

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219  
HELD AT THE CURLING & SKATING RINK IN EARL GREY  
ON TUESDAY, FEBRUARY 15, 2022**

**Present:** Reeve Raymond Wild, councillors Jarret Solberg – Division 1 (via tele-conference), David Ritter – Division 2, Garry Gibson – Division 3, Jack Davidson – Division 4, Brett Tallentire – Division 5, Scott Hegglin – Division 6 and Courtney Huber, administrator.

**Call to Order**

A quorum being present, Reeve Raymond Wild called the meeting to order at 8:59 a.m.

**Minutes**

2022-036 David Ritter – That the minutes of the regular meeting of council held on January 11<sup>th</sup>, 2022 be approved as circulated.

CARRIED

**Financial Report**

2022-037 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending January 31<sup>st</sup>, 2022 be accepted as presented.

CARRIED

Operating foreman Dustin Huber joined the meeting at 9:08 a.m. and provided an update on the following:

- gravel hauling;
- snow plowing; and
- fuel filtering system.

**Chronic Wasting Disease Research Funding**

2022-038 Raymond Wild – That we send a letter to the Minister of Environment and carbon copied to SARM regarding the disbursement of the Fish and Wildlife Development Fund (FWDF) money as approval was not granted from the FWDF Steering Committee for the disbursement.

CARRIED

**SaskTip**

2022-039 Raymond Wild – That we do not renew our membership with SaskTip due to conservation officers operating out of the Department of Justice, therefore we do not feel adequate work will be completed on environmental issues.

CARRIED

**Loraas Disposal Road Restrictions**

2022-040 Garry Gibson – That we grant permission to Loraas Disposal to use the municipal roads to collect the municipal and ratepayer's garbage and recycling during the spring road ban season.

CARRIED

Dave Bonoski with Brandt Tractor met with council at 9:59 a.m. to discuss graders. Mr. Bonokoski left the meeting at 10:25 a.m.

Shaun Maurer with Finning Canada met with council at 10:30 a.m. to discuss graders. Mr. Maurer left the meeting at 10:53 a.m.

**Correspondence**

2022-041 Brett Tallentire – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- |                                    |  |
|------------------------------------|--|
| - SARM                             | Re: January Policy Bulletin, 2021 Clubroot Map, 2022 Annual Convention and STARS |
| - SaskTip                          | Re: 2022 Membership  |
| - Fort Distributors Ltd.           | Re: Dust Control   |
| - SAMA                             | Re: Annual Meeting   |
| - Loraas Disposal                  | Re: Road Ban Letter  |
| - Ministry of Government Relations | Re: Procurement & Thresholds   |
| - Blanche Cooper                   | Re: Little Church Road Bridge  |

CARRIED

**Board and Committee Reports**

2022-042 David Ritter - That the following board and committee reports be accepted as presented:

- WUQWATR
- Strasbourg Manor
- Cupar & District Nursing Home
- Kannata Valley/Saskatchewan Beach Lagoon Committee
- Administration Report

CARRIED

**COVID Regulations**

2022-043 Jack Davidson- That due to the Province of Saskatchewan removing the proof of COVID-19 vaccination or a negative COVID-19 test requirement and the social distancing requirement that we move our meetings of council to the municipal boardroom. Further that once the Province of Saskatchewan removes the mask mandate that we do not require masks to be worn in the office or during council meetings.

CARRIED

**Snow Plow Clubs**

2022-044 David Ritter - That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2021-2022 winter season:

<i>Snow Plow Club Name</i>	<i>Operators</i>
Evenson Snow Plow Club	Ryan Evenson & Danny Sauer
Fosterdale Snow Plow Club	Stephen Brewster & Garry Gibson
Old McDougall Plowed the Farm Snow Plow Club	Allister & Matthew McDougall

CARRIED

**Miscellaneous Appointments**

2022-045 Scott Hegglin - That the following appointments be approved for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2022:

Junior Volunteer Fire Fighter	Kayden Lupanko
-------------------------------	----------------

CARRIED

**2022 Administrator Salary**

2022-046 David Ritter - That for 2022 administrator Courtney Huber be paid an annual salary of \$80,800.00 and further that her salary include SARM extended health and dental benefits.

CARRIED

**Solar Speed Radar Signs**

2022-047 Garry Gibson - That we accept the quote of \$23,450.00 plus applicable taxes, provided by ATS Traffic to supply seven Solar Speed Radar Signs.

CARRIED

**Craven SaskTel Tower**

2022-048 Scott Hegglin - That we agree to SaskTel amending their development permit to include a lattice type structure opposed to a monopole.

CARRIED

**Dog Control Bylaw**

2022-049 Scott Hegglin - That Bylaw 1-2022, being a bylaw to prohibit dogs running at large, be introduced and read a first time.

CARRIED

2022-050 Garry Gibson - That Bylaw 1-2022 be read a second time.

CARRIED

2022-051 Jack Davidson - That Bylaw 1-2022 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2022-052 David Ritter - That Bylaw 1-2022, being a bylaw to prohibit dogs running at large, be read a third time and signed, sealed and adopted by the reeve and the administrator.

CARRIED

**Public Meeting - Introduction of Bylaw to Close and Sell Undeveloped Municipal Road Allowance**

2022-053 Scott Hegglin – That the regular council meeting temporarily adjourn to hold a public meeting at 12:12 p.m. to discuss the possible sale of undeveloped road allowance known as PT. NW Qtr. of Sec. 07, Twp. 25, Rge. 20, W2, Plan 75R11396, Ext. 2.

CARRIED

2022-054 Garry Gibson – That since no parties have attended the public meeting to discuss the sale of the undeveloped road allowance known as PT. NW Qtr. of Sec. 07, Twp. 25, Rge. 20, W2, Plan 75R11396, Ext. 2., that this public meeting now adjourn at 12:20 p.m. to return to our regular council meeting.

CARRIED

**Close and Sale of Municipal Road Allowance**

2022-055 Jack Davidson – That Bylaw 2-2022, being a bylaw to close and sell the undeveloped road allowance known as PT. NW Qtr. of Sec. 07, Twp. 25, Rge. 20, W2, Plan 75R11396, Ext. 2, be introduced to council and read a first time.

CARRIED

2022-056 Brett Tallentire – That Bylaw 2-2022 be given second reading.

CARRIED

2022-057 David Ritter – That Bylaw 2-2022 be given three consecutive readings at this meeting.

CARRIED UNANIMOUSLY

2022-058 Jarret Solberg – Bylaw 2-2022, being a bylaw to close and sell the undeveloped road allowance known as PT. NW Qtr. of Sec. 07, Twp. 25, Rge. 20, W2, Plan 75R11396, Ext. 2, be read a third time and signed, sealed and adopted by the reeve and the administrator.

CARRIED

**Recess**

2022-059 Scott Hegglin – That we recess for lunch at 12:24 p.m. and reconvene at 1:00 p.m.

CARRIED

Reeve Raymond Wild called the meeting back to order at 1:03 p.m.

Curtis Hicks joined the meeting at 1:13 p.m. to discuss his potential Riverview Sausage Meat Processing Facility with council. Mr. Hicks left the meeting at 1:34 p.m.

**Riverview Sausage Application**

2022-060 Jarret Solberg – That we grant approval to Riverview Sausage to open a meat processing facility on Block 7, Plan 75R04220, Cummins Subdivision under the following conditions:

- Saskatchewan Health Authority grants approval;
- absolutely no slaughtering or killing onsite;
- absolutely no livestock of any kind to be onsite at any time;
- carcasses must be stored in drums indoors and taken off-site;
- the municipality will arrange for pest control visits when deemed necessary;
- traffic must come and go from the approach to the North West of the applicant's property and advertising signs cannot be placed in front of other private properties; and
- dust control, if required, is to be supplied by the applicant.

CARRIED

Dave Bonoski with Brandt Tractor met with council at 2:17 p.m. to provide further clarification on their graders. Mr. Bonokoski left the meeting at 2:24 p.m.

**Motor Grader**

2022-061 Brett Tallentire – That we purchase a 2022 John Deere 872GP motor grader with a Brandt Snow Wing from Brandt Tractor Ltd. using our 2014 Volvo G970 motor grader as a trade-in for the difference of \$457,350.00 plus the applicable taxes and fees. Further that the motor grader has 7 year/7,000-hour full machine warranty.

CARRIED

**Inter-Municipal Road Agreement**

2022-062 Garry Gibson – That we enter into the attached Road Maintenance Agreement with the Resort Villages of Kannata Valley and Saskatchewan Beach for the maintenance of the Silton Grid from Silton to the lagoon access road.

CARRIED

**Graham Application**

2022-063 Brett Tallentire – That we grant approval to Cory & Constance Graham to construct a garden suite in order to provide care for their adult son who requires living support on Lot 6, Block 103, Plan 102003152, Valley View Estates.

CARRIED

**SARM Convention**

2022-064 Garry Gibson – That Scott Hegglin and David Ritter be appointed as our voting delegates to the SARM Annual Convention to be held in Regina from March 15<sup>th</sup> to 17<sup>th</sup>, 2022.

CARRIED

**SMHI Annual Meeting**

2022-065 David Ritter – That Scott Hegglin be appointed as our delegate to the Saskatchewan Municipal Hail Insurance annual meeting to be held in Regina on March 15<sup>th</sup>, 2022.

CARRIED

**2023 Sask. Lotteries TIP Grant Population Allocation**

2022-066 Scott Hegglin – That the allocation for the 2023 Saskatchewan Lotteries Community Grant Program be as follows for the R.M. of Longlaketon No. 219's population of 1016 based on the 2016 census figures:

Earl Grey - 224;  
 Southey - 234;  
 Siltou - 142;  
 Strasbourg - 102;  
 Craven - 213; and  
 Bulyea - 101.

CARRIED

**2022 Interim Budget**

2022-067 David Ritter – That the 2022 interim budget with a deficit balance of \$1,731,770.00, before the tax levy is applied, be adopted, as attached to and forming a part of these minutes, and be signed by the reeve and the administrator.

CARRIED

**Accounts for Payment**

2022-068 Scott Hegglin – The following accounts be approved for payment:

14992	Auto Parts Plus	Repair Parts & Shop Supplies	67.73
14993	BBJ Five Star Service Inc	Repair Parts	639.51
14994	Bobcat of Regina Ltd.	Repair Parts	642.07
14995	Brandt Tractor Ltd.	Repair Parts	98.51
14996	Bulyea COOP	Repair Parts & Shop Supplies	273.90
14997	Canada Revenue Agency	CPP Deficiency	332.94
14998	Commercial Truck Equipment	Shop Supplies	28.86
14999	Earl Grey Longlaketon Fire	Outstanding Fire Call Payment	4,540.00
15000	Flaman Sales Ltd	Repair Parts	425.98
15001	Ian Kot – Snap on Tools	Shop Tool	97.40
15002	Information Services Corp	Title Details	84.00
15003	L & M Consulting Services	Gravel Pile Measurement	582.75
15004	Last Mountain Regional Landfill	Loraas - December 2021	5,590.97
15005	Midwest Surveys	Subdivision - Right of Way	12,157.00
15006	Miller Thomson LLP	Grass Fire Matters	2,216.57
15007	Minister of Finance - PST	PST Payable	1,804.93
15008	Parkland Regional Library	½ 2022 Levy	6,832.60
15009	Petty Cash c/o Courtney Huber	Postage, Water & Office Supplies	25.65
15010	Linde Canada Inc.	Cylinder Rental-Dec 31-Jan 28	59.53
15011	Princess Auto	Shop Supplies	193.62
15012	Professional Building Insp.	Inspections - January 2022	509.25
15013	Redhead Equipment	Repair Parts	975.94
15014	RM of Lumsden No. 189	Church Bridge Engineering	12,408.68
15015	Ron Olson	2021 Pit Run Royalties	15,924.00
15016	SAMA	2022 Components & Maintenance	18,819.00
15017	SARM	Insurance & Benefits, PSIP & Office Supplies	64,606.44
15018	Sask Power	Deposit for Relocation	1,000.00
15019	SaskTel (Mobility)	Shop Mobility	80.01
15020	Sherwood Co-op Ltd.	Fuel	19,386.43
15021	South Country Equipment	Repair Parts	116.76

15022	Strasbourg Agro Inc.	Repair Parts	24.78
15023	Town of Cupar	Outstanding Fire Call Payment	1,750.00
15024	Town of Southey	Outstanding Fire Call Payment	4,500.00
15025	Valley Ridge Utility Org.	2022 PUB Fees	2,520.00
15026	Village of Earl Grey	Office Supplies	101.36
15027	Village of Siltou	2022 Fire Agreement Fees	5,017.50
15028	Garry Gibson	Jan Indemnity & Supervision	778.76
15029	Scott Hegglin	Jan Indemnity & Supervision	414.10
15030	Ray Wild	Jan Indemnity & Supervision	654.49

**Online Bill Payment**

OBP	Canada Revenue Agency	January Remittance	11,743.47
OBP	Collabria MasterCard	Website, Zoom, Norton, Paymate, Webinars, Council Lunch, Repair Parts & Shop Supplies	1,873.36
OBP	M.E.P.P.	January Remittance	5,311.36
OBP	Minister of Finance - Ed Tax	January Education Remittance	13,026.77

**Preauthorized Payments:**

PAD	Sask Power	Herman Well NE0821202	59.01
PAD	Sask Power	Hegglin Well NW1023202	131.05
PAD	Sask Power	Edenoste Well NW1423202	181.50
PAD	Sask Power	Shop	822.48
PAD	Sask Power	Office	130.18
PAD	Sask Power	Street Lights - Rock Ridge	29.36
PAD	Sask Energy	Shop	456.18
PAD	Sask Energy	Office	229.52
PAD	Sask Tel	Shop Phone	140.43
PAD	Sask Tel	Office Phone/Fax & Internet	194.35

**Payroll:**

565	Cole Foster	Payroll PP 02-2022 - Jan 2 - 15	1,607.57
566	Maureen Herman-Wilde	Payroll PP 02-2022 - Jan 2 - 15	1,012.22
567	Courtney Huber	Payroll PP 02-2022 - Jan 2 - 15	1,991.00
568	Dustin Huber	Payroll PP 02-2022 - Jan 2 - 15	2,118.78
569	Shayne Krochak	Payroll PP 02-2022 - Jan 2 - 15	982.71
570	Lanny Mason	Payroll PP 02-2022 - Vision Care less LTD	229.89
571	Mitchell Nixon	Payroll PP 02-2022 - Jan 2 - 15	1,744.48
572	Kelly Sutter	Payroll PP 02-2022 - Jan 2 - 15	1,920.96
573	Teresa Sutter	Payroll PP 02-2022 - Jan 2 - 15	1,012.05
574	Cole Foster	Payroll PP 03-2022 - Jan 16 - 29	1,420.09
575	Maureen Herman-Wilde	Payroll PP 03-2022 - Jan 16 - 29	1,014.99
576	Courtney Huber	Payroll PP 03-2022 - Jan 16 - 29	1,990.93
577	Dustin Huber	Payroll PP 03-2022 - Jan 16 - 29	1,922.95
578	Shayne Krochak	Payroll PP 03-2022 - Jan 16 - 29	1,473.02
579	Mitchell Nixon	Payroll PP 03-2022 - Jan 16 - 29	1,125.63
580	Kelly Sutter	Payroll PP 03-2022 - Jan 16 - 29	1,696.93
581	Teresa Sutter	Payroll PP 03-2022 - Jan 16 - 29 & Vision Care	1,494.73

CARRIED

**Adjourn**

2022-069 Scott Hegglin - That this council meeting adjourn. (4:22 p.m.)

CARRIED

---

REEVE

---

ADMINISTRATOR

## **Foreman Report for January/February, 2022**

- We started hauling gravel from the Kramer quarter to the curve south of Earl Grey, however due to weather and snow removal we haven't been able to move very much yet.
- We have been doing lots of snow removal. We have had to clear certain spots with the snow blower instead of grader because the banks are getting too high.
- Auto Parts Plus sells a fuel filtering system that removes finer particles of dirt and grime, more than the average fuel filter. They can test the fuel first to determine if their system is necessary. We will have them test our main tank to see if we would benefit from their system.

---

Dustin Huber

## **WUQWATR Report for January/February, 2022**

- Trees will no longer be free, people will be able to purchase trees online and pickup points will be determined based on the orders.
- Potash mine by Tugaskie is using ground water.
- Watershed reconfiguration boundaries could change certain local watersheds, possible completely removing ones.
- PFRA dam on Long Lake is being removed.

---

Scott Hegglin

## **Strasbourg Manor Report for January/February, 2022**

- Heather and Ethan have been coming in to work.
- Ray's Electric will be replaced as their charges are too high.
- Dirt Works cleaned the parking lot for \$187.50.
- Deck windows in the suites will be cleaned by the janitor by entering the suites.
- Dough Slough is stepping down as chairperson.
- Glenn is letting his name stand for chair person.

---

Garry Gibson



## Cupar & District Nursing Home Report for January/February, 2022

- December 31<sup>st</sup> Special Meeting
  - o All board members were present with the exception of Margie Grohs (Dysart).
  - o Discussion was held regarding the resignations of the Director of Care, Resident Care Coordinator and the Executive Director.
  - o Positions were posted
  - o Two individuals expressed interest in the DOC position and interviews were scheduled for the evening of Jan 5<sup>th</sup>.
  
- January 5<sup>th</sup> Interviews
  - o The two candidates were interviewed for the DOC position.
  - o The person that we chose later declined the position.
  - o The second applicant was offered the RCC position and she accepted it.
  - o After the interviews were over we had some discussion regarding Pandemic Planning.
  
- January 24<sup>th</sup> Regular Meeting
  - o All of the board attended with the exception of Margie Grohs (Dysart).
  - o Three new beds arrived and require minimal setup.
  - o The RN that was hired for the RCC position will be starting on February 7<sup>th</sup>.
  - o The DOC position has been filled and she will be starting on February 28<sup>th</sup>.
  - o The confidential secretary resigned and her position has been posted.
  - o Nursing shortage is an ongoing problem for both LPNs and RNs.
  - o Residents are given rapid COVID-19 tests every 4-5 days. Anyone with symptoms is immediately isolated and given a complete testing.
  - o Stocks are running low because of trucking issues.
  - o Boiler pump is giving trouble, the plumber has ordered parts to resolve issues. For a pump and installation the total price is \$2,000.00.
  - o Currently the home has 44 residents.
  - o The financial report was reviewed and accepted.
  - o The next regular meeting is February 28<sup>th</sup>.

---

David Ritter

## **Administration Report for January/February, 2022**

### **Follow-up from the January 11<sup>th</sup> Meeting:**

- I have requested additional quotes for solar speed radar signs.
- We posted on the website and Facebook that twine and net wrap are not allowed in the Loraas garbage bins.
- The Hwy. 6 subdivision application and Faer parcel tie removal application are complete on our end.
- We setup the Mastercard, SMHI, Ministry of Finance – Education Tax, Receiver General and MEPP for online payments and conducted them at January month-end. Teresa emails all the payment vouchers to Ray, he replies back if he agrees to the payments and then Teresa submits the payments online. It seems to work really well.
- The employees all received letters regarding their pay increases and were in effect for the January 21<sup>st</sup> pay day.

### **Other Business Conducted:**

- RM interim budget was drafted for review at this meeting.
- Preparation work for the RM and Village of Earl Grey annual audits in mid-late February.
- Joint Administration and Fire Protection meetings were held on February 10<sup>th</sup>. The administration agreement will have a slight increase in the administration salaries due to the 1% increases in wages. The Fire Protection approved a surplus budget without any additional allocation from the RM of Longlaketon.
- I was on holidays from February 7-10<sup>th</sup>, inclusive.
- We have received a resume for an equipment operator to keep on file for future available positions.

### **Messages of Concern/Gratitude**

- We have received lots of compliments regarding the snow removal.

---

Courtney Huber