

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE MUNICIPAL OFFICE IN EARL GREY
ON TUESDAY, DECEMBER 12, 2023**

Present: Reeve Raymond Wild, councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jessica Van Blaricom – Division 4, Nolan Fuller – Division 5, Scott Hegglin – Division 6 and Courtney Huber, administrator.

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:02 a.m.

Minutes

2023-247 Nolan Fuller – That the minutes of the regular meeting of council held on November 14th, 2023 be approved as circulated.

CARRIED

Financial Report

2023-248 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending November 30th, 2023 be accepted as presented.

CARRIED

Correspondence

2023-249 David Ritter – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM	Re: November Policy Bulletin
- APAS	Re: November 16 th , 23 rd & 30 th Updates
- RCMP Lumsden Detachment	Re: October Community Policing Reports
- Parkland Regional Library	Re: Local Library Agreement
- Ministry of Education	Re: School Curriculum

CARRIED

Operating Foreman, Dustin Huber arrived at 9:35 a.m. and provided an update on the following:

- gravel crushing;
- gravel hauling;
- equipment repairs; and
- Little Church Road bridge;

2015 Mack Truck Repair

2023-250 David Ritter – That we hire BBJ Five Star Service do an in-frame engine repair in the 2015 Mack Semi for approximately \$52,000.00, labour and materials inclusive.

CARRIED

Little Church Road Bridge

2023-251 Jarret Solberg – That we install “Cross at Your Own Risk”, “Local Traffic Only”, 5 Tonne Weight Restriction and 20 KM/Hour signs on both sides of the Little Church Road bridge. Further that a railing be installed on the bridge to a height of 30 inches.

CARRIED

Cowie Land Drainage

2023-252 Garry Gibson – That we send the land drainage tiling plans of Shawn Cowie’s to Water Security Agency and WUQWATR to inquire if they have been granted approval.

CARRIED

Nernberg Roosters

2023-253 Jessica Van Blaricom – That we cancel the \$500.00 fine issued to Jonathan and Amy Nernberg due to them removing their roosters by December 1st.

CARRIED

Riverview Sausage

2023-254 Jarret Solberg – That we send a letter of non-compliance and a \$500.00 fine to Riverview Sausage for violating the conditions of the development permit and disposing of carcasses and meat in the Loraas disposal bins. Further that if the offence continues, further fines will be issued.

CARRIED

Earl Grey Longlaketon Fire Protection Grant

2023-255 Scott Hegglin – That we grant the Earl Grey Longlaketon Fire Protection Board \$4,000.00 for operating expenses.

CARRIED

Reports

2023-256 David Ritter – That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- Strasbourg Manor
- Strasbourg & District Health Centre
- APAS
- WUQWATR
- Administration
- Last Mountain Regional Landfill

CARRIED

Recess

2023-257 Garry Gibson – That we recess for lunch at 12:26 p.m.

CARRIED

Reeve, Raymond Wild called the meeting back to order at 12:59 p.m.

Snow Plow Clubs

2023-258 Nolan Fuller – That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2023-2024 winter season:

<i>Snow Plow Club Name</i>	<i>Operators</i>
ADMK Snow Plow Club	Mark & Derek Ritter, Aron Mohr & Kolby Spitzer
Fosterdale Snow Plow Club	Stephen Brewster, Garry Gibson and Colby Herman
Hegglin #1 Snow Plow Club	Scott & Chad Hegglin
Kingville Snow Plow Club	Norman & Nevin Ritter
Mount Chase Snow Plow Club	Gordon & Colby Decker
Southside Snow Plow Club	Jason & Kim Schumann, Keith & Andrew Frazer, and Glen Schmidt

CARRIED

McLeod Subdivision

2023-259 Garry Gibson – That we approve the proposed 13.50-acre residential subdivision submitted by Barry & Patti McLeod for the NE Qtr. of Sec. 20, Twp. 21, Rge. 21, W2 and further than no servicing agreement be required as this subdivision abuts a developed roadway.

CARRIED

Hein Subdivision

2023-260 Jarret Solberg – That we table the Hein subdivision until further information can be gathered from the applicant and local residents.

CARRIED

Lot 11, Block A, Plan 101900843 Development

2023-261 Garry Gibson – That we do not grant approval for the development permit submitted by Amy Stronski to construct a 5,000 square foot accessory building as it contravenes our zoning bylaw and it is not favourable by the community.

CARRIED

Adding Costs to Taxroll

2023-262 Scott Hegglin – That we instruct the administrator to add the following costs to the indicated taxroll properties if they remain outstanding on December 31st, 2023:

Property	Amount	Invoice Detail
Lot 23, Block A, Plan 101918066	\$748.75	Water Utility Charges
Lot 1, Block A, Plan 101804172	\$225.00	Water Utility Charges
SE Qtr. of Sec. 04, Twp. 23, Rge. 19, W2	\$172.39	Waste Disposal Charges
Lot 21, Block A, Plan 101918066	\$211.25	Water Utility Charges
Block B, Plan 101372688	\$359.08	Waste Disposal Charges
Block A, Plan 102378887	\$682.23	Custom Work – Dust Control

CARRIED

Line of Credit

2023-263 Jessica Van Blaricom – That we do not renew our \$150,000.00 line of credit at Radius Credit Union when the current term expires.

CARRIED

Canada Community Building Fund Agreement Amendment

2023-264 Jessica Van Blaricom – That we agree to amend Schedule A of our Municipal Gas Tax Funding Agreement under the Canada Community Building Fund, extending the deadline to spend our allocated funding until December 31st, 2024.

CARRIED

Brewster Ag Industries Primary Weight Allowance

2023-265 Jarret Solberg – That due to the fact the Ministry of Highways and Infrastructure regulations allow primary weights on a secondary highway to a maximum of 15 kilometers from a primary weight highway, the municipality grant permission to Brewster Ag Industries Ltd. to allow primary weights for approximately 300 feet on Grid 641, immediately north of Highway No. 22. Further that this permission be valid until December 31st, 2024 and if council determines any damage is taking place on this stretch of road, then permission may be immediately revoked by letter.

CARRIED

Loraas Disposal Road Restrictions

2023-266 Garry Gibson – That we grant an overweight permit to Loraas Disposal to access the ratepayer's garbage and recycling bins in the subdivisions. Further that we grant them permission to use the municipal roads to collect the municipal and ratepayer's garbage and recycling during the spring road ban season.

CARRIED

Professional Building Inspections

2023-267 Scott Hegglin – That in accordance with the service agreement with Professional Building Inspections Inc., the R.M. of Longlaketon No. 219 hereby resolves to issue a Certificate of Appointment for the following Licensed Building Officials who are residents of the Province of Saskatchewan.

- Douglas Mulhall;
- Virginia Shepley;
- Bobby Baker;
- Amanda Kaufmann;
- Joshua Nitz;
- Walter Schroeder;
- David Kindred; and
- John Dulle.

CARRIED

Municipal Revenue Sharing

2023-268 Nolan Fuller – That the council of the Rural Municipality of Longlaketon No. 219 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

that we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Audit Responsibilities

2023-269 Garry Gibson – That we agree to the Audit Responsibilities outlined by Dudley & Company in their letter dated October 31st, 2023.

CARRIED

Accounts for Payment

2023-270 Nolan Fuller – The following accounts be approved for payment:

15799	Auto Parts Plus	Supply Parts	11.10
15800	BBJ Five Star Service Inc	Repair Parts/Labour	10,880.01
15801	The Bolt Supply House Ltd.	Bridge Wedge Anchors	281.19
15802	Brandt Tractor Ltd.	JD 772GP Grader & Repair Parts	448,987.95
15803	Bulyea COOP	Repair Parts	180.86
15804	Continental Engine Rebuilders	Repair Parts	998.47
15805	DMM Energy	Fuel	24,864.99
15806	Hardcore Aggregate & Trucking	Gravel Crushing	95,850.40
15807	Hired Hand Mobile Tires & Towing	Flat Repair	272.27
15808	Information Services Corp	Tax Enforcement	45.00
15809	Jarrett Wilkie	Reimbursement of TTP	25,625.00
15810	Jordan & Lorna Hillier	2023 Pit Run Royalties	12,365.00
15811	Kelly Sutter	Tool Use Compensation	625.00
15812	Last Mountain Regional Landfill	Loraas – October 2023	6,992.15
15813	Linde Canada Inc.	Cylinder Rental & Welding Supplies	484.50
15814	Lori Wilkie	Reimbursement of TTP	25,625.00
15815	Lyle Davis	2023 Pit Run Royalties	22,680.00
15816	Mainline Fleet Service	Repair Parts & Shop Supply	165.31
15817	Petty Cash c/o Courtney Huber	Postage & Water	24.30
15818	Professional Building Inspections	Inspections – November 2023	514.50
15819	Rema Tip Top Agency Ltd.	Shop Supplies	84.32
15820	SARM	Office Supplies & Midterm Convention Registrations	283.45
15821	SaskTel (Mobility) 02383974	Shop Mobility	80.48
15822	SaskTel (IBC) 9701037-1	Office Phone	231.84
15823	Scott & Carol Hegglin	Honorarium for Well	200.00
15824	SGI	Registrations Renewals	6,388.24
15825	Sharon Hillier	2023 Pit Run Royalties	12,365.00
15826	Sterling Crane	Remove & Place Bridge	20,522.72
15827	Strasbourg Agro Inc.	Repair Parts & Shop Supplies	901.75
15828	Telmatik	Alert & Notification Messaging System	2,320.50
15829	Travis Schmidt	2023 Pit Run Royalties	12,365.00
15830	Nolan Fuller	Aug-Nov Indemnity & Supervision	865.51
15831	David Ritter	Nov Indemnity & Supervision	848.37
15832	Jessica Van Blaricom	Nov Indemnity & Supervision	937.81
15833	Ray Wild	Nov Indemnity & Supervision	466.40

Online Bill Payment

OBP	Canada Revenue Agency	November Remittance	11,675.64
OBP	Collabria MasterCard	Website, Toner, Flags, Repair Part & Shop Supplies	340.66
OBP	MEPP	November Remittance	8,079.28
OBP	Minister of Finance - Ed Tax	November Education Remittance	31,108.35
OBP	Sask Municipal Hail	November Remittance	5,794.25

Preauthorized Payments:

CAFT	Northern Matt and Bridge	Downpayment for Bridge	53,500.00
PAD	Sask Power	Herman Well NE0821202	57.37
PAD	Sask Power	Shop	604.35
PAD	Sask Power	Office	19.46
PAD	Sask Power	Old Fire Hall	173.40
PAD	Sask Power	Street Lights – Rock Ridge	30.87
PAD	Sask Energy	Shop	267.23
PAD	Sask Energy	Office & Old Fire Hall	189.89
PAD	SaskTel	Shop	140.90
PAD	SaskTel	Office	132.87

Payroll:

1090	Brody Bell	Payroll PP 24-2023 – Nov 5 - 18	634.13
1091	Ken Flaman	Payroll PP 24-2023 – Nov 5 - 18	1,269.97
1092	Cole Foster	Payroll PP 24-2023 – Nov 5 - 18	1,633.71
1093	Maureen Herman-Wilde	Payroll PP 24-2023 – Nov 5 - 18	871.95
1094	Courtney Huber	Payroll PP 24-2023 – Nov 5 - 18	2,318.99
1095	Dustin Huber	Payroll PP 24-2023 – Nov 5 - 18	1,777.84
1096	Shayne Krochak	Payroll PP 24-2023 – Nov 5 - 18	1,524.83
1097	Mitchell Nixon	Payroll PP 24-2023 – Nov 5 - 18	1,477.38
1098	Kelly Sutter	Payroll PP 24-2023 – Nov 5 - 18	1,979.04

1099	Teresa Sutter	Payroll PP 24-2023 - Nov 5 - 18	1,240.10
1110	Cody Wiers	Payroll PP 24-2023 - Nov 5 - 18	236.53
1101	Chad Wilson	Payroll PP 24-2023 - Nov 5 - 18	823.42
1102	Ken Flaman	Payroll PP 25-2023 - Nov 19 - Dec 2	1,357.66
1103	Cole Foster	Payroll PP 25-2023 - Nov 19 - Dec 2	1,452.06
1104	Maureen Herman-Wilde	Payroll PP 25-2023 - Nov 19 - Dec 2	900.90
1105	Courtney Huber	Payroll PP 25-2023 - Nov 19 - Dec 2	2,318.99
1106	Dustin Huber	Payroll PP 25-2023 - Nov 19 - Dec 2	1,922.58
1107	Shayne Krochak	Payroll PP 25-2023 - Nov 19 - Dec 2	1,333.37
1108	Mitchell Nixon	Payroll PP 25-2023 - Nov 19 - Dec 2	1,593.32
1109	Kelly Sutter	Payroll PP 25-2023 - Nov 19 - Dec 2	2,157.83
1110	Teresa Sutter	Payroll PP 25-2023 - Nov 19 - Dec 2	1,504.11
1111	Cody Wiers	Payroll PP 25-2023 - Nov 19 - Dec 2	227.05
1112	Chad Wilson	Payroll PP 25-2023 - Nov 19 - Dec 2	1,066.51
CARRIED			

Adjourn

2023-271 Garry Gibson - That this council meeting adjourn. (2:52 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Cupar & District Nursing Home Report for November/December, 2023

- November 27th AGM
 - The minutes from the 2022 AGM were approved.
 - The audited financial statements for 2022-2023 were reviewed and approved.
 - 3 Directors were elected for a 4-year term
 - Town of Cupar - Georgina Kallichuk
 - Village of Markinch - Darrell Wagner
 - RM of Longlaketon No. 219 - David Ritter
 - No annual or community reports were presented.
 - No other people attended the AGM
- November 27th Regular Meeting
 - Randi Thompson is the new Director of Care
 - COVID and Flu vaccines were completed for all residents on November 2nd, 2023.
 - As of November 27th, all beds are full.
 - Some staff have taken the two-day Respect and Dignity training and the remainder of the staff will take it in December, January or February.
 - The June, July, August, September and October financial reports were reviewed and accepted.
 - SHA purchased the Regina Lutheran Home and as such there will no longer be alyoffs and bumping.
 - The next meeting is scheduled for January 22nd, 2024

David Ritter

Strasbourg Manor Report for November/December, 2023

- A motion was made to hire Tammy Hilderman as the new Administrator for the Centennial Manor.
- Dominion Pro-Vac completed the building duct cleaning over the Remembrance Day long weekend.
- A motion was made to approve the 2022-2023 audit completed by Dudley and Company of Regina.
- A backflow valve in the maintenance room has corroded causing a leak within that room. The plumber is waiting for the Town to turn the water off so he can make the necessary repairs.
- Perry will be purchasing a shed to store the lawn, gardening and winter equipment in. These things are currently stored in the crawl space.
- The AGM will be held after the regular board meeting on December 13th, 2023.

Garry Gibson

Strasbourg & District Health Centre Report for November/December, 2023

- Our nurse practitioner, Diana Ashfield, accepted a position in Balcarres. To date, we are unsure when her last day is.
- We will hopefully have a new nurse practitioner start at the beginning of January.
- The clinic remains busy and we feel we have accommodated the patient's needs
- There are still two RN's every Wednesday to help with the increased lab appointments.
- We are currently sitting one day for our TNA appointment in the lab.
- We still have not received our monthly budget increase; the finance department has been contacted to see when we can expect it.

Scott Hegglin

APAS Report for November/December, 2023

- Highlights from the AGM
 - o They are working to keep cash advance at \$250,000-\$300,000 even though the east wants it lowered to \$100,000.
 - o \$19.4 million investment into AG
 - o 55+1 member investment
 - o 134 RM in APAS and they attended 77 RM meetings
 - o Canada and Saskatchewan have the lowest carbon footprint in the world.

Scott Hegglin

WUQWATR Report for November/December, 2023

- Garth Burns resigned from the board.
- SAW and MAW renewed their contract - \$8-\$9 million with \$1 million in admin funding.
- \$3.9 million of the \$9 million of funding for the nitrogen program is already applied for.
 - o There were 960 producers paid in 2022
 - o 600 waiting to be paid
- SAW had two displays at Agribition.
- There were no mussels found in the 40 lakes that were monitored.
- The new bookkeeper has straightened out the books from the last bookkeeper's mistakes.

Scott Hegglin

Administration Report for November/December, 2023

Follow-up from the November 14th Meeting:

- Jonathan and Amy Nernberg were issued a \$500.00 fine for keeping roosters on their property in Cummins Subdivision. The roosters were removed by December 1st.
- Dean Faer was sent a letter indicating that his subdivision was not granted pre-approval. I have not received a response.
- Jarrett & Lori Wilkie were issued their reimbursement payment for the TTP, however the cheque could not be deposited so we had to cancel the cheque and re-issue the payment to each of them.
- The 2024 insurance paperwork was submitted so it can be in effect on January 1st.
- Board appointment letters were issued, including the Board of Revision which has to be submitted to the provincial government.
- Arrangements for the Christmas party have been made and it will be held on December 15th at the RM shop.

Other Business Conducted/Updates:

- Building permits for the following properties were approved in November:
 - o Block A, Plan 101722351 – accessory building
- Winter Weights continue to be postponed until further notice.
- Little Church Road Bridge:
 - o The bridge install was delayed due to the warmer weather, we decided to wait until the road was frozen more.
 - o The bridge was installed on December 1st and everything went really well
 - o We have been invoiced for the bridge and the crane so I have invoiced the RM of Lumsden for their half.
- A last minute \$250,000 transfer had to be made from our one-year redeemable term account to our general chequing account. Due to not giving 30 days' notice as required, we had to forgo the interest on that portion of the term.
- I met with members of the Rock Ridge Condo Association. We discussed the boat launch, the building permit process and development requirements. Members of the Rock Ridge Board will be attending the January meeting to discuss the boat launch in detail.
- The Regina District Association of Rural Municipalities is holding their annual convention on January 4th and 5th at the Altas Hotel in Regina, council members will be registered after today's meeting.

Messages of Concern/Gratitude

- Complaint regarding the disposal of carcasses at Riverview Sausage.

Courtney Huber

Last Mountain Regional Landfill Report for November/December, 2023

- November 22nd at Island View
 - o The Income Statement, Balance Sheet, Bank Reconciliation, and List of Accounts Payable were approved.
 - o A discussion took place regarding past members rejoining the landfill.
 - o We need to create a stockpile of clean dirt for top cover of the new cell.
 - o The new service provider agreement is ready to be signed with Loraas Disposal.
 - o Some minor dozer repair work needs to be done, we have received a quote from Finning.
 - o Our truck scale needs to be re-certified.
 - o Performance evaluations are taking place for staff.

Raymond Wild