

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD IN THE CURLING AND SKATING RINK IN EARL GREY
ON TUESDAY, FEBRUARY 16, 2021**

Present: Reeve Raymond Wild, councillors Jarret Solberg - Division 1, David Ritter - Division 2, Garry Gibson - Division 3, Brett Tallentire - Division 5, Scott Hegglin - Division 6 and Courtney Huber, administrator.

Absent: Councillor Jack Davidson - Division 4

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 8:58 a.m.

Minutes

2021-41 Garry Gibson - That the minutes of the regular meeting of council held on January 12th, 2021 be approved as circulated.

CARRIED

Financial Report

2021-42 Scott Hegglin - That the administrator's statement of cash receipts, payments and balances for the period ending January 31st, 2021 be accepted as presented.

CARRIED

Operating foreman, Dustin Huber met with council at 9:22 a.m. to discuss the following:

- tree removal;
- equipment repairs;
- snow removal;
- shop maintenance;
- fire truck tank; and
- shop heat.

Mr. Huber left the meeting at 10:24 a.m.

ECTPC

2021-43 Garry Gibson - That we renew our membership with the East Central Transportation Planning Committee and pay our 2021 membership fee of \$500.00.

CARRIED

Spring Road Restrictions

2021-44 Scott Hegglin - That we follow the Ministry of Highways Spring Road Ban Weight Restrictions and further that we review the restrictions in spring when the roads are soft.

CARRIED

Administrator, Courtney Huber presented a written update from Yancoal Canada Resources Co. Ltd. and council had the opportunity to hold a tele-conference with Adam Cooke, with the company, to ask questions that they may have. No tele-conference was required.

Correspondence

2021-45 Brett Tallentire - That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|---|---|
| - SARM | Re: January Policy Bulletin, 2021 Annual Convention, Keystone XL Pipeline, The Rural Sheaf & Election Results |
| - SMHI | Re: 2021 Annual General Meeting |
| - FCM | Re: 2021 Membership |
| - ECTPC | Re: Update & 2021 Membership |
| - Ministry of Highways | Re: Spring Road Restrictions |
| - Resort Village of Pelican Pointe | Re: Trailer Park Development - RM 220 |
| - RCMP | Re: Southey 4 th Quarter Community Policing Report |
| - Last Mountain Pioneer Home Foundation | Re: Thank you |
| - SaskTel | Re: Gibbs Cell Phone Tower |
| - Corley Ollinger | Re: Office Lawn Maintenance |
| - SAMA | Re: 2021 Municipal Requisition |
| - APAS | Re: Update |
| - Wendy Trask | Re: SAMA Board |

CARRIED

Public Hearing - Amendment to Zoning Bylaw

2021-46 Scott Hegglin - That the regular meeting of council be temporarily adjourned at 11:25 a.m. to hold a public hearing to review comments on the proposed amendment to Zoning Bylaw No. 6-2013.

CARRIED

Council reviewed comments received via email and ordinary mail as well as participated in a tele-conference discussion.

Fabric Covered Structures

2021-47 David Ritter - That we amend Bylaw No. 8-2020, a bylaw to amend Zoning Bylaw No. 6-2013, by removing Clause 1, which allowed for fabric covered structures in the Country Residential Districts.

CARRIED

Keeping of Livestock

2021-48 Jarret Solberg - That we amend Bylaw No, 8-2020, a bylaw to amend Zoning Bylaw No. 6-2013, by allowing for two horses and 10 chickens in the Country Residential 1 District and four horses and 15 chickens in the Country Residential 2 District. Further that the public hearing required for the amending bylaw be held on Monday, March 15th, 2021 at 11:30 a.m. with only written comments received via electronic mail or standard mail being accepted prior to the date of the hearing.

CARRIED

2021-49 Scott Hegglin - That the public meeting be adjourned to reconvene our regular council meeting (12:27 p.m.)

CARRIED

Recess

2021-50 Scott Hegglin - That we recess for lunch at 12:27 p.m.

CARRIED

Reeve, Raymond Wild called the meeting back to order at 12:56 p.m.

Board and Committee Reports

2021-51 Garry Gibson - That the following board and committee reports be accepted as presented:

- Strasbourg Manor
- Agriculture Producers Association of Saskatchewan
- Last Mountain Regional Landfill
- Earl Grey Longlaketon Administration Committee
- Earl Grey Longlaketon Fire Protection Board
- Administration Report

CARRIED

Murray Wild and Dave Holliday with the Village of Silton met with council at 1:25 p.m. to discuss the Silton grid. Mr. Wild and Mr. Holliday left the meeting at 1:49 p.m.

Snow Plow Clubs

2021-52 Scott Hegglin - That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2020-2021 winter season:

<i>Snow Plow Club Name</i>	<i>Operators</i>
Wagner Farms Snow Plow Club	Gordon Wagner

CARRIED

Earl Grey Longlaketon Fire Hall

2021-53 David Ritter - That we grant the Earl Grey Longlaketon Fire Protection Board the remaining \$6,059.70 to go towards the purchase of 103 Bates Street.

CARRIED

SARM Advocacy

2021-54 Garry Gibson - That we instruct the administrator to send a letter to SARM expressing our disappointment in their lack of advocacy action, lack of information relayed regarding the trespassing law, the extensive criteria for road improvement project grants and their lack of services provided to rural municipalities, along with the support of the Rural Municipality of McKillop No. 220 and the Rural Municipality of Last Mountain Valley No. 250.

CARRIED

Roto-Mixing Project

2021-55 David Ritter – That we instruct WSP to begin the tendering process for roto-mixing and land surveying of the Old No. 6 Highway with tenders to be received for our March council meeting.

CARRIED

Land Surveying

2021-56 Garry Gibson – That we instruct the administrator to send letters to the land owners along the roto-mixing project path of Old No. 6 Highway notifying them that we will need to increase our road allowance by 6 metres on each side of the road, however their current farming area and/or fences may remain where they are.

CARRIED

Grant Criteria Advocacy

2021-57 Jarret Solberg – That we send a letter to the Ministry of Highways, carbon copied to the Last Mountain Touchwood Constituency MLA, Travis Keisig, expressing our disappointment in the criteria that is required to obtain funding for road improvement projects.

CARRIED

Pesticide Applicator License

2021-58 David Ritter – That we register Brendan Weber for the Pesticide Applicator License, upon his agreeance.

CARRIED

2021 Interim Budget

2021-59 Garry Gibson – That the 2021 interim budget be adopted, as attached to and forming a part of these minutes, and be signed by the reeve and the administrator.

CARRIED

Weed Inspectors

2021-60 David Ritter – That each councillor be appointed as weed inspector for their own division in the municipality for 2021 being:

Division 1 – Jarret Solberg;

Division 2 – David Ritter;

Division 3 – Garry Gibson;

Division 4 – Jack Davidson;

Division 5 – Brett Tallentire; and

Division 6 – Scott Hegglin.

CARRIED

Custom Work for Noxious Weeds

2021-61 Brett Tallentire – That the following custom work rates be set up for the year 2021 in regards to the control of noxious weeds within the municipality:

- Mowing with operator - \$105.00/hour; and

- Spraying - \$105.00/hour.

The R.M. of Longlaketon No. 219 will provide landowners up to \$2,000.00 in contract work and chemical for the spraying of noxious and prohibited weeds. Any spraying conducted after the \$2,000.00 max will be invoiced at our custom work rates. Further that the municipality caps the program at \$20,000.00 of expenses.

CARRIED

2020 RM of Longlaketon/ Village of Earl Grey Administration Agreement

2021-62 Scott Hegglin – That the R.M. of Longlaketon No. 219 and the Village of Earl Grey sign a revised administration agreement effective January 1, 2021 with the village paying \$42,503.95 for administration salaries and no change to the monthly rental rate or capital purchase allowance of the agreement for 2021.

CARRIED

2022 Sask. Lotteries TIP Grant Population Allocation

2021-63 David Ritter – That the allocation for the 2022 Saskatchewan Lotteries Community Grant Program be as follows for the R.M. of Longlaketon No. 219's population of 1016 based on the 2016 census figures:

Earl Grey - 224;

Southey - 234;

Silton - 142;

Strasbourg - 102;

Craven - 213; and

Bulyea - 101.

CARRIED

March Meeting

2021-64 Brett Tallentire – That due to the SARM Annual Convention, we hold our March meeting on Monday, March 15th, 2021 commencing at 9:00 a.m. at the Curling and Skating Rink in Earl Grey, Saskatchewan.

CARRIED

SARM Convention Voting Delegates

2021-65 Brett Tallentire – That Jarret Solberg and Scott Hegglin be appointed as our voting delegates to the SARM Annual Convention to be held virtually on March 9th and 10th, 2021.

CARRIED

Accounts for Payment

2021-66 Scott Hegglin – The following accounts be approved for payment:

14446	Canada Revenue Agency	January Remittance	11,869.23
14447	Collabria Mastercard	Council Lunch & Website	331.08
14448	MEPP	January Remittance	6,117.44
14449	Minister of Finance – Ed Tax	January Education Remittance	12,812.21
14450	Saskatchewan Municipal Hail	January Remittance	4,139.16
14451	SGI	Plate Renewal – 981 LRX	925.20
14452	The Bolt Supply House Ltd.	Shop Supplies	22.01
14453	Brandt Tractor Ltd.	Repair Part	137.48
14454	Bulyea COOP	Repair Parts & Shop Supplies	909.05
14455	Collabria MasterCard	Repair Parts	158.19
14456	Dionco Sales and Service Ltd.	Repair Parts	666.00
14457	Finning Canada	Repair Parts	131.60
14458	Fort Garry Industries Ltd.	Repair Parts	355.09
14459	Industrial Parts & Equipment	Repair Parts	2,969.04
14460	L & M Consulting Services	Gravel Stockpile Measurement	425.25
14461	Last Mountain Regional Landfill	January Garbage & Recycling	5,196.99
14462	Last Mountain Times Ltd.	Public Notice Advertising	495.92
14463	M & M Equipment	Repair Parts	619.03
14464	Mainline Fleet Service	Repair Part & Shop Supplies	445.92
14465	Midwest Surveys	Road Survey & Closure	2,307.90
14466	Parkland Regional Library	Municipal Levy	6,832.60
14467	Praxair Canada Inc	Shop Supplies	102.71
14468	Princess Auto	Repair Parts & Shop Supplies	1,138.24
14469	Pro-Tech Starter & Alternator	Repair Part	413.95
14470	Queen's Printer	Assessment Roll Notice	30.00
14471	Redhead Equipment	Repair Parts	887.09
14472	Saskatchewan Assessment	2021 Requisition	18,838.00
14473	SARM	Insurance & Office Supplies	5,201.25
14474	SaskTel (Mobility)	Shop Mobility	78.98
14475	Sherwood Co-op Ltd.	Fuel	6,373.84
14476	South Country Equipment	Repair Parts	372.17
14477	Strasbourg Agro Inc.	Safety Inspection & Repair	2,020.77
14478	Village of Craven	2021 Fire Department Grant	2,000.00
14479	Village of Silton	2021 Fire Department Grant	4,460.00
14480	Westrans Company	Repair Parts	1,965.85
14481	Petty Cash c/o Courtney Huber	Postage, Supplies & Truck Wash	55.75
14482	Jack Davidson	Jan. Indemnity & Supervision	295.96
14483	Garry Gibson	Jan. Indemnity & Supervision	493.80
14484	Scott Hegglin	Jan. Indemnity & Supervision	556.74
14485	David Ritter	Jan. Indemnity & Supervision	411.08
14486	Jarret Solberg	Jan. Indemnity & Supervision	314.80
14487	Brett Tallentire	Jan. Indemnity & Supervision	343.61
14488	Ray Wild	Jan. Indemnity & Supervision	1,150.89

Preauthorized Payments:

PAD	Sask Power	Herman Well NE0821202	52.96
PAD	Sask Power	Shop	958.65
PAD	Sask Power	Office	133.90
PAD	Sask Power	Edenoste Well NW1423202	183.01
PAD	Sask Power	Hegglin Well NW1023202	133.79
PAD	Sask Power	Street Lights – Rock Ridge	26.61
PAD	Sask Energy	Shop	297.97
PAD	Sask Energy	Office	156.48
PAD	Sask Tel	Shop Phone	139.38
PAD	Sask Tel	Office Phone/Fax & Internet	192.83

Payroll:

284	Cole Foster	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,492.55
285	Maureen Herman-Wilde	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,143.89
286	Courtney Huber	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,987.48
287	Dustin Huber	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,902.60
288	Shayne Krochak	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,647.94
289	Lanny Mason	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,240.14
290	Mitchell Nixon	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,516.32
291	Kelly Sutter	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,677.54
292	Teresa Sutter	Payroll PP 2-2021 – Jan. 3 - 16, 2021	1,144.06
293	Cole Foster	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,423.89
294	Maureen Herman-Wilde	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,001.09
295	Courtney Huber	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,986.03
296	Dustin Huber	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,736.93
297	Shayne Krochak	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,166.22
298	Lanny Mason	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,229.33
299	Mitchell Nixon	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,214.14
300	Kelly Sutter	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,677.32
301	Teresa Sutter	Payroll PP 3-2021 – Jan. 17 - 30, 2021	1,143.80
CARRIED			

Adjourn

2021-67 David Ritter – That this council meeting adjourn. (3:39 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Foreman Report for January/February, 2021

- Bush removal in Division 4 is complete, just have to go back with the skid steer and mulcher.
- Some of the steel hydraulic lines on the dozer need to be replaced.
- Haven't heard back from Continental regarding the block for the semi but should have it back shortly.
- A tarp is ordered for the Arnes Cross Clam trailer, the semi is due for a safety so when that is being done we will use that time to install the tarp.
- Front tires on the Volvo grader and Michigan loader will be installed shortly.
- Excavator is casting a pile at the Lyle Davis pit to be measured.
- The tractor and snowblower are out and ready in case they are needed for where there are large drifts in the ditches.
- A blade on a tandem truck or the Dodge 4500 would be beneficial for more efficient snow removal at times.
- There are sewer issues at the shop again, Roto-Rooter is coming out to clean the line out. May be better to install a double compartment septic/sediment tank and pump.
- Look into installing forced air or radiant tube heat for heat recovery when the doors open to bring equipment in as the in-floor heat takes a long time to bring the shop back up to temperature.

Shop Crew:

- Shayne and Lanny are done stockpiling at the Speed Curve south of Earl Grey and will be starting on the stockpile just south of Earl Grey. They were off during the cold snap.
- Kelly, Shayne and Lanny removed the tarp from our wrecked gravel trailer and installed it on the Arnes Belly Dump trailer.
- Kelly and Mitchell repaired the Michigan loader which consisted of replacing the fibre discs in the torque converter and replacing the air compressor as well.
- Cole, Mitchell, Dustin and Kelly had to do snow removal a couple times throughout January and February.
- Cole finished clearing bush on back road allowances in Division 4.
- Mitchell has been on the excavator at the Lyle Davis pit casting pit run.

Dustin Huber

Strasbourg Manor Report for January/February 2021

- One suite is still empty and available for rent.
- Fridge Policy - the fridge stays with the building and if the resident wants to change it they can at their expense and can also sell the old one.

Scott Hegglin

APAS Report for January/February 2021

- Trespassing Act Amendments
 - Biosecurity is the big push behind the amendments in order to prevent the spread of diseases.
 - Does not just apply to hunters, accessing land for recreation (snowmobiling, quadding, etc.) will also need to prove that they have permission.
 - Shifts responsibility to the people accessing the land instead of the landowner.
 - Landowners will no longer be required to post signs.
 - People will not be allowed unless they can prove they have permission from the landowner.
 - The landowner does not carry any of the liability if someone is trespassing.
 - People can obtain permission from landowners by signage, email, verbally, etc. and the landowner can set stipulations on the permission as well.
 - Fines for trespassing without permission can range from \$2,000.00 to \$5,000.00.
 - The three readings of the amendment occurred in November, 2018, April, 2019 and May, 2019. Royal Ascension was obtained on May 15th, 2019 with Royal Proclamation to be determined.
 - Landowners will be able to grant permission through the Sasklander App on phones/tablets.
 - Demo of the app shows that the name of the land owner is not available, it will show the landowners rules and conditions, all the land will be one of three colours (red - no access, yellow - access can be granted, green - access allowed).
 - The app won't be available all at once but there is hope that it will be ready for the 2021 hunting season.
 - Ensure that land renters and owners have a rental agreement.
 - The amendments will not affect treaty rights.

Scott Hegglin

Last Mountain Regional Landfill Report for January/February, 2021

January 27th Meeting:

- All garbage that is coming through the gate is now being weighed and data recorded.
- Now collecting twine for recycling.
- Collecting electronics and purchasing a Seacan to house them in.
- Sent in another full scrap metal bin for recycling in December.
- Reviewed the Strategic Plan and updated for the year 2020.
- Created an Employee Code of Conduct Policy.
- Reviewed the budget for 2021.
- Created a Progressive Discipline Policy.
- Reviewed Landfill waste rates for members and non-members and are planning for rate changes.
- Will be meeting with Engineer team to discuss the new cell design and decommissioning old cell #4.

Raymond Wild

EG Longlaketon Administration Report for January/February, 2021

- The committee reviewed the salaries and costs of the administration as well as the time that each employee, Courtney and Maureen, spend doing each RM 219 and Village of Earl Grey work.
- The Village of Earl Grey will be reimbursing RM 219 \$42,503.95 for administration, which is an increase of \$2,757.77 compared to 2020.
- Representatives from RM 219 and the Village of Earl Grey will meet each year in November to discuss employee performance and wage increases in order to come to a mutual decision.

Courtney Huber

EG Longlaketon Fire Protection Board Report for January/February, 2021

- The board reviewed the Earl Grey Longlaketon Fire Protection Agreement that was signed by each municipality.
- The board reviewed the current rates that were set in 2020 and are as follows:
 - o \$4,000.00 for the first three hours;
 - o \$2,000.00 per hour for each additional hour after three hours;
 - o \$500.00 for false alarms (no charge if the call is cancelled before leaving the fire hall);
 - o Cost of consumables used or damaged while attending the fire call; and
 - o No charge for STARS landing.
- The board reviewed the 2020 financial report which consisted of a \$23,995.03 surplus.
- The board discussed the purchase of 103 Bates Street in Earl Grey and formed a committee to deal with the purchase negotiations and agreements.
- The board passed the 2021 budget which does not consist of operating grants from RM 219 or the Village of Earl Grey as they are granting money for the purchase of 103 Bates Street instead.

Courtney Huber

Administration Report for January/February, 2021

- Our GST rebate was submitted for the July 1st to December 31st reporting period and we can expect a return of \$25,326.50
- The Annual Education Property Tax Returns were completed and submitted by the January 31st deadline.
- The water consumption reports for the wells were completed and submitted by the January 31st deadline.
- I received an update from the RM of Lumsden No. 189 regarding the Little Church Road bridge, the truck that struck the bridge was in fact plated so we can continue with a claim through SGI.
- The following were researched as a result of discussion from the January meeting
 - o Outstanding taxes at December 31st were comprised of the following:
 - Agriculture - 40%
 - Residential - 57%
 - Commercial - 3%
 - o Elected officials are able to obtain the same Extended Health and Dental benefits as the municipality's employees and the RM would determine if the municipality or the councillor would pay for the associated fee.
 - o If the RM gave performance bonuses opposed to wage increases to employees then it would not increase the amount that is paid for benefits.
 - o The hourly rate that we pay our legal counsel, Miller Thomson, is \$255.00/hour compared to Mike Morris at SARM which is \$270.00.
- An application was made to the Canada Summer Jobs program to hire a summer student.

Messages of Concern/Gratitude

- Not applicable

Courtney Huber