

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219  
HELD AT THE MUNICIPAL OFFICE IN EARL GREY  
ON TUESDAY, DECEMBER 13, 2022**

**Present:** Reeve Raymond Wild, councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jessica Van Blaricom – Division 4, Scott Hegglin – Division 6 and Courtney Huber, administrator.

**Absent:** Councillor Brett Tallentire – Division 5

**Call to Order**

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:02 a.m.

**Minutes**

2022-285 Scott Hegglin – That the minutes of the first meeting of council held on November 14<sup>th</sup>, 2022 be approved as circulated.

CARRIED

**Minutes**

2022-286 Garry Gibson – That the minutes of the special meeting of council held on December 1<sup>st</sup>, 2022 be approved as circulated.

CARRIED

**Financial Report**

2022-287 Jarret Solberg – That the administrator's statement of cash receipts, payments and balances for the period ending November 30<sup>th</sup>, 2022 be accepted as presented.

CARRIED

**Canada Summer Jobs**

2022-288 David Ritter – That we apply for grant assistance for hiring a summer student through the 2023 Canada Summer Jobs funding program.

CARRIED

**Correspondence**

2022-289 Scott Hegglin – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM	Re: November Policy Bulletin and Bill C-21
- RCMP – Lumsden Detachment	Re: Community Policing Report
- Service Canada	Re: Canada Summer Jobs
- APAS	Re: Video and Updates
- Parkland Regional Library	Re: Semi-Annual Meeting
- Minister of Highways and Infrastructure	Re: Highway No. 99 Response

CARRIED

Operating foreman Dustin Huber joined the meeting at 9:58 a.m. and provided an update on the following:

- gravel hauling; and
- snow removal.

**Board and Committee Reports**

2022-290 David Ritter – That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- SARM Mid-Term Convention
- Strasbourg Manor
- WUQWATR
- Strasbourg & District Health Centre
- Administration Report
- Last Mountain Regional Landfill
- Bridge Committee (Verbal report)

CARRIED

**Snow Plow Clubs**

2022-291 Jessica Van Blaricom – That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2022-2023 winter season:

<b>Snow Plow Club Name</b>	<b>Operators</b>
ADMK Snow Plow Club	Aron Mohr, Kolby Spitzer, Mark & Derek Ritter
Alvin Schmidt Snow Plow Club	Alvin, Marvin & Christopher Schmidt
Hegglin #1 Snow Plow Club	Scott, Carol & Chad Hegglin
John's Snow Plow Club	John & Brenda Smith
Old McDougall Plowed the Farm EIEIO Snow Plow Club	Allister & Matthew McDougall
Rudy & Sherry Schmidt Snow Plow Club	Rudy, Sherry, Jennifer Schmidt, Austin Grund & Truman Strahm
Serath South Snow Plow Club	David Seminuk & Dalton Bannow
CARRIED	

**Agricultural Producers Association of Saskatchewan**

2022-292 Jarret Solberg - That we renew our membership with APAS and pay our 2023 membership fee of \$14,641.01.  
CARRIED

**Perry Subdivision**

2022-293 Jarret Solberg - That we do not approve the subdivision submitted by Ross Perry, in its current form, to further subdivide the NE and SE Qtrs. of Sec. 33, Twp. 20, Rge. 21, W2 as we do not agree to amending our Zoning Bylaw.  
CARRIED

**Olson Subdivision**

2022-294 David Ritter - That we approve the proposed 12.78-acre residential subdivision submitted by Bette Olson for the SW Qtr. of Sec. 25, Twp. 22, Rge. 19, W2 and further that no servicing agreement be required as this subdivision abuts a developed municipal road.  
CARRIED

**Brewster Ag Industries**

2022-295 Garry Gibson - That due to the fact the Ministry of Highways and Infrastructure regulations allow primary weights on a secondary highway to a maximum of 15 kilometers from a primary weight highway, the municipality grant permission to Brewster Ag Industries Ltd. to allow primary weights for approximately 300 feet on Grid 641, immediately north of Highway No. 22. Further that this permission be valid until December 31<sup>st</sup>, 2023 and if council determines any damage is taking place on this stretch of road, then permission may be immediately revoked by letter.  
CARRIED

**Adding Costs to Taxroll**

2022-296 Scott Hegglin - That we instruct the administrator to add the following costs to the indicated taxroll properties if they remain outstanding on December 31<sup>st</sup>, 2022:

<b>Property</b>	<b>Amount</b>	<b>Invoice Detail</b>
Lot 22, Block A, Plan 101918066	\$319.28	Water Utility Charges
Lot 23, Block A, Plan 101918066	\$412.50	Water Utility Charges
Lot 10, Block A, Plan 101886420	\$77.39	Water Utility Charges
Lot 1, Block A, Plan 101804172	\$225.00	Water Utility Charges
Lot 7, Block A, Plan 101886420	\$487.50	Water Utility Charges
SW Qtr. of Sec. 35, Twp. 20, Rge. 21, W2	\$107.74	Waste Disposal Charges
Lot 21, Block A, Plan 101918066	\$275.00	Water Utility Charges
Block A, Plan 102029824	\$62.58	Waste Disposal Charges

CARRIED

**Audit Responsibilities**

2022-297 David Ritter - That we agree to the Audit Responsibilities outlined by Dudley & Company in their letter dated October 31<sup>st</sup>, 2022.  
CARRIED

**Planned Procurement**

2022-298 Scott Hegglin - That we instruct the administrator to post on SaskTenders the municipality's intent to participate in one or more procurements offered through SARM between January 1<sup>st</sup> and December 31<sup>st</sup>, 2023.  
CARRIED

**Municipal Revenue Sharing**

2022-299 Jessica Van Blaricom - That the council of the Rural Municipality of Longlaketon No. 219 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

that we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**Miscellaneous Appointments**

2022-300 Garry Gibson - That the following appointments be approved for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2022:

Volunteer Fire Fighter Riley Schmidt

CARRIED

**Recess**

2022-301 David Ritter - That we recess for lunch at 12:12 p.m.

Reeve Raymond Wilde called the meeting back to order 12:37 p.m.

**Closed Session**

2022-302 Scott Hegglin - That we move into a closed session to discuss employee personnel and wages. The closed session began at 12:37 p.m.

CARRIED

Present were Raymond Wild, Jarret Solberg, David Ritter, Garry Gibson, Jessica Van Blaricom, Scott Hegglin, Courtney Huber and Dustin Huber. Legislative authority under clause 17 (1)(d) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

**Open Session**

2022-303 Garry Gibson - That the closed session concludes at 1:42 p.m. and we move back into open session.

CARRIED

**2023 Wages**

2022-304 David Ritter - That the following hourly wages be set for 2023, for current employees of the R.M. of Longlaketon No. 219:

- Ken Flaman \$28.75 per hour;
- Cole Foster \$29.50 per hour;
- Ken Hornung \$26.37 per hour;
- Shayne Krockak \$29.00 per hour;
- Lanny Mason \$27.00 per hour;
- Jerry Meng \$31.00 per hour;
- Mitchell Nixon \$29.50 per hour;
- Kelly Sutter \$34.50 per hour;
- Brendan Weber \$24.00 per hour;
- Dustin Huber \$40.00 per hour.;
- Maureen Wilde \$28.50 per hour; and
- Teresa Sutter \$29.00 per hour.

Further that all hourly wages include SARM extended health and dental benefits.

CARRIED

**Cheque 15379**

2022-305 Garry Gibson - That we hold cheque 15379 to the RM of Lumsden No. 189.

CARRIED

**Accounts for Payment**

2022-306 Jarret Solberg - The following accounts be approved for payment:

15355	Absolute Logistics Inc.	Haul Grader	630.00
15356	Auto Parts Plus	Shop Supplies	88.28
15357	BBJ Five Star Service Inc	Repair Parts	1,468.60
15358	Bulyea COOP	Shop Supplies & Red Guard	595.47
15359	Dionco Sales and Service Ltd.	Repair Part	181.60

15360	DMM Energy	Fuel	45,741.28
15361	Information Services Corp	Tax Enforcement	48.00
15362	Jordan, Lorna, Owen & Kathryn Hillier	2022 Pit Run Royalties	25,000.00
15363	Kannata Valley & SK Beach Lagoon	Annual Lagoon User Fee	12,625.00
15364	Kelly Sutter	Tool Use Compensation	625.00
15365	KPS Repair	Tires	3,164.13
15366	Last Mountain Regional Landfill	Loraas - October 2022	7,990.38
15367	Linde Canada Inc.	Cylinder Rental	59.53
15368	Mainline Fleet Service	Office & Shop Supplies	368.52
15369	Midwest Surveys	Road & Subdivision Surveys	4,639.95
15370	MuniSoft	AR Program	997.42
15371	Petty Cash c/o Courtney Huber	Cleaning Supplies & Postage	39.05
15372	Princess Auto	Repair Parts & Shop Supplies	337.75
15373	Professional Building Inspections	Inspections - November 2022	1,387.73
15374	Provincial Mediation Board	Request for Consent Applications	80.00
15375	Redhead Equipment	Repair Parts	226.97
15376	Regina District Association of RM's	RDARM 2022 Annual Membership	150.00
15377	Rema Tip Top Agency Ltd.	Shop Supplies	510.88
15378	RM of Cupar No. 218	Gravel Hauling	2,881.24
15379	RM of Lumsden No. 189	50% Little Church Bridge Engineering	3,962.62
15380	RM of Touchwood No. 248	2022 Road Maintenance	1,186.23
15381	SARM	Convention Registration & Calendars	119.90
15382	SaskTel (Mobility)	Shop Mobility	80.35
15383	Scott & Carol Hegglin	2022 Honorarium for Well	200.00
15384	SGI	Plate Renewals	6,388.24
15385	Teresa Sutter	X-Mas Party, Shop & Office Supplies	309.11
15386	Thomas Schmidt	2022 Pest Control	11,054.40
15387	Garry Gibson	Nov Indemnity & Supervision	533.47
15388	Scott Hegglin	Nov Indemnity & Supervision	1,732.22
15389	David Ritter	Nov Indemnity & Supervision	896.14
15390	Jarret Solberg	Nov Indemnity & Supervision	295.00
15391	Jessica Van Blaricom	Nov Indemnity & Supervision	410.73
15392	Ray Wild	Nov Indemnity & Supervision	654.48

**Online Bill Payment**

OBP	Canada Revenue Agency	November Remittance	11,338.85
OBP	Collabria MasterCard	Website, Service Award, Tax Enforcement & Office Supplies	641.59
OBP	M.E.P.P.	November Remittance	7,248.30
OBP	Minister of Finance - Ed Tax	November Education Remittance	27,791.64
OBP	Saskatchewan Municipal Hail	November Remittance	26,063.44

**Preauthorized Payments:**

PAD	Sask Power	Herman Well NE0821202	50.75
PAD	Sask Power	Shop	281.91
PAD	Sask Power	Office	269.48
PAD	Sask Power	Street Lights - Rock Ridge	30.11
PAD	Sask Energy	Shop	185.42
PAD	Sask Energy	Office	97.49
PAD	Sask Tel	Shop Phone	140.75
PAD	Sask Tel	Office Phone/Fax & Internet	300.50

**Payroll:**

815	Ken Flaman	Payroll PP 24-2022 - Nov 6 - 19	130.87
816	Brendan Weber	Payroll PP 24-2022 - Nov 6 - 19	384.55
817	Cole Foster	Payroll PP 24-2022 - Nov 6 - 19	1,511.26
818	Maureen Herman-Wilde	Payroll PP 24-2022 - Nov 6 - 19	1,011.09
819	Courtney Huber	Payroll PP 24-2022 - Nov 6 - 19	2,223.20
820	Dustin Huber	Payroll PP 24-2022 - Nov 6 - 19	1,610.93
821	Shayne Krochak	Payroll PP 24-2022 - Nov 6 - 19	1,533.27
822	Lanny Mason	Payroll PP 24-2022 - Nov 6 - 19	1,360.92
823	Mitchell Nixon	Payroll PP 24-2022 - Nov 6 - 19	1,612.49
824	Kelly Sutter	Payroll PP 24-2022 - Nov 6 - 19	2,056.72
825	Teresa Sutter	Payroll PP 24-2022 - Nov 6 - 19	1,163.74
826	Brody Bell	Payroll PP 25-2022 - Nov 20 - Dec 3	96.25
827	Cole Foster	Payroll PP 25-2022 - Nov 20 - Dec 3	1,467.57
828	Maureen Herman-Wilde	Payroll PP 25-2022 - Nov 20 - Dec 3	1,011.09
829	Courtney Huber	Payroll PP 25-2022 - Nov 20 - Dec 3	2,339.58
830	Dustin Huber	Payroll PP 25-2022 - Nov 20 - Dec 3	620.06

831	Shayne Krochak	Payroll PP 25-2022 - Nov 20 - Dec 3	1,847.28
832	Lanny Mason	Payroll PP 25-2022 - Nov 20 - Dec 3	1,528.84
833	Mitchell Nixon	Payroll PP 25-2022 - Nov 20 - Dec 3	1,322.84
834	Kelly Sutter	Payroll PP 25-2022 - Nov 20 - Dec 3	2,182.47
835	Teresa Sutter	Payroll PP 25-2022 - Nov 20 - Dec 3	1,360.69
CARRIED			

**Adjourn**

2022-307 Jessica Van Blaricom - That this council meeting adjourn. (1:58 p.m.)

CARRIED

---

REEVE

---

ADMINISTRATOR

## **Foreman Report for November/December, 2022**

- Shayne, Lanny and Kelly continue to haul the 3DL gravel to the speed curve south of Earl Grey, they should be approximately half done by the end of this week.
- We are trying to make a map of problem areas where snow builds on the road so that we can address it next year. We are also thinking of ridging snow in the fields in certain areas if we get another good amount of snow at once.

---

Dustin Huber

## Cupar & District Nursing Home Report for November/December, 2022

- November 28<sup>th</sup> Annual General Meeting and Regular Meeting
  - o The minutes of the October 24<sup>th</sup> meeting were reviewed and accepted.
  - o The financial statement for the period ending October 31<sup>st</sup>, 2022 was presented and accepted.
  - o The building-furnishings committee report was given. Repairs for the roof that was damaged by the summer hail storm have to be repaired before July 1<sup>st</sup>, 2023.
  - o The CCA shortage is still a problem. The Rural Lab Technician position is still vacant.
  - o The November 1<sup>st</sup> job fair at Evraz Place did not produce any new employees.
  - o The Recreation Department's online auction closed on November 25<sup>th</sup>. There were 82 donations given from family, staff and local residents. The final total of money raised was \$4,660.00
  - o The next meeting is scheduled for January 23<sup>rd</sup>, 2023.

---

David Ritter

## SARM Midterm Convention Report for November, 2022

- Registration was backed up because of a label reader malfunction (over an hour before we were registered).
- After the opening ceremonies were over, Ray Orb (SARM President) and Jay Meyer (SARM Executive Director) gave the opening address.
- Breakout Session: Governance and Management of Pest Control in your RM
  - o SARM has partnered with Ecopest to provide rodent control products exclusive to SARM members. Ecopest is the largest company in Western Canada with offices in Regina and Saskatoon. They will work with the RM to provide the best available control for gophers, moles and insects. Most of the products they use are manufactured in the USA. All products used should have a Pest Control Product number.
  - o There are 3 stages of pest control:
    - Education and training
    - How do you eliminate or reduce
    - Control measures
  - o Proper records should be kept that records where, when, what and how much was applied.
  - o Rozol is as effective as strychnine and should be applied in small quantities in the burrow and covered up.
  - o Correct application is key for good control.
  - o Start with a small amount and increase as it is used up. More is not always better.
- Fireside chat about Mental Health in Agriculture – Lesley Kelly (High Heels and Canola Fields).
- RM single window project update with Dan Way, Ministry of Energy and Resources.
  - o It is an online platform where industry can interact with multiple RMs and access all necessary permits, approvals and charges. RMs can manage applications, invoicing and communications with resource companies in their RM.
  - o 100 active RMs participating
  - o Over 2,000 oil and gas licenses issued for various activities.
  - o This hasn't been implemented yet, possibly by summer of 2023.
- Breakout Session: Rural Health Care
  - o The 3 key priorities for SHA for 2022/23 are:
    - Investing in people, their most valuable resource
    - Advancing Connected Care for the people of SK, providing seamless care as close to home as possible.



- Enhancing patient care through better flow of information and renewed facility infrastructure.
  - Set to add 1,000 healthcare professionals in the next 3 years.
  - Increased training seats at Sask Polytech.
  - Hiring incentives for rural.
  - Training programs close to home.
  - Improving health care information systems, making them capable with each other.
  - Aggressively recruiting and retaining staff.
  - Recruit healthcare professionals from the Philippines.
  - 150 additional locations around the province
- Resolutions were voted on.
- Rural Crime Panel with Rhonda Blackmore, Commanding Officer for F Division with the RCMP, Ray Orb, SARM President and Tim Brodt, President of Rural Crime Watch.
  - Discussion on the increase of rural crime.
- Breakout Session: Weed Control Act
  - Poorest of the sessions as the presenter was hard to understand and was a replacement for the regular presenter.
  - Listed the new nuisance and noxious weeds that have been added.
  - The plant health officer for Division 2 is JoAnne Kwasnicki
- Robert Freberg is Saskatchewan's first Chief Firearms Officer, he was appointed on September 27<sup>th</sup>, 2021.
- Shan Landry, Vice Chair of Saskatchewan Seniors Mechanism
  - It's a non-profit, volunteer organization working towards quality of life for seniors in SK.
- STARS had their 50/50 draw, SARM has made \$3,900,731 in donations to STARS.
  
- Security was quite a bit tighter than previous conventions, your name tag had to be visible for security to see.

---

David Ritter & Scott Hegglin

## Strasbourg Manor Report for November/December, 2022

- Furnace inspections have been completed in all 16 suites plus the maintenance room by Acton's Plumbing & Heating of Govan. Service work is needed for 8 different suites, ranging from the installment of new venter motors to fresh air intake repairs. The board has requested quotes on the repairs as well as a prioritized list of repairs needed.
- Due to the many power surges on October 23<sup>rd</sup>, 2022, the circuit board for the fire panel in the Manor was damaged causing it to no longer work. Alsask/Vipond put in a new circuit board and panel as well as replaced the batteries. The quote given was for \$5,400 plus tax. The administrator will be meeting with an agent from Long Lake Insurance whether or not to file an insurance claim (our deductible is \$4,500).
- Annual fire alarm inspections were completed in the Manor on November 8<sup>th</sup> by Alsask/Vipond.
- Last Mountain Enterprises has been hired to do regular snow removal in the parking lot and between vehicles.
- The Annual General Meeting is on December 14<sup>th</sup>, 2022 at 6:45 p.m. at the Manor.

---

Garry Gibson

## **WUQWATR Report for November/December, 2022**

- Discussed the trees for life program, the group felt it was successful and are planning to do it again. A few RM 219 ratepayers used the program.
- The school poster contest was held and a grade 5/6 student from Strasbourg won. She was given a water testing kits and her class got a pizza party.
- We are making a DAC district advisory committee so that hopefully we will be able to have a say in the SAW restructuring. 3 WUQWATR members are to be on the committee and I was nominated for the agriculture side.
- We are still sitting well financially.
- Our 3 employees are all working part-time for SAW.

---

Scott Hegglin

## **Strasbourg & District Health Centre Report for November/December, 2022**

- Tiffany has resigned as the administrator, the 2 receptionists were asked to apply for the position and Lana Chitwood applied and was awarded the position.
- We are currently looking for 2 part-time receptionists.
- A meeting was held with all of the stakeholders regarding the residents of the Last Mountain Pioneer Home and it was very beneficial.
- Jennelle has another Nurse Practitioner student with her. She is very busy with the student program and is a wealth of knowledge for her students. She has been using the extra offices across from the staff room and that seems to be working well. We reached out to our manager for an extra computer for that office.
- We continue to operate at a deficit due to having an extra nurse on every second Wednesday and Holly has yet to give the information to move forward with applying for additional funds.
- The AIMS supply management ordering system is still not available for affiliates with no guidance as to how we are supposed to order our supplies moving forward. This has proved to be a problem but we ordered enough supplies to last a month hoping that they will have it solved sooner than later.

---

Scott Hegglin

## **Administration Report for November/December, 2022**

### **Follow-up from the November 14<sup>th</sup> Meeting:**

- I contacted APAS to obtain information as to what the association has accomplished in the past year, this will be discussed further in this meeting.
- A letter was sent to the Ministry of Highways regarding the state of Highway No. 99 during the early snow storms, a response has been received from the Minister.
- All liability and property insurance has been renewed through SARM
- Fred Polter's well decommissioning application has been filled out and is waiting for his signature to be submitted for reimbursement.
- The new phone system has been installed with Teresa and Moe completing the training last week. Phone calls can now be forwarded from the office to my cell phone.
- Teresa contacted Loraas to have the garbage bin with plastic lid replaced at the Siltou transfer station, Loraas has a shortage of bins with metal lids at this time.

### **Other Business Conducted/Updates:**

- N/A

### **Messages of Concern/Gratitude**

- N/A

---

Courtney Huber

## **Last Mountain Regional Landfill Report for November/December, 2022**

- November 23<sup>rd</sup> meeting in Earl Grey
  - o The Income Statement, Balance Sheet, Bank Reconciliation, and List of Accounts Payable were approved.
  - o Our administrator attended the ARWMAS regional roundup. A report was received by the board on the roundup.
  - o 1500 tons of legacy tires have been collected so far this year.
  - o On recycling, fibre prices are down, paper is negative, cardboard is zero, plastics are slightly positive.
  - o Discussed member gate use and also discussed whether we should take contaminated soil if the opportunity arises.

---

Raymond Wild