

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD IN THE MUNICIPAL OFFICE IN EARL GREY
ON THURSDAY, JANUARY 10, 2019**

Present: Reeve Delbert Schmidt, councillors Raymond Wild – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jack Davidson – Division 4, Warren Larsen – Division 5, Scott Hegglin – Division 6 and Courtney Huber, administrator.

Call to Order

A quorum being present, Reeve Delbert Schmidt called the meeting to order at 8:59 a.m.

December Accounts for Payment

2019-01 Delbert Schmidt – That we do not pay council indemnity for the Yancoala Community Involvement Plan open house and supper that was held on November 24th, 2018. Therefore, we deduct the following amounts from the respective councillors next printed indemnity cheques:

David Ritter - \$116.50
Scott Hegglin - \$127.50
Warren Larsen - \$130.25

CARRIED

Minutes

2019-02 Raymond Wild – That the minutes of the regular meeting of council held on December 13th, 2018 be approved as circulated.

CARRIED

Dustin Huber, operating foreman, met with council at 9:26 a.m. to discuss the following matters:

- concrete blocks for treated sand;
- RM of Cupar No. 218 dozer blade for the grader;
- cross clam dump trailers;
- occupational health and safety meetings;
- equipment;
- craven guardrail;
- salt sanding;
- employee wages;

Garnet Harman met with council at 9:58 a.m. to discuss the potential purchase of his used Decap cross clam dump trailer. Mr. Harman left the meeting at 10:17 a.m.

Closed Session

2019-03 David Ritter – That we move into a closed session to discuss 2019 wages and indemnity rates.

CARRIED

Closed session started at 10:18 a.m. Present were Delbert Schmidt, Raymond Wild, David Ritter, Garry Gibson, Jack Davidson, Warren Larsen, Scott Hegglin, Courtney Huber and Dustin Huber. Legislative authority under clause 17 (1)(g) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

The closed session concluded at 11:25 a.m.

2019 Roadworker's Wages

2019-04 Scott Hegglin – That the following hourly wages be set for 2019, for current employees of the R.M. of Longlaketon No. 219:

Ken Flaman - \$26.87 per hour;
Cole Foster - \$26.25 per hour;
Ken Hornung - \$25.55 per hour;
Dustin Huber - \$37.50 per hour;
Lanny Mason - \$25.00 per hour;
Jerry Meng - \$29.28 per hour;
Mitchell Nixon - \$25.00 per hour; and
Kelly Sutter - \$31.04 per hour.

Further that all hourly wages include SARM extended health and dental benefits.

CARRIED

Tool Compensation

2019-05 Garry Gibson – That Kelly Sutter's tool compensation be increased from \$600.00 per year to \$1,000.00 per year.

CARRIED

2019 Administrator Salary

2019-06 David Ritter – That for 2019 administrator, Courtney Huber be paid an annual salary of \$72,300.00 and further that her salary include SARM extended health and dental benefits.

CARRIED

2019 Assistant Administrator Wages

2019-07 Raymond Wild – That for 2019 Maureen Herman-Wilde's wage be set at \$26.65 per hour and Teresa Sutter's wage be set at \$26.00 per hour. Further that hourly wages include SARM extended health and dental benefits.

CARRIED

Council Remuneration and Mileage

2019-08 David Ritter – That the following remuneration, indemnity, supervision and mileage rates be paid to council for the year 2019:

- \$220.00 per day for reeve and council for regular council meetings, all day committee and board meetings and reeve's supervision of office;
- \$35.00 per hour for reeve and council for supervision of public works;
- \$220.00 per day for attending convention or all day meetings away from the municipality with a \$60.00 per day meal allowance and all accommodation expenses be paid by the municipality;
- \$110.00 per meeting for evening meetings attended by council and for any of these meetings lasting in excess of 4 hours, council will be paid \$25.00 per hour for each additional hour;
- \$0.55 per kilometer for all municipal travel, which includes all approved administration and road workers travel; and
- \$20.00 per month for phone usage.

CARRIED

Decap Cross Clam Dump Trailer

2019-09 Raymond Wild – That we purchase a used Decap Cross Clam Dump trailer from Garnet Harman for \$37,000.00 plus taxes. Further that the trailer has six month warranty commencing on May 1, 2019.

CARRIED

Mr. Huber left the meeting at 11:44 a.m.

Financial Report

2019-10 Raymond Wild – That the administrator's statement of cash receipts, payments and balances for the period ending December 31st, 2018 be accepted as presented.

CARRIED

Saskatchewan Association of Rural Municipalities

2019-11 Scott Hegglin – That we renew our membership with SARM and pay our 2019 membership fee of \$3,159.28 plus GST.

CARRIED

Council recessed for lunch at 12:06 p.m.

Reeve, Delbert Schmidt called the meeting back to order at 1:00 p.m.

Closed Session

2019-12 Raymond Wild – That we move into a closed session to discuss reimbursement of expenses from Yancoal Canada Resources Co. Ltd.

CARRIED

Closed session started at 1:01 p.m. Present were Delbert Schmidt, Raymond Wild, David Ritter, Garry Gibson, Jack Davidson, Warren Larsen, Scott Hegglin, and Courtney Huber. Legislative authority under clause 17 (1)(b) of the *Local Authority Freedom of Information and Protection of Privacy Act*. The closed session concluded at 1:28 p.m.

Ted Gross and Ken Taylor met with council at 1:30 p.m. to discuss the bridge that accesses the Craven Country Thunder grounds and the RCMP policing fees. Mr. Gross and Mr. Taylor left the meeting at 2:02 p.m.

Rural Municipalities Administrators Association

2019-13 Garry Gibson – That we renew our membership with RMAA and pay our 2019 membership fee of \$455.00.

CARRIED

Canada Summer Jobs

2019-14 David Ritter – That we apply for grant assistance for hiring a summer student through the 2019 Canada Summer Jobs funding program.

CARRIED

Correspondence

2019-15 Garry Gibson – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|---|---|
| - SARM | Re: December Policy Bulletin, 2019 Membership, Federal Funding, Resolutions, Low Carbon Challenge Funding, SARM Board Elections & Sask Teachers' Federation |
| - RMAA | Re: 2019 Membership |
| - Resterra Land & Road Reclamation | Re: Services |
| - RM of Cupar No. 218 | Re: NVIMO |
| - Saskatchewan Public Works Association | Re: 2019 Annual Conference |
| - Trinity Excavating Ltd. | Re: Gravel Crushing |
| - Service Canada | Re: 2019 Canada Summer Jobs Grant |
| - Hudson Bay Route Association | Re: 2019 Membership |
| - ECTPC | Re: 2019 Membership |
| - LQWS | Re: 2019 Membership |
| - Carol Hegglin | Re: Yancoal Community Engagement Plan |
| - Lynn Digney Davis | Re: Yancoal Community Involvement Plan |
| - Karen Hegglin | Re: Yancoal Community Involvement Plan |
| - Donald & Cathy Sauer | Re: Yancoal Community Involvement Plan |
| - The Eddy Golf Course | Re: 2018 Update |
| - Hill + Knowlton Strategies | Re: Draft Community Involvement Plan & Responses |

CARRIED

Board and Committee Reports

2019-16 Scott Hegglin – That the following board and committee reports be accepted as presented:

- Last Mountain Regional Landfill
- Cupar & District Nursing Home
- Regina District Association of Rural Municipalities Meeting
- Strasbourg & District Health Centre
- Living Sky Regional Emergency Measures Organization

CARRIED

Adam Cooke and Yanxin Liang with Yancoal Canada Resources Co. Ltd., Joel Peterson with Hill + Knowlton Strategies and Jason Fletcher with Agra Excavating met with council at 2:42 p.m. to discuss reimbursement, the Community Involvement Plan and the potential mine. Mr. Cooke, Mr. Liang, Mr. Peterson and Mr. Fletcher left the meeting at 3:29 p.m.

Closed Session

2019-17 Raymond Wild – That we move into a closed session to discuss reimbursement of expenses from Yancoal Canada Resources Co. Ltd.

CARRIED

Closed session started at 3:32 p.m. Present were Delbert Schmidt, Raymond Wild, David Ritter, Garry Gibson, Jack Davidson, Warren Larsen, Scott Hegglin, and Courtney Huber. Legislative authority under clause 17 (1)(b) of the *Local Authority Freedom of Information and Protection of Privacy Act*. The closed session concluded at 3:55 p.m.

Yancoal Reimbursement

2019-18 Garry Gibson – That we approach Yancoal Canada Resources Co. Ltd. requesting them to reimburse the R.M., by direct payment to the municipality, for outstanding council indemnity and administration time totaling \$13,268.04.

CARRIED

Memorandum of Understanding

2019-19 Raymond Wild – That we immediately enter into preliminary discussions with Yancoal Canada Resources Co. Ltd. to develop a Memorandum of Understanding for reimbursement of expenses incurred by the municipality related to the potential Yancoal Canada Resources Co. Ltd. project.

CARRIED

Special Meeting

2019-20 David Ritter - That we hold a special meeting to review the draft Community Involvement Plan on January 18th, 2019 in the municipal office in Earl Grey commencing at 7:30 p.m.

CARRIED

CCT RCMP Invoice

2019-21 Scott Hegglin - That we issue payment to the RCMP for the Craven Country Thunder policing fees. Further that we forward half of the interest revenue from the investment to Craven Country Thunder

CARRIED

Regular Council Meeting Date

2019-22 Jack Davidson - That the regular meetings of council for the R.M. of Longlaketon No. 219 be held on the second Tuesday of each month in the municipal office in Earl Grey, commencing at 9:00 a.m. for the months of November through April and commencing at 8:00 a.m. for the months of May through October.

CARRIED

2019 Interim Budget

2019-23 Raymond Wild - That the 2019 interim budget be adopted, as attached to and forming a part of these minutes, and be signed by the reeve and the administrator.

CARRIED

Reed Development Permit

2019-24 Jack Davidson - That we do not grant Michael Reed approval to construct an accessory building on Lot 5A, Block 102, Plan 88R18887 that exceeds the maximum allowable size of 2,400 square feet. Further that Mr. Reed be made aware that if this building is intended for commercial use then a discretionary use development permit application must be submitted for council approval.

CARRIED

Sale of Valley View Estates Road Allowance

2019-25 Scott Hegglin - That we grant pre-approval to Wendy Dean and Carol Klassen to also purchase a portion of MR1, Plan 102003141 and a portion of the road allowance to the west of it. However, that we will not reimburse them for any associated costs should the sale not take place.

CARRIED

2019 Office Caretaker Wage

2019-26 Raymond Wild - That for 2019 Kristin Mohr be paid \$18.00 per hour for office cleaning and caretaking.

CARRIED

Wagner Subdivision

2019-27 Raymond Wild - That we do not approve the proposed 27.40 acre residential subdivision submitted by Dena Wagner for the NW-16 and SW-21-21-21-W2 until the subdivision conforms to the Saskatchewan Onsite Wastewater Disposal Guide.

CARRIED

Water Security Agency Subdivision

2019-28 Warren Larsen - That we approve the proposed 18.24 acre erosion/safety buffer subdivision submitted by Water Security Agency for a portion of Parcel B, Plan 79R48914 and a portion of Parcel G, Plan 102235294 and further that no servicing agreement be required.

CARRIED

Proposed SaskTel Cell Tower

2019-29 Scott Hegglin - That we grant SaskTel initial approval to construct a 106.7m guyed tower and small equipment building on the SE-28-22-21-W2.

CARRIED

Tax Cancellations

2019-30 David Ritter - That due to section 293 of *The Municipalities Act*, we cancel \$712.62 in taxes (\$372.02 municipal and \$340.60 school) on a Pt. SE-34-21-19-W2 and \$206.71 in taxes (\$107.91 municipal and \$98.80 school) on a Pt. SW-34-21-19-W2 for Hudson Faer.

CARRIED

Provincial Disaster Assistance Program

2019-31 David Ritter - That we accept the reconciliation of expenses for our 2011 Provincial Disaster Assistance Program claim and pay the remaining \$3,791.54.

CARRIED

2020 Sask. Lotteries TIP Grant Population Allocation

2019-32 Garry Gibson – That the allocation for the 2020 Saskatchewan Lotteries Community Grant Program be as follows for the R.M. of Longlaketon No. 219’s population of 1016 based on the 2016 census figures:

Earl Grey - 224;
Southey - 234;
Silton - 142;
Strasbourg - 102;
Craven - 213; and
Bulyea - 101.

CARRIED

Miscellaneous Appointments

2019-33 David Ritter – That the following appointments be approved for the period of January 1st to December 31st, 2019:

Assessor	Courtney Huber
Board of Revision	Blair Herman, Janice Ritter & Stephen Brewster
Board of Revision Secretary	Maureen Herman-Wilde
Building Officials	Professional Building Inspections Inc.
Development Officer	Courtney Huber
Volunteer First Responders	Stephen Brewster, Sheryl Scherle, Shirley Mohr, Melina Tallentire & Rebecca Barnett
Fire Chief	Shayne Krochak
Volunteer Fire Fighters	Peter Gallo, Brad Bougher, Brendan Gebhart, Ken Hornung, Dyllan Krochak, Adair Manz, Garrett Manz, Matthew McDougall, Aron Mohr, Mitchell Nixon, Alvin Schmidt, David Schmidt, Jordan Schmidt & Graehme Sievert

CARRIED

LAFOIP Coordinator

2019-34 Raymond Wild – That Courtney Huber be appointed as the LAFOIP coordinator for purposes under the Local Authority Freedom of Information & Protection Privacy Act for the year 2019.

CARRIED

Election Officials & Polling Places

2019-35 Warren Larsen – That Courtney Huber be appointed as returning officer, for municipal elections during the year 2019, and honorariums be set at \$20.00 per hour and further that the RM of Longlaketon No. 219 municipal office board room be designated as the official polling place for all six divisions in the municipality.

CARRIED

David Schmidt

2019-36 Garry Gibson – That we send a letter to Gloria and David Schmidt stating that if his pigs are not transferred to a proper facility and are not properly cared for then the SPCA will be called within 7 days of the date of the letter.

CARRIED

Poundkeeper and Designated Municipal Pound

2019-37 Scott Hegglin – That Heath Tallentire of Earl Grey be appointed as the municipality’s poundkeeper with all the powers established by *The Stray Animals Act* and with the pound location being his farm located on the SE-09-23-20-W2. Further, that his rate of pay will be all costs in accordance with *The Stray Animals Regulations*.

CARRIED

Reeve, Delbert Schmidt declared a conflict of interest and left the council chambers at 4:54 p.m. Deputy Reeve, Raymond Wild assumed the chair.

Pest Control Officer

2019-38 Jack Davidson – That we appoint Tom Schmidt as our pest control officer for 2019 and his remuneration be set at \$25.00 plus GST per site visited and further that any additional site visits be paid at \$25.00 per hour, including travel time, plus mileage at \$0.55 per kilometer. Even further that we specify that all inspections must be completed by October 31st.

CARRIED

Reeve, Delbert Schmidt, returned to the room at 4:57 p.m. and assumed the chair.

Custom Work and Rental Rates

2019-39 Raymond Wild – That the following hourly equipment rates will be charged for custom work done by the R.M. of Longlaketon No.219 for municipal ratepayers for the year 2019:

- Dozer \$175.00/hour plus transportation;
- Excavator \$200.00/hour plus transportation;
- Patrols \$175.00/hour for ratepayers and \$200.00/hour for non-ratepayers;
- Scraper \$210.00/hour;
- Tractor and Mower \$105.00/hour;
- Backhoe \$160.00/hour;
- Payloader \$175.00/hour;
- Skid Steer \$120.00/hour;
- Tandem Truck \$100.00/hour; and
- Semi and Trailer \$175.00/hour.

Minimum custom work charge will be set at \$50.00 and any custom work charges based on time will be used if greater than the minimum charge. In addition to the above custom work rates, all custom work must be approved by the reeve or the councillor. Staff can not authorize any type of custom work in the municipality. Road crew will not perform any custom work of any kind for any ratepayer, without first obtaining a signed contract for custom work from the ratepayer requesting the work.

Rental rate for equipment is as follows:

- Grass Seeder \$10.00/day or \$1.00/acre, whichever is greater;
- Eco-Bran Applicator \$10.00/day

CARRIED

Tree Planter and Plastic Mulch Applicator

2019-40 David Ritter – That for 2019 use of the tree planter and plastic mulch applicator require a \$200.00 cash deposit and a \$50.00/day usage fee and further that the planter and applicator be for the use of R.M. of Longlaketon No. 219 ratepayers only.

CARRIED

Office Services

2019-41 Scott Hegglin – That the following rates will be charged for office services done by the R.M. of Longlaketon No. 219 for the year 2019:

- Photocopying \$0.25/page;
- Faxing (send or receive) \$0.25/page; and
- Minutes (mailed) \$23.00/year.

CARRIED

Sask. Workers Compensation Board

2019-42 Raymond Wild – That the assessable earnings for members of council of the R.M. of Longlaketon No. 219 under the Saskatchewan Workers Compensation Board be set at the minimum industry standards for 2019.

CARRIED

Accounts for Payment

2019-43 Scott Hegglin – The following accounts be approved for payment:

13068	VOID		
13069	VOID		
13070	VOID		
13071	VOID		
13072	VOID		
13073	VOID		
13074	VOID		
13075	Cole Foster	December Pay Advance	890.00
13076	Maureen Herman-Wilde	December Pay Advance	1,310.00
13077	Dustin Huber	December Pay Advance	1,780.00
13078	Gerald Meng	December Pay Advance	1,325.00
13079	Kelly Sutter	December Pay Advance	1,425.00
13080	Teresa Sutter	December Pay Advance	1,080.00
13081	Courtney Wiers	December Pay Advance	1,905.00
13082	Conexus Credit Union	Investment	500,000.00
13083	Cole Foster	December Pay Less Deductions	1,920.34
13084	Maureen Herman-Wilde	December Pay Less Deductions	1,229.64
13085	Dustin Huber	December Pay Less Deductions	2,377.42
13086	Gerald Meng	December Pay Less Deductions	2,114.20
13087	Kelly Sutter	December Pay Less Deductions	2,291.69
13088	Teresa Sutter	December Pay Less Deductions	1,282.21
13089	Courtney Wiers	December Pay Less Deductions	3,346.91

13090	Minister of Finance	December Education Remittance	72,126.06
13091	Revenue Canada	December Remittance	7,530.47
13092	Sask Municipal Hail	December Remittance	24,165.83
13093	M.E.P.P.	December Remittance	4,549.54
13094	Auto Parts Plus	Repair Parts	3,215.16
13095	Brant Tractor Ltd.	Repair Parts	832.81
13096	CUETS Financial	Shop Supplies, Plaques, Gas & Software	622.54
13097	David Ritter	December Indemnity & Supervision	264.00
13098	Delbert Schmidt	December Indemnity & Supervision	742.85
13099	Earl Grey Community Hall	Yancoal Christmas Social Tickets	150.00
13100	Finning Canada	Repair Parts	3,239.20
13101	Garry Gibson	December Indemnity & Supervision	849.65
13102	Hudson G. Faer	Overpayment of Taxes	919.33
13103	Jack Davidson	December Indemnity & Supervision	424.80
13104	Ken Hornung	Vision Claim Reimbursement	144.00
13105	Kristin Mohr	December Office Cleaning	30.00
13106	Kyle Silzer	Overpayment of Taxes	1,466.96
13107	Maureen Herman-Wilde	Vision Claim Reimbursement	300.00
13108	MuniSoft	Year End Webinar	105.00
13109	Petty Cash c/o Courtney Wiers	Water	5.00
13110	Ray Wild	December Indemnity & Supervision	475.60
13111	Redhead Equipment	Repair Parts	826.29
13112	Ross & Sharon Perry	Overpayment of Taxes	109.95
13113	SK Ministry of Highways	Salt Sand	555.00
13114	SaskTel Mobility	December Cell Phones	169.06
13115	Scott Hegglin	December Indemnity & Supervision	227.50
13116	Sherwood Co-op Ltd.	Fuel	2,983.78
13117	Teresa Sutter	Office Supplies	346.10
13118	Warren Larsen	December Indemnity & Supervision	347.00
13119	Brian Kramer	2019 Gravel Land Payment	1,805.04
13120	Bubbling Springs Farm Ltd.	Overpayment of Taxes	1,094.86
13121	Bulyea COOP	Fuel & Shop Supplies	268.75
13122	Canada Post	Postage	892.50
13123	Canadian Public Safety Op Org.	2019 Dispatching Services	1,270.00
13124	Conexus Credit Union 2006	Kramer Gravel Land Payment	123,194.96
13125	CUETS Financial	Annual Fee, Councillor Gift, Cell Phone, Activation & Website License	683.18
13126	Dwayne Ring	Prepaid Taxes Reimbursement	13.79
13127	Justin Hall	Prepaid Taxes Reimbursement	153.49
13128	Mainline Fleet Service	Shop Supplies	656.24
13129	MuniSoft	2019 Software & Equipment Renewals	5,896.13
13130	Parkland Regional Library	½ 2019 Levy	6,705.60
13131	Prairie Battery	Repair Parts	136.50
13132	Professional Building Insp.	December Inspections	1,419.27
13133	RMAA	2019 Membership	455.00
13134	SARM	Office Supplies, Insurance, Benefits & Membership	64,709.58
13135	SK Ministry of Highways	Salt Sand	555.00
13136	Southey Agencies Inc.	Insurance Renewals	2,551.88
13137	South Country Equipment	Repair Parts	24.18

Preauthorized Payments

PAD	SaskTel	Office Phone & Internet	183.91
PAD	SaskTel	Shop Phone	139.51
PAD	SaskPower	Well NE-08-21-20-W2	53.84
PAD	SaskPower	Shop	850.31
PAD	SaskPower	Office	133.02
PAD	SaskEnergy	Shop	209.60
PAD	SaskEnergy	Office	123.47
PAD	SaskTel	Shop Phone	181.59
PAD	SaskTel	Office Phone & Internet	141.04

CARRIED

Adjourn

2019-44 David Ritter – That this council meeting adjourn. (5:12 p.m.)

CARRIED