 Garry Gibson - That the following hourly equipment rates will be charged for custom work done by the R.M. of Longlaketon No.219 for municipal ratepayers for the year 2026:

- Dozer \$175.00/hour plus transportation;
- Excavator \$200.00/hour plus transportation;
- Patrols \$200.00/hour for ratepayers and \$225.00/hour for non-ratepayers;
- Packer \$100.00/hour;
- Tractor and Mower \$105.00/hour;
- Payloader \$175.00/hour;
- Skid Steer \$120.00/hour;
- Tandem Truck \$100.00/hour; and
- Semi and Trailer \$175.00/hour.

Minimum custom work charge will be set at \$50.00 and any custom work charges based on time will be used if greater than the minimum charge. In addition to the above custom work rates, all custom work must be approved by the reeve or the councillor. Staff can not authorize any type of custom work in the municipality. Road crew will not perform any custom work of any kind for any ratepayer, without first obtaining a signed contract for custom work from the ratepayer requesting the work.

Rental rate for equipment is as follows (for RM of Longlaketon No. 219 ratepayers only):

- Grass Seeder \$10.00/day or \$1.00/acre, whichever is greater;
- Eco-Bran Applicator \$10.00/day
- Tree Planter & Plastic Mulch Applicator \$50.00/day, with a \$200.00 cash deposit

CARRIED

**Custom Work for Noxious Weeds**

2026-043 Jessica Van Blaricom - That the following custom work rates be set up for the year 2026 in regards to the control of noxious weeds within the municipality:

- Mowing with operator \$105.00/hour; and
- Spraying \$105.00/hour.

The R.M. of Longlaketon No. 219 will provide landowners up to \$2,000.00 in contract work and chemical for the spraying of noxious and prohibited weeds. Any spraying conducted after the \$2,000.00 max will be invoiced at our custom work rates. Further that the municipality caps the program at \$20,000.00 of expenses.

CARRIED

**East Central Transportation Planning**

2026-044 Jarret Solberg - That we do not renew our membership with East Central Transportation Planning for 2026.

CARRIED

**Last Mountain Regional Landfill Administration**

2026-045 David Ritter – That we move the Last Mountain Regional Landfill Administration to the RM of Longlaketon No. 219 office for the interim.

CARRIED

**Accounts for Payment**

2026-046 Garry Gibson – The following accounts be approved for payment including cheques # 16818 – 16851 for a total payable of \$175,052.94:

**Accounts for Payment**

16818	Auto Parts Plus	Repair Parts & Shop Supplies	148.27
16819	BBJ Five Star Service Inc	Repair Parts	2,738.07
16820	Brandt Tractor Ltd.	Repair Parts & Blades	3,452.56
16821	Bulyea Coop	Repair Part & Shop Supplies	150.94
16822	Cody Wanner	Office Snow Removal	80.00
16823	Earl Grey Community Hall	Hall Rental – Water Security Presentation	250.00
16824	High-Country Estates Lot Owners	2025 – 4 <sup>th</sup> Quarter Billing	2,327.50
16825	Industrial Parts & Equipment Ltd.	Repair Part	246.96
16826	Kelly Sutter	Used Tire Machine Reimbursement	1,600.00
16827	KPS Repair	Tires	1,956.90
16828	Last Mountain Regional Landfill	Loraas – December 2025	6,893.05
16829	Mainline Fleet Service	Shop Supplies	785.36
16830	Mazenc Fuels Ltd	Fuel	20,300.49
16831	Nesity Insurance	Plate Renewal – 981 LRX	911.42
16832	Petty Cash c/o Teresa Sutter	Council Lunch, F/P Supplies & Postage	115.60
16833	Princess Auto	Shop Supplies	84.32
16834	Professional Building Inspections	Inspections – December & January	1,648.50
16835	Redhead Equipment	Repair Parts	2,089.60
16836	Resort Village of Kannata Valley	HCE & VRPUB – 4 <sup>th</sup> Quarter Utility Billing	11,954.45
16837	SARM	Insurance & Office Supplies	616.50
16838	Sherwood Co-op Ltd.	Oil & Diesel Melt	206.84
16839	South Country Equipment	Repair Parts	535.54
16840	TAXervice	Tax Enforcement	2,740.50
16841	Town of Strasbourg	2026 LSREMO Membership	50.00
16842	Valley Ridge Public Utility Org	2026 VRPUB Fees	2,520.00
16843	Village of Earl Grey	AR Paid in RM in Error	3,000.00
16844	Webb's Office Equipment	Photocopier Plan	397.63
16845	Garry Gibson	January 2026 Indemnity & Supervision	1,008.65
16846	Scott Hegglin	January 2026 Indemnity & Supervision	298.00
16847	Dean Knaus	January 2026 Indemnity & Supervision	103.00
16848	David Ritter	January 2026 Indemnity & Supervision	976.17
16849	Jarret Solberg	January 2026 Indemnity & Supervision	564.79
16850	Jessica Van Blaricom	January 2026 Indemnity & Supervision	440.45
16851	Ray Wild	January 2026 Indemnity & Supervision	1,361.80

**Online Bill Payment**

OBP	Canada Revenue Agency	January Remittance	20,656.31
OBP	Collabria MasterCard	Xmas Social Supplies, Website, 2026 Zoom & Paymate	
		Subscriptions & SARM Convention Expenses	1,734.19
OBP	MEPP	January Remittance	12,007.86
OBP	Minister of Finance – Ed Tax	January Education Remittance	15,227.05
OBP	Saskatchewan Municipal Hail	January Remittance	4,364.78

**Preauthorized Payments**

PAD	Sask Power	Herman Well	59.80
PAD	Sask Power	Edenoste Well	134.77
PAD	Sask Power	Hegglin Well	132.87
PAD	Sask Power	Shop	1,301.25
PAD	Sask Power	Office	169.43
PAD	Sask Power	Old Fire Hall	69.21
PAD	Sask Power	Street Lights – Rock Ridge	30.32
PAD	Sask Energy	Shop	411.08
PAD	Sask Energy	Office & Old Fire Hall	324.69
PAD	SaskTel	Office - IBC	232.33
PAD	SaskTel	Office – Internet & Fax	138.48

**Payroll**

CAFT	Employee Bi-Weekly Payroll	Pay Period 02, 03 and 04-2026	45,504.66
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**Closed Session**

2026-047 Raymond Wild - That we move into a closed session. The closed session began at 3:20 p.m.  
CARRIED

Present were Raymond Wild, Jarret Solberg, David Ritter, Garry Gibson, Scott Hegglin, Jessica Van Blaricom, Dean Knaus, Pamela Holliday and Kelly Sutter. Legislative authority under clause 17(1)(d) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

**Open Session**

2026-048 Raymond Wild - That the closed session concludes at 3:46 p.m. and we move back into open session.  
CARRIED

**Adjourn**

2026-049 Dean Knaus - That this council meeting adjourn. (3:49 p.m.)  
CARRIED

  
REEVE  
ADMINISTRATOR