

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE MUNICIPAL OFFICE IN EARL GREY
ON TUESDAY, FEBRUARY 14, 2023**

Present: Reeve Raymond Wild, councillors David Ritter – Division 2, Garry Gibson – Division 3, Jessica Van Blaricom – Division 4, Scott Hegglin – Division 6 and Courtney Huber, administrator.

Absent: Councillors Jarret Solberg – Division 1 and Brett Tallentire – Division 5

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 8:56 a.m.

Norm Nordgulen, SARM Division 2 candidate, met with council at 8:56 a.m. to campaign for the upcoming election. Mr. Nordgulen left the meeting at 9:23 a.m.

Minutes

2023-032 Garry Gibson – That the minutes of the regular meeting of council held on January 10th, 2023 be approved as circulated.

CARRIED

Financial Report

2023-033 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending January 31st, 2023 be accepted as presented.

CARRIED

Operating foreman Dustin Huber joined the meeting at 9:29 a.m. and provided an update on the following:

- gravel hauling;
- equipment repairs;
- snow removal; and
- employees.

Closed Session

2023-034 Garry Gibson – That we move into a closed session to discuss employee personnel. The closed session began at 9:34 a.m.

CARRIED

Present were Raymond Wild, David Ritter, Garry Gibson, Jessica Van Blaricom, Scott Hegglin, Courtney Huber and Dustin Huber. Legislative authority under clause 17 (1)(d) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Open Session

2023-035 David Ritter – That the closed session concludes at 9:58 a.m. and we move back into open session.

CARRIED

Mower Operator/Noxious Weed Sprayer

2023-036 Scott Hegglin – That we advertise for a Mower Operator and Weed Sprayer in the Last Mountain Times, on Facebook and on the website with applications being submitted by March 10th, 2023 at 4:30 p.m.

CARRIED

Susan Oakley-Paul, SARM Division 2 candidate, met with council at 10:03 a.m. to campaign for the upcoming election. Ms. Oakley-Paul left the meeting at 10:32 a.m.

Joanne Kwasnicki, SARM Plant Health Officer, met with council at 11:00 a.m. to discuss the Invasive Plant Control Program. Ms. Kwasnicki left the meeting at 11:35 a.m.

Correspondence

2023-037 Garry Gibson – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|------------------|---|
| - SARM | Re: January Policy Bulletin, Respect Certified, Clubroot Distribution Map, Saskatchewan Firearms Act, IPCP Claim and MLDP |
| - Norm Nordgulen | Re: SARM Division 2 Candidate |
| - Tim Brodt | Re: SARM Division 2 Candidate |

- Cody Jordison Re: SARM Division 2 Candidate
 - Susan Oakley-Paul Re: SARM Division 2 Candidate
 - APAS Re: Updates
 - RCMP Southey/Strasbourg Detachment Re: 2022 Community Policing Report
 - RCMP Lumsden Detachment Re: December, 2022 Community Policing Report
 - WUQWATR Re: Annual Meeting
 - Prairie Steel Products Re: Hospitality Night
 - Parkland Regional Library Re: Library Branch Hours
 - ECTPC Re: Division Meeting
 - Village of Craven Re: Craven Fire Department
- CARRIED

Board and Committee Reports

2023-038 Scott Hegglin – That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- Strasbourg Manor
- Strasbourg & District Health Centre
- Administration Report
- Last Mountain Regional Landfill

CARRIED

Recess

2023-039 David Ritter – That we recess for lunch at 12:13 p.m.

CARRIED

Reeve Raymond Wild called the meeting back to order at 12:56 p.m.

Chad Wilson met with council at 1:00 p.m. to discuss a job opportunity. Mr. Wilson left the meeting at 1:19 p.m.

Truck Diver

2023-040 Garry Gibson – That we hire Chad Wilson of Strasbourg as a seasonal truck driver at \$27.00 per hour plus coverage under the SARM extended health and dental program and further that he serve a three month probationary period.

CARRIED

Division 5 Vacancy

2023-041 Raymond Wild – That we declare Brett Tallentire disqualified from council due to his absence from council meetings as per Clause 147 (1)(c) of *The Municipalities Act*.

CARRIED

By Election

2023-042 Scott Hegglin – That upon disqualification of councillor Brett Tallentire that we hold a by-election for the vacant Division 5 councillor position with the nomination day being March 8th, 2023 and the election day, if required, be April 12th, 2023 and further that no advance poll be held as we have a mail in ballot bylaw.

CARRIED

Cheque 15379

2023-043 David Ritter – That we approve cheque 15379 to the RM of Lumsden No. 189 and issue payment to the municipality.

CARRIED

Perry Subdivision Application

2023-044 Garry Gibson – That we approve the proposed subdivision application submitted by Ross and Sharon Perry for the NE Qtr of Sec. 33, Twp. 20, Rge. 21, W2. Further that no servicing agreement be required by the municipality. Even further that we accept cash in lieu of land for the municipal reserve dedication of \$300.00 per acre of reserve land and that we approve the remaining residential portion of the parcel even though it is larger than the allowable size in our Zoning Bylaw.

CARRIED

SaskPower Upgrades

2023-045 Jessica Van Blaricom – That we allow SaskPower to construct a new powerline within the road allowance, at the fence line or crop line, East of Secs. 4, 9 and 16, Twp. 22, Rge. 19, W2. Further that we pursue purchasing additional road allowance at the following locations:

- North of Sec 36, Twp. 22, Rge. 19, W2;
- East of Sec. 23, Twp. 22, Rge. 19, W2; and
- East of Secs. 3 and 10, Twp. 22, Rge. 19, W2.

CARRIED

2023 RM of Longlaketon/ Village of Earl Grey Administration Agreement

2023-046 Scott Hegglin – That the R.M. of Longlaketon No. 219 and the Village of Earl Grey sign a revised administration agreement effective January 1, 2023 with the village paying \$43,791.16 for administration salaries and no change to the monthly rental rate or capital purchase allowance of the agreement for 2023.

CARRIED

Downton Business Development

2023-047 David Ritter – That we approve the proposed business development of truck sales submitted by Albert Downton for the NE Qtr. of Sec. 03, Twp. 22, Rge. 19, W2.

CARRIED

Community Event License

2023-048 Garry Gibson – That the R.M. of Longlaketon No. 219 approves the issuance of a community event license for the 2023 Country Thunder Saskatchewan event to be held at the Country Thunder festival grounds near Craven from Wednesday, July 12th to Sunday, July 16th, 2023 at the following locations:

Beer Gardens

Wednesday, July 12th – 11:00 a.m. to 3:00 a.m.
Thursday, July 13th – 11:00 a.m. to 3:00 a.m.
Friday, July 14th – 11:00 a.m. to 3:00 a.m.
Saturday, July 15th – 11:00 a.m. to 3:00 a.m.
Sunday, July 16th – 11:00 a.m. to 3:00 a.m.

The Lounge (Small Beer Gardens)

Thursday, July 13th – 11:00 a.m. to 3:00 a.m.
Friday, July 14th – 11:00 a.m. to 3:00 a.m.
Saturday, July 15th – 11:00 a.m. to 3:00 a.m.
Sunday, July 16th – 11:00 a.m. to 3:00 a.m.

Main Stage/Concert Bowl

Friday, July 14th – 12:00 p.m. to 2:00 a.m.
Saturday, July 15th – 12:00 p.m. to 2:00 a.m.
Sunday, July 16th – 12:00 p.m. to 2:00 a.m.

Backstage

Thursday, July 13th – 11:00 a.m. to 2:00 a.m.
Friday, July 14th – 11:00 a.m. to 2:00 a.m.
Saturday, July 15th – 11:00 a.m. to 2:00 a.m.
Sunday, July 16th – 11:00 a.m. to 2:00 a.m.

SKYBOX Tents (West/East)

Friday, July 14th – 11:00 a.m. to 2:00 a.m.
Saturday, July 15th – 11:00 a.m. to 2:00 a.m.
Sunday, July 16th – 11:00 a.m. to 2:00 a.m.
CARRIED

Loraas Disposal Road Restrictions

2023-049 David Ritter – That we grant permission to Loraas Disposal to use the municipal roads to collect the municipal and ratepayer's garbage and recycling during the spring road ban season.

CARRIED

Professional Building Inspections

2023-050 Jessica Van Blaricom – That in accordance with the service agreement with Professional Building Inspections Inc., the R.M. of Longlaketon No. 219 hereby resolves to issue a Certificate of Appointment for the following Licensed Building Officials who are residents of the Province of Saskatchewan.

- Douglas Mulhall;
- Virginia Shepley;
- Bobby Baker;
- Amanda Kaufmann;
- William Hudema;
- Walter Schroeder;
- David Kindred;
- Dustin Masuk;
- Joshua Nitz; and
- John Dulle.

CARRIED

March Meeting Date

2023-051 Jessica Van Blaricom – That if members of council register to attend the SARM Annual Convention from March 14th to 16th, 2023 that our March meeting be moved to March 21st, 2023. However, if no council members register to attend the convention that we hold our meeting on its regularly scheduled date of March 14th, 2023.

CARRIED

Accounts for Payment

2023-052 Jessica Van Blaricom – The following accounts be approved for payment:

15441	Resort Village of Kannata Valley	Oct-Dec 2022 - 4 th Quarter Billing	3,273.09
15442	Applied Industrial Tech.	Repair Parts	1.76
15443	Auto Parts Plus	Repair Parts & Shop Supplies	629.25
15444	BBJ Five Star Service Inc	Repair Parts	5,245.87
15445	The Bolt Supply House Ltd.	Repair Parts & Shop Supplies	1,035.41
15446	Brandt Tractor Ltd.	Service Call/Warranty & Repair Parts	1,110.42
15447	Canada Post	Stamps	2,966.25
15448	Certified Laboratories	Shop Supplies	2,583.69
15449	Dionco Sales and Service Ltd.	Repair Part	1,239.50
15450	DMM Energy	Fuel	20,559.27
15451	Fosterdale Land Corp	Gravel Stockpile Rent - 2021/22/23	659.10
15452	Hydratec Hydraulics	Winter Fluid Conditioner	1,642.88
15453	Last Mountain Regional Landfill	Loraas - December 2022	5,703.11
15454	Lee Moorby	Gravel Stockpile Rent - 2021/22/23	2,231.40
15455	Linde Canada Inc.	Cylinder Rental	63.78
15456	Mainline Fleet Service	Repair Parts & Shop Supplies	1,056.59
15457	Miller Thomson LLP	Road Widening Project	3,984.36
15458	Northern Strands	Shop Supplies	617.77
15459	Parkland Regional Library	Municipal Levy - 1/2 of 2023	7,562.40
15460	Princess Auto	Shop Supplies	196.37
15461	Professional Building Inspections	Inspections - January 2023	257.25
15462	Randy Krupp	Gravel Stockpile Rent - 2021/22/23	931.83
15463	Redhead Equipment	Repair Parts	1,260.16
15464	Saskatchewan Assessment Mgmt	2023 Components & Maintenance	20,773.00
15465	SARM	Office Supplies	104.98
15466	SaskTel (Mobility)	Shop Mobility	80.35
15467	SGI	Plate Renewal	889.16
15468	Strasbourg Agro Inc.	Scan Engine Codes	222.00
15469	Town of Southey	2023 Annual Fire Grant	7,500.00
15470	Village of Craven	False Alarm Fire Call	100.00
15471	Village of EG - Office	Village Utility Payment Paid to RM	270.00
15472	Village of Siltou	2023 Fire Agreement Fees	5,575.00
15473	Wascana & Upper Qu'Appelle	2023 Membership	300.00
15474	Westrans Company	Repair Parts	1,660.74
15475	Garry Gibson	Jan. Indemnity & Supervision	1,224.43
15476	Scott Hegglin	Jan. Indemnity & Supervision	1,325.23
15477	David Ritter	Jan. Indemnity & Supervision	1,288.55
15478	Ray Wild	Jan. Indemnity & Supervision	1,541.80

Online Bill Payment

OBP	Canada Revenue Agency	January Remittance	10,284.28
OBP	Collabria MasterCard	Council Lunch, Website, Zoom & Norton Subscriptions, Paymate Software, RDARM Accommodations, OH&S Books & Shop Supplies	1,850.80
OBP	M.E.P.P.	January Remittance	5,528.72
OBP	Minister of Finance - Ed Tax	January Education Remittance	14,706.93

Preauthorized Payments:

PAD	Sask Power	Herman Well NE0821202	50.91
PAD	Sask Power	Shop	851.53
PAD	Sask Power	Office	149.77
PAD	Sask Power	Edenoste Well NW1423202	157.46
PAD	Sask Power	Hegglin Well NW1023202	120.57
PAD	Sask Power	Street Lights - Rock Ridge	30.11
PAD	Sask Energy	Shop	665.47
PAD	Sask Energy	Office	267.16
PAD	Sask Tel	Shop Phone	140.75
PAD	Sask Tel	Office Phone/Fax & Internet	132.70

Payroll:

854	Cole Foster	Payroll PP 2-2023 - Jan 1 - 14	1,498.17
855	Maureen Herman-Wilde	Payroll PP 2-2023 - Jan 1 - 14	900.26
856	Courtney Huber	Payroll PP 2-2023 - Jan 1 - 14	2,012.12
857	Dustin Huber	Payroll PP 2-2023 - Jan 1 - 14	1,163.99
858	Shayne Krochak	Payroll PP 2-2023 - Jan 1 - 14	1,067.82
859	Lanny Mason	Payroll PP 2-2023 - Jan 1 - 14	1,006.47
860	Mitchell Nixon	Payroll PP 2-2023 - Jan 1 - 14	1,489.46
861	Kelly Sutter	Payroll PP 2-2023 - Jan 1 - 14	1,812.93
862	Teresa Sutter	Payroll PP 2-2023 - Jan 1 - 14	1,379.02
863	Cole Foster	Payroll PP 3-2023 - Jan 15 - 2	1,609.73
864	Maureen Herman-Wilde	Payroll PP 3-2023 - Jan 15 - 28	900.26
865	Courtney Huber	Payroll PP 3-2023 - Jan 15 - 28	2,012.12
866	Dustin Huber	Payroll PP 3-2023 - Jan 15 - 28	2,033.21
867	Shayne Krochak	Payroll PP 3-2023 - Jan 15 - 28	1,932.57
868	Lanny Mason	Payroll PP 3-2023 - Jan 15 - 28	1,734.27
869	Mitchell Nixon	Payroll PP 3-2023 - Jan 15 - 28	1,674.62
870	Kelly Sutter	Payroll PP 3-2023 - Jan 15 - 28	1,990.90
871	Teresa Sutter	Payroll PP 3-2023 - Jan 15 - 28	1,379.02
872	Cole Foster	Payroll PP 4-2023 - Jan 29 - Feb 11	1,456.29
873	Maureen Herman-Wilde	Payroll PP 4-2023 - Jan 29 - Feb 11	1,029.18
874	Ken Hornung	Vision Care	372.82
875	Courtney Huber	Payroll PP 4-2023 - Jan 29 - Feb 11	2,012.12
876	Dustin Huber	Payroll PP 4-2023 - Jan 29 - Feb 11	1,656.63
877	Shayne Krochak	Payroll PP 4-2023 - Jan 29 - Feb 11	1,377.38
878	Mitchell Nixon	Payroll PP 4-2023 - Jan 29 - Feb 11	1,246.65
879	Kelly Sutter	Payroll PP 4-2023 - Jan 29 - Feb 11	1,796.29
880	Teresa Sutter	Payroll PP 4-2023 - Jan 29 - Feb 11	1,368.92

CARRIED

Adjourn

2023-053 David Ritter - That this council meeting adjourn. (2:55 p.m.)

CARRIED

 REEVE

 ADMINISTRATOR

Foreman Report for January/February, 2023

- We have stockpiled roughly 8,200 yards at the curve south of Earl Grey and would like to get a total of 9,000 there. We would also like to get 5,000 yards moved to the Moorby stockpile as well. We want to move as much as possible incase the entrance to the pit floods.
- Clutch is replaced on the Dodge 4500.
- We have been doing snow removal when needed.
- Discussion regarding seasonal employees (in-camera).

Dustin Huber

Cupar & District Nursing Home Report for January/February, 2023

- January 23rd Regular Meeting
 - o No statements of monthly financials were available for review.
 - o The Executive Director resigned effective January 3rd, 2023. Connie Fuessel has taken the position leaving the Director of Care position open. The Director of Care position was filled internally by the Resident Care Coordinator, Meagan Peele.
 - o The recruitment and retaining of staff is an ongoing problem.
 - o A \$10,000 federal grant was received for quality improvement. This is a one-year long project. It will be used to purchase equipment and educate staff on the reduction of the use of restraints.
 - o The next meeting is scheduled for February 27th, 2023.

David Ritter

Strasbourg Manor Report for January/February, 2023

- Ventor motors were repaired/replaced in 4 suites. Air exchange units were repaired in 4 suites. One suite still requires further action with the air exchange unit.
- Clarification was given on the audit and it is now complete.
- A possible insurance claim on the fire alarm panel was tabled until February as we were missing several board members.
- Carpet stretching is to be tended to in one suite when Kenyon Batty is available. Tiles in the front entry way will be replaced in the spring as they are lifting and in poor shape.

Garry Gibson

Strasbourg & District Health Centre Report for January/February, 2023

- The two new receptionists have started.
- Jennelle has a Nurse Practitioner with her for a couple of weeks.
- The clinic has been approved to change the funds for a part-time Physician into funds for a potential full-time Nurse Practitioner. There will be having a meeting with SHA to get more information on this and discuss the extra costs that will be associated with this.
- The clinic is still running a deficit, part of the reason is because of staff training in December and snow removal. Lab supplies are also a large expense that will be analyzed to determine if there are comparable substitutions.
- The Dentist, Public Health and Mental Health are all being billed monthly for rent. There is an inquiry to the SHA directors and board members regarding funding for an additional provider.

Scott Hegglin

Administration Report for January/February, 2023

Follow-up from the January 10th Meeting:

- The 2023 Interim Budget was adopted and posted in the system .
- Mr. Perry was informed regarding council's decision on his subdivision, this will be discussed in this meeting.
- I have contacted Mr. Travis Keisig for an update from his delegation with council.
- I have sent a letter along with SARM's publication on Bill C-21 to APAS, Department of Justice and the Provincial and Federal MPs.
- The provincial government has been notified about our weed inspectors, pest control officer and pound keeper and pound location.
- The Sask Lotteries Community Grant Program was applied for.

Other Business Conducted/Updates:

- The SARM Annual Convention is March 14-16 in Saskatoon. Registration is due by February 28th so council members will need to let me know by then if they plan to attend.
- Evolution Training & Consulting Ltd. has a Mini Workshop for Council Members on OH&S, road maintenance, gravel and winter snow plowing. The cost for the workshop is \$300.00 per person.
- Building permits issued in January were presented to council.

Messages of Concern/Gratitude

- N/A

Courtney Huber

Last Mountain Regional Landfill Report for January/February, 2023

- February 1st meeting at Siltou
 - o The Income Statement, Balance Sheet, Bank Reconciliation, and List of Accounts Payable were approved.
 - o It was a quiet meeting; the long-term strategic plan was reviewed along with the 2022 year-end financials. Garbage tonnage was less in 2022, that is believed to be because of the COVID hangover.
 - o The next meeting will be February 22nd.

Raymond Wild