

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE MUNICIPAL OFFICE IN EARL GREY
ON TUESDAY, APRIL 12, 2022**

Present: Reeve Raymond Wild, councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jack Davidson – Division 4, Brett Tallentire – Division 5, Scott Hegglin – Division 6 and Courtney Huber, administrator.

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:00 a.m.

Minutes

2022-094 Jarret Solberg – That the minutes of the regular meeting of council held on March 8th, 2022 be approved as circulated.

CARRIED

Minutes

2022-095 Brett Tallentire – That the minutes of the special meeting of council held on March 24th, 2022 be approved as circulated.

CARRIED

Financial Report

2022-096 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending March 31st, 2022 be accepted as presented.

CARRIED

Operating foreman Dustin Huber joined the meeting at 9:08 a.m. and provided an update on the following:

- snow removal;
- grading;
- equipment repairs; and
- employees.

Opposition Critic

2022-097 Garry Gibson – That we send a letter to the Opposition Critic for Municipalities, carbon copied to SARM and the Minister of Government Relations, regarding our concerns of the strict and restrictive criteria for the RIRG program.

CARRIED

Correspondence

2022-098 Jarret Solberg – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|--|--|
| - SARM | Re: Ukraine, Trespassing, Provincial Budget & Federal Budget |
| - Lower Qu'Appelle Watershed Stewards | Re: Membership |
| - Opposition Critic for Municipalities | Re: Introduction |
| - Ministry of Government Relations | Re: Municipal Revenue Sharing |
| - ECTPC | Re: Annual Meeting |
| - APAS | Re: Update |
| - GE Environmental Solutions | Re: Services |
| - Village of Siltou Fire Department | Re: 2022 Budget |
| - Horizon School Division | Re: Thank you |
| - Ministry of Environment | Re: Chronic Wasting Disease Research |
| - Earl Grey Community Rink | Re: Ice Plant Financial Support |

CARRIED

Board and Committee Reports

2022-099 Scott Hegglin – That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- SARM Convention
- Strasbourg Manor
- Last Mountain Pioneer Home
- WUQWATR
- LSREMO
- Strasbourg & District Health Centre
- Administration Report

- Last Mountain Regional Landfill
CARRIED

Fuel Tenders

2022-100 Jack Davidson – That the tender of DMM Energy be accepted for the supply of approximately 120,000 litres of diesel fuel for the period of April 1, 2022 to March 31, 2023.
CARRIED

Fuel Tanks

2022-101 Scott Hegglin – That we obtain quotes on 5,000 gallons and 10,000 gallons fuel tanks from DMM Energy and Quam.
CARRIED

Highway No. 6 Subdivision Application

2022-102 David Ritter – That we approve the proposed subdivision application submitted by Kayla Punshon for Block B, Plan 99SE13230 and Block CC, Plan 101876621. Further that no servicing agreement be required by the municipality. Even further that we accept cash in lieu of land for the municipal reserve dedication of \$300.00 per acre of reserve land and no re-zoning be required from our interpretation of the bylaw as an additional parcel is allowed for each roadway that separates the quarter.
CARRIED

Rock Ridge Annexation

2022-103 Scott Hegglin – That we instruct the administrator to attempt to obtain the remaining four responses from the Rock Ridge lot owners regarding annexation and upon receiving those responses we will determine the appropriate action to take.
CARRIED

Deck Development Application

2022-104 Brett Tallentire – That we do not approve the discretionary use application submitted by Terry & Cheryl Deck to construct an accessory building on Lot 28, Block 13, Plan BD655 due to it contravening our Zoning Bylaw.
CARRIED

Public Tender – Tax Title Property – Block A, Plan 102046452

2022-105 David Ritter – That the RM of Longlaketon No. 219 offer for public tender, the tax title property, land and improvements situated on Block A, Plan 102046452, Pt. of the NW Qtr. of Sec. 09, Twp. 22, Rge. 20, W2 in the RM of Longlaketon No. 219, with sealed tenders being received in the municipal office by 4:30 p.m. on Friday, June 10th, 2022. Council reserves the right to accept and/or reject any or all tenders received with the highest tender not necessarily accepted.
CARRIED

2019 Tax Enforcement

2022-106 Garry Gibson – That the administrator be authorized to request transfer of title for the following property:
Pt. of the SW Qtr. of Sec. 36, Twp. 21, Rge. 19, W2.
CARRIED

Miscellaneous Appointments

2022-107 Scott Hegglin – That the following appointments be approved effective immediately until December 31st, 2022:

Fire Chief	Brad Bougher
Deputy Fire Chief	Aron Mohr
Captain	Matthew McDougall
Volunteer Fire Fighters	Ken Hornung, Dave Schmidt, Mitchell Nixon, Brendan Gebhart, Katlin Fisher, Nolan Fuller, Dylan Fiessel, Avery Baker, Nathan Hafner, Kyle Gartner and Shayne Krochak
Junior Volunteer Fire Fighter	Kayden Lupanko

CARRIED

Recess

2022-108 Jack Davidson – That we recess for lunch at 12:19 p.m. and reconvene at 1:00 p.m.
CARRIED

Reeve Raymond Wild called the meeting back to order at 12:50 p.m.

SMHI Withdrawals

2022-109 Garry Gibson – That the list of withdrawals from Saskatchewan Municipal Hail Insurance for the year 2022 be accepted as presented.

CARRIED

May Meeting

2022-110 Jack Davidson – That due to the RMAA annual convention, we hold our May meeting on Wednesday, May 4th, 2022 starting at 8:00 a.m. in the municipal office in Earl Grey, Saskatchewan.

CARRIED

Zoning Bylaw Amendment – Keeping of Livestock

2022-111 David Ritter – That, after a lengthy consultation with the committee, we instruct the administrator to include additional parcel sizes in the draft Zoning Bylaw Amendment Bylaw No. 3-2022.

CARRIED

Accounts for Payment

2022-112 Jarret Solberg – The following accounts be approved for payment:

15031	L & G Crushing Corp.	Gravel Crushing	42,305.97
15062	Air Tech Products	Repair Parts	20.24
15063	Applied Industrial Tech.	Repair Parts	21.49
15064	BBJ Five Star Service Inc	Repair Parts	264.92
15065	The Bolt Supply House Ltd.	Shop Supplies & Sign Screws	1,589.16
15066	Bradley Directories	RM Maps	2,253.00
15067	Brandt Tractor Ltd.	Repair Parts & Diagnose Codes	4,761.81
15068	Bulyea COOP	DEF, Antifreeze & Shop Supplies	1,010.65
15069	Canada Post	Postage	305.55
15070	David Ritter	SARM Convention Accommodations	198.93
15071	Dionco Sales and Service Ltd.	Blades	6,859.80
15072	Information Services Corp	Tax Enforcement	82.00
15073	Kannata Valley & SK Beach	Lagoon User Fee	12,625.00
15074	Last Mountain Regional Landfill	Loraas - February 2022	4,651.55
15075	Mainline Fleet Service	Repair Part & Shop Supplies	149.42
15076	Manz Electric Ltd.	Furnace Repair	516.15
15077	Miller Thomson LLP	Lagoon Agreement	816.96
15078	Ministry of Finance	RM Road Registration	5,772.00
15079	Linde Canada Inc.	Cylinder Rental	59.53
15080	Princess Auto	Repair Parts & Shop Supplies	757.59
15081	Professional Building Insp.	Inspections - March 2022	850.50
15082	Pro-Tech Starter & Alternator	Starter Repair	120.94
15083	Queen's Printer Revolving Fund	Notice of Tax Assessment Roll	30.00
15084	SARM	Solar Radar Signs, Office Supply, Training & Convention	27,079.01
15085	Sask Power	Repair Street Light	3,369.36
15086	SaskTel (Mobility)	Shop Mobility	80.26
15087	Scott Hegglin	SARM Convention Accommodations	568.23
15088	SGI	Trailer Plate Renewals	604.60
15089	Sherwood Co-op Ltd.	Fuel	15,957.47
15090	South Country Equipment	Repair Parts	2,205.71
15091	Strasbourg Agro Inc.	Safety Inspections & Repair Parts	997.85
15092	Village of Craven	2022 Fire Department Grant	2,000.00
15093	Jack Davidson	Mar Indemnity & Supervision	211.92
15094	Garry Gibson	Mar Indemnity & Supervision	622.01
15095	Scott Hegglin	Mar Indemnity & Supervision	1,327.06
15096	David Ritter	Mar Indemnity & Supervision	1,167.71
15097	Jarret Solberg	Jan, Feb & Mar Indemnity & Supervision	825.18
15098	Brett Tallentire	Mar Indemnity & Supervision	688.07
15099	Ray Wild	Mar Indemnity & Supervision	866.10

Online Bill Payment

OBP	Canada Revenue Agency	March Remittance	11,927.48
OBP	Collabria MasterCard	Website, Council Lunch, Adobe, Shop Printer & Postage	968.74
OBP	M.E.P.P.	March Remittance	6,348.38
OBP	Minister of Finance - Ed Tax	March Education Remittance	9,145.91
OBP	Sask Municipal Hail	March Remittance	228.63

Preauthorized Payments:

PAD	Sask Tel	Shop Phone	140.43
PAD	Sask Tel	Office Phone/Fax & Internet	194.88
PAD	Sask Power	Herman Well NE0821202	55.09
PAD	Sask Power	Shop	565.71
PAD	Sask Power	Office	137.80
PAD	Sask Power	Street Lights - Rock Ridge	29.36
PAD	Sask Energy	Shop	451.97
PAD	Sask Energy	Office	193.28
PAD	Village of Earl Grey	Shop Water & Sewer	270.00
PAD	Village of Earl Grey	Office Water & Sewer	270.00
PAD	Sask Tel	Shop Phone	140.56
PAD	Sask Tel	Office Phone/Fax & Internet	198.98

Payroll:

599	Cole Foster	Payroll PP 6-2022 - Feb 27 - Mar 12	1,699.74
600	Maureen Herman-Wilde	Payroll PP 6-2022 - Feb 27 - Mar 12	1,250.39
601	Courtney Huber	Payroll PP 6-2022 - Feb 27 - Mar 12	2,004.35
602	Dustin Huber	Payroll PP 6-2022 - Feb 27 - Mar 12	2,037.26
603	Shayne Krochak	Payroll PP 6-2022 - Feb 27 - Mar 12	871.08
604	Mitchell Nixon	Payroll PP 6-2022 - Feb 27 - Mar 12	1,539.26
605	Kelly Sutter	Payroll PP 6-2022 - Feb 27 - Mar 12	2,095.66
606	Teresa Sutter	Payroll PP 6-2022 - Feb 27 - Mar 12	1,155.79
607	Shayne Krochak	Payroll PP 7-2022 - Mar 13 - 26	808.22
608	Brody Bell	Payroll PP 7-2022 - Mar 13 - 26	251.70
609	Cole Foster	Payroll PP 7-2022 - Mar 13 - 26	1,291.51
610	Courtney Huber	Payroll PP 7-2022 - Mar 13 - 26	2,004.35
611	Dustin Huber	Payroll PP 7-2022 - Mar 13 - 26	1,767.08
612	Mitchell Nixon	Payroll PP 7-2022 - Mar 13 - 26	1,362.03
613	Kelly Sutter	Payroll PP 7-2022 - Mar 13 - 26	1,696.93
614	Teresa Sutter	Payroll PP 7-2022 - Mar 13 - 26	1,155.79
615	Brody Bell	Payroll PP 8-2022 - Mar 27 - Apr 9	192.51
616	Cole Foster	Payroll PP 8-2022 - Mar 27 - Apr 9	1,530.17
617	Courtney Huber	Payroll PP 8-2022 - Mar 27 - Apr 9	2,004.35
618	Dustin Huber	Payroll PP 8-2022 - Mar 27 - Apr 9	2,047.65
619	Mitchell Nixon	Payroll PP 8-2022 - Mar 27 - Apr 9	1,477.32
620	Kelly Sutter	Payroll PP 8-2022 - Mar 27 - Apr 9	1,696.93
621	Teresa Sutter	Payroll PP 8-2022 - Mar 27 - Apr 9	1,448.37
CARRIED			

Adjourn

2022-113 Brett Tallentire - That this council meeting adjourn. (1:47 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Foreman Report for February/March/April, 2022

- I missed the March meeting due to snow removal but for the last part of February and first part of March, snow removal was almost all we accomplished.
- We pushed drifts back from the sides of roads and onto the property lines to try and stop the snow from blocking the road when it was windy.
- At the beginning of April, the graders started going out to get the roads back into shape after winter and pulling gravel back onto the road.
- We fixed the wing on the Schulte mower.
- We are in the process of rebuilding the bumper pull trailer by fixing the lights, brakes, installing new fenders, new deck boards and painting it.
- Jerry will be coming back to work after Easter depending on the weather and at this time, I am not sure what Lanny's return to work date is.

Dustin Huber

Cupar & District Nursing Home Report for March/April, 2022

- March 28th Regular Meeting
 - o All board members were present with the exception of James Slywka.
 - o It was the first meeting with Brie Reilly as the Executive Director and the second meeting with Chelsie Hubick as the Confidential Secretary.
 - o Connie Fuessel started as Director of Care on February 28th.
 - o A new part-time office admin assistant was hired to help with the scheduling and finances. She will be working 3 or 4 days per week.
 - o LPN and RN positions were posted. Not much luck filling and of the positions yet. The home may have to look at contract nurses if the positions are not filled. This will be very expensive, approximately \$120/hour plus living expenses, food allowance and mileage (roughly \$13,000 for a 12-shift month) but still cheaper than overtime.
 - o The full-time maintenance man has moved into a casual position in maintenance and Doug Sentes has been hired to fill the full-time position.
 - o The Recreation Department has raised \$500 from the sale of garden and flower seeds. The money will be used for activities and supplies for the Rec department.
 - o The financial report was reviewed and accepted.
 - o No more COVID funding will be coming even though the extra expenses related to COVID are still there.
 - o Nurse practitioners from Geriatric services have been a great resource during this outbreak.
 - o The home, as of the time of this meeting, is in Level yellow with five residents testing positive for COVID.
 - o 10 of the new beds have arrived. We have to decide what to do with the old beds. No place to store the old ones and not too much interest in anyone purchasing them.
 - o The next regular meeting is set for April 25th.

David Ritter

SARM Annual Convention, 2022

- Municipal Hail Annual Meeting
 - o 219 had the second highest claims in the province.
 - o Rates are likely to increase for 2022
 - o Had to the highest payouts to date but due to investments and re-insurance, still made out ok.

- Convention Break-Outs
 - o Met with the Minister of Environment and updated him on Yancoal's poor engagement and he agreed and stated that he will be looking into it.
 - o Met with the Minister of Health who is looking into recruitment and more opening at the University of Saskatchewan but this will not be quick. Some areas have poor ambulance service and closed emergency rooms.

Scott Hegglin

Strasbourg Manor Report for March/April, 2022

- Wendy is taking an administrator class.
- Mortgage is due for renewal, it was agreed to do a four year closed mortgage which will leave three years left.
- Strasbourg Fire Department conducted a tour of the Manor to make sure everything was up to code and get a grasp on how it is set up and safety features in place.
- Evacuation plan will be reviewed at the next meeting.
- We will be making a section of deck railing removable to make it easier to move furniture in and out.
- Tenants want guests to be required to wear masks in the common area.
- Heather will be taking time off in the summer to work at the bible camp, Grace Edwards will be filling in for her.
- Discussion regarding a retirement gift for Doug Slough's service on the board.

Garry Gibson

Last Mountain Pioneer Home Report for March/April, 2022

- Discussion regarding new night stands, there is a substantial discount if we purchase a large quantity.
- Discussion regarding new mattresses and pillows.
- Total cost of \$2,000 to paint all rooms.
- Towel warmer rack is \$1,500
- Total cost of light fixture replacements is \$1,200
- Recliners are \$400 each
- Ceiling track is \$6,853 each
- Supply cart is \$2,500
- \$20,000 was given to do the awning and outdoor furniture but was not done
- We will give \$7,500 for the year for the activity department.

Garry Gibson

WUQWATR Report for March/April, 2022

- Restructuring of watershed stewardship groups is being reduced.
- Sharon Rodenbush was voted to be SHW rep for WUQWATR
- We need an agreement on the following:
 - o Protection of the watershed; and
 - o Protection of staff.
- Mosaic funding is \$15,000 for the next three years.

Scott Hegglin

Living Sky Regional Emergency Management Organization Report for March/April, 2022

- Island View is a new member to the organization.
- The Vital Services Directory and Emergency Plan is placed on Google Drive for everyone to update. Updates are to be made by January 30th each year to ensure that everyone can access a current copy of the directory and plan.
- Everyone in the organization is encouraged to sign up for the SaskPower App so that you receive notifications of outages.
- Tentative date for the EOC 100 course is Saturday, November 19th, 2022 and RM 250 has volunteered their office/boardroom for the course.
- The annual membership fee of \$50 is not required for this year due to having sufficient funds in the account.
- Larry Doetzel is stepping down as chair of the organization and no one has committed to being the chair or vice chair at this time.

Scott Hegglin

Strasbourg & District Health Centre Report for March/April, 2022

- The renovation project is in the final stages and everyone is very happy with the results. As planned all invoices will be submitted to SHA by the fiscal year end of March 31, 2022.
- The Ministry of Health has been in contact with Holly Srochenski, Director of Primary Health for our area. We are unable to provide details at this point, but it is looking very promising for an additional provider for the clinic in the near future. This is wonderful news that will help alleviate the burden on Dr. Heintz and Nurse Practitioner Jennelle Hubick as well as improve access at the clinic.
- We have another 4th year nursing student at the clinic and she is doing very well.
- Corrine Slobodian, Primary Healthcare Manager, is attending our staff meeting on March 29th.

Scott Hegglin

Administration Report for March/April, 2022

Follow-up from the March 8th Meeting:

- I was in contact with Dale Gross with the Ministry of Parks, Culture and Recreation. He is obtaining quotes from shepherds to control the Leafy Spurge at Last Mountain House and it is possible to use their services in the RM where needed as well.
- Letters and ballots were sent to the lot owners of Rock Ridge to determine if they are in favour or not in favour of annexing with the Resort Village of Kannata Valley. The results will be reviewed at this meeting.
- Fuel tender invitations were sent out and will be reviewed at this meeting.
- The Zoning Bylaw Committee drafted a new amendment bylaw for the keeping of livestock in country residential districts. The draft bylaw will be reviewed at this meeting.

Other Business Conducted:

- The assessment roll was completed with the notices mailed out on March 25th. The roll closes on April 25th.
- I was away on holidays from March 28th until April 1st.
- We have been able to manage in the office with Maureen being off work since March 14th. This is typically the slower time of year for the office and Teresa has increased her hours to make up for the difference.

Messages of Concern/Gratitude

- Delbert Schmidt and Gordon Decker contacted the office to let us know that the RM crew did a fantastic job with snow removal this year and that the roads are in great shape going into spring.

Courtney Huber

Last Mountain Regional Landfill Report for March/April, 2022

- March 23rd meeting in Island View
 - o The Income Statement, Balance Sheet, Bank Reconciliation, and List of Accounts Payable for February were approved.
 - o We now have our development permit for the new cell construction approved by Sask Environment.
 - o The tender process for the construction of the cell has been approved.
 - o We are doing some maintenance work on the dozer.
 - o On April 1st I attended a meeting at the landfill (pre-bid meeting) with the engineers and prospective bidding firms.
 - o The tenders will be opened on April 12th at a special meeting to fast-track the process.

Raymond Wild