

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD IN THE CURLING AND SKATING RINK IN EARL GREY
ON TUESDAY, JANUARY 12, 2021**

Present: Reeve Raymond Wild, councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jack Davidson – Division 4, Brett Tallentire – Division 5, Scott Hegglin – Division 6 and Courtney Huber, administrator.

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 8:56 a.m.

Minutes

2021-01 Jack Davidson – That the minutes of the regular meeting of council held on December 17th, 2020 be approved as circulated.

CARRIED

Financial Report

2021-02 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending December 31st, 2020 be accepted as presented.

CARRIED

Operating foreman, Dustin Huber met with council at 9:16 a.m. to discuss the following:

- gravel stockpiling;
- equipment repairs;
- sanding and plowing snow; and
- employees.

2021 Roadworker's Wages

2021-03 Scott Hegglin – That the following hourly wages be set for 2021, for current employees of the R.M. of Longlaketon No. 219:

- Ken Flaman - \$27.46 per hour;
- Cole Foster - \$27.25 per hour;
- Ken Hornung - \$26.11 per hour;
- Shayne Krockak - \$27.000 per hour;
- Lanny Mason - \$27.00 per hour;
- Jerry Meng - \$30.15 per hour;
- Mitchell Nixon - \$27.25 per hour;
- Kelly Sutter - \$31.97 per hour; and
- Brendan Weber - \$20.00 per hour.

Further that all hourly wages include SARM extended health and dental benefits.

Councillor, Scott Hegglin requested a recorded vote.

Councillor, Jarret Solberg	For
Councillor, David Ritter	For
Councillor, Garry Gibson	For
Councillor, Jack Davidson	For
Councillor, Brett Tallentire	For
Councillor, Scott Hegglin	For
Reeve, Raymond Wild	For

CARRIED

2021 Assistant Administrator Wages

2021-04 Garry Gibson – That for 2021 Maureen Herman-Wilde's wage be set at \$27.25 per hour and Teresa Sutter's wage be set at \$27.25 per hour. Further that hourly wages include SARM extended health and dental benefits.

Councillor, Garry Gibson requested a recorded vote.

Councillor, Jarret Solberg	For
Councillor, David Ritter	For
Councillor, Garry Gibson	For
Councillor, Jack Davidson	For
Councillor, Brett Tallentire	For
Councillor, Scott Hegglin	For
Reeve, Raymond Wild	For

CARRIED

2021 Foreman Wage

2021-05 Raymond Wild – That for 2021 Dustin Huber’s wage be increased by 0.5%, the provincial cost of living, to \$38.33 per hour. Further that his hourly wage include SARM extended health and dental benefits.

Reeve, Raymond Wild requested a recorded vote.

Councillor, Jarret Solberg	For
Councillor, David Ritter	For
Councillor, Garry Gibson	For
Councillor, Jack Davidson	For
Councillor, Brett Tallentire	For
Councillor, Scott Hegglin	For
Reeve, Raymond Wild	For

CARRIED

Tool Compensation

2021-06 Garry Gibson – That Kelly Sutter’s tool compensation be increased from \$1,000.00 per year to \$1,250.00 per year.

CARRIED

Closed Session

2021-07 Raymond Wild – That we move into a closed session to discuss employee performance and wages. The closed session began at 10:33 a.m.

CARRIED

Administrator, Courtney Huber and Foreman, Dustin Huber left the meeting at 10:33 a.m.

Present were Raymond Wild, Jarret Solberg, David Ritter, Garry Gibson, Jack Davidson, Brett Tallentire and Scott Hegglin. Legislative authority under clause 17 (1)(g) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Mr. and Mrs. Huber returned to the meeting at 10:55 a.m.

Open Session

2021-08 Garry Gibson – That the closed session concludes at 10:55 a.m. and we move back into open session.

CARRIED

2021 Administrator Salary

2021-09 David Ritter – That for 2021 administrator Courtney Huber be paid an annual salary of \$80,000.00 and further that her salary include SARM extended health and dental benefits.

Councillor, David Ritter requested a recorded vote.

Councillor, Jarret Solberg	For
Councillor, David Ritter	For
Councillor, Garry Gibson	For
Councillor, Jack Davidson	For
Councillor, Brett Tallentire	For
Councillor, Scott Hegglin	For
Reeve, Raymond Wild	For

CARRIED

Canada Summer Jobs

2021-10 David Ritter – That we apply for grant assistance for hiring a summer student through the 2021 Canada Summer Jobs funding program.

CARRIED

Mr. Huber left the meeting at 11:12 a.m.

SARM Advocacy

2021-11 Jarret Solberg – That we instruct the administrator to reach out to the surrounding rural municipalities to determine if they would be interested in sending a joint letter to SARM expressing our disappointment in their lack of advocacy action, the criteria for road improvement project grants and their lack of services provided to rural municipalities. Further that the council members have a list of areas of concern for the February meeting.

CARRIED

Saskatchewan Association of Rural Municipalities

2021-12 David Ritter – That we renew our membership with SARM and pay our 2021 membership fee of \$3,259.55 plus GST.

CARRIED

Access to Broadband

2021-13 Garry Gibson – That we sign the letter drafted by SARM and addressed to the Honourable Maryam Monsef, Minister of Rural Economic Development and the Honourable Don Morgan, Minister Responsible for SaskTel requesting that the government urgently address the technological disparity between regions of Canada and make working with municipalities a priority to provide solutions to enable access to broadband internet.

CARRIED

Rural Municipalities Administrators Association

2021-14 David Ritter – That we renew our membership with RMAA and pay our 2021 membership fee of \$400.00.

CARRIED

SaskTip

2021-15 Scott Hegglin – That we renew our membership with SaskTip and pay our 2021 membership fee of \$100.00.

CARRIED

Anderson Lot Consolidation

2021-16 Garry Gibson – That the RM of Longlaketon No. 219 has no objections to the consolidation of Parcel C, Plan 102344600 and the SW Qtr. of Sec. 06, Twp. 22, Rge. 21, W2 onto one title.

CARRIED

Agricultural Producers Association of Saskatchewan

2021-17 Garry Gibson – That Scott Hegglin be appointed as our representative with APAS.

CARRIED

Correspondence

2021-18 Garry Gibson – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM Re: December Policy Bulletin, 2021 Membership, Trading Services, Rural Broadband, Resolutions, Rural Sheaf, Election, Leaders During a Pandemic, Weed Inspector Webinar and SAMA Board Elections
- Norm Nordgulen Re: SARM Division 2 Director
- Ray Orb Re: SARM President
- RMAA Re: 2021 Membership
- SaskTip Re: 2021 Membership
- Service Canada Re: Canada Summer Jobs
- Midwest Surveys Inc. Re: Parcel Consolidation
- APAS Re: Update
- ECTPC Re: Update
- AgroMax Re: Strychnine
- Hudson Bay Route Association Re: 2021 Membership
- Saskatchewan Construction Association Re: Update
- FCM Re: 2021 Membership
- WUQWATR Re: Update

CARRIED

Recess

2021-19 David Ritter – That we recess for lunch at 12:02 p.m.

CARRIED

Reeve, Raymond Wild called the meeting back to order at 12:26 p.m.

Board and Committee Reports

2021-20 Brett Tallentire – That the following board and committee reports be accepted as presented:

- WUQWATR
- OH & S Shop Inspection
- Cupar & District Nursing Home
- Earl Grey Longlaketon Fire Protection Board

- Strasbourg & District Health Centre
 - Last Mountain Regional Landfill
 - Administration Report
- CARRIED

Rock Ridge Annexation

2021-21 Brett Tallentire – That, due to not being provided with documentation of expenses incurred, that we continue to grant the Rock Ridge Condo Association an annual amount that is equal to 15 percent of their annual municipal tax levy to be used for the expenses that they incur as a result of being a closed-gate community. Further that they continue to have access to the boat launch located on our municipal road allowance.

CARRIED

Clay Capping Engineering Services

2021-22 Garry Gibson – That due to extra costs associated with the grant process of having to increase the road allowance and hire an engineer we forgo the RIRG for clay capping the Silton grid and instead clay cap the problem areas ourselves.

CARRIED

Bridge Engineering Services

2021-23 Jarret Solberg – That we accept the quote of \$20,600.00 from MPE Engineering Ltd. for engineering services for replacement of the Little Church Road Bridge.

CARRIED

Snow Plow Clubs

2021-24 David Ritter – That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2020-2021 winter season:

<i>Snow Plow Club Name</i>	<i>Operators</i>
Longlaketon Snow Plow Club	Faron Bundus, Doug Grandel, Jeff Lewis & Lloyd Small
Ritter Family Snow Plow Club	David, Donna, Dustin, Dawn & Danielle Ritter Scott Digney

CARRIED

Fibre Optic Cable Install

2021-25 Scott Hegglin – That we have no objections to the proposed fire optic cable installation along Hwy. 322 and Hwy. 20.

CARRIED

Council Remuneration and Mileage

2021-26 Jack Davidson – That the following remuneration, indemnity, supervision and mileage rates be paid to council for the year 2021:

- \$240.00 per day for reeve and council for regular council meetings, all day committee and board meetings and reeve’s supervision of office;
- \$35.00 per hour for reeve and council for supervision of public works;
- \$240.00 per day for attending convention or all-day meetings away from the municipality with a \$60.00 per day meal allowance and all accommodation expenses be paid by the municipality;
- \$120.00 per meeting for evening meetings attended by council and for any of these meetings lasting in excess of 4 hours, council will be paid \$25.00 per hour for each additional hour;
- \$0.58 per kilometer for all municipal travel, which includes all approved administration and road workers travel; and
- \$20.00 per month for phone usage.

Further that these rates apply to any and all teleconference and electronic meetings as well.

CARRIED

Miscellaneous Appointments

2021-27 Garry Gibson – That the following appointments be approved for the period of January 1st to December 31st, 2021:

Assessor	Courtney Huber
Development Appeals Board	Marilyn Gibson 12/31/2021 Harley Herman 12/31/2022 Kelly Butz 12/31/2023
Development Appeals Board Secretary	Loretta Young
Building Officials	Professional Building Inspections Inc.
Development Officer	Courtney Huber
Volunteer First Responders	Stephen Brewster, Sheryl Scherle, Shirley Mohr, Melina Tallentire & Rebecca Barnett

Fire Chief
Volunteer Fire Fighters

Shayne Krochak
Brad Bougher, Avery Baker, Dylan Fiessel,
Katlin Fischer, Nolan Fuller, Kyle Gartner,
Brendan Gebhart, Nathan Hafner, Ken
Hornung, Matthew McDougall, Aron Mohr,
Mitchell Nixon & David Schmidt

CARRIED

LAFOIP Coordinator

2021-28 David Ritter – That Courtney Huber be appointed as the LAFOIP coordinator for purposes under the Local Authority Freedom of Information & Protection Privacy Act for the year 2021.

CARRIED

Election Officials & Polling Places

2021-29 Brett Tallentire – That Courtney Huber be appointed as returning officer, for municipal elections during the year 2021, and honorariums be set at \$20.00 per hour and further that the RM of Longlaketon No. 219 municipal office board room be designated as the official polling place for all six divisions in the municipality.

CARRIED

Brett Tallentire declared a conflict of interest and left the meeting at 2:50 p.m.

Poundkeeper and Designated Municipal Pound

2021-30 Garry Gibson – That Heath Tallentire, in his absence Brett Tallentire, of Earl Grey be appointed as the municipality’s poundkeeper with all the powers established by *The Stray Animals Act* and with the pound location being Heath’s farm located on the SE-09-23-20-W2. Further, that his rate of pay will be as follows:

- Bulls - \$25.00 per day;
- Cows and Cow/Calf Pairs - \$15.00 per day;
- Feeder Calves - \$10.00 per day;
- Horses - \$25.00 per day;
- Bison - \$25.00 per day;
- Sheep - \$5.00 to \$10.00 per day, depending on size; and
- Pigs - \$5.00 to \$10.00 per day, depending on size.

Further that mileage for transporting strays be based on loaded kilometres at the following rates:

- Goose Neck/Bumper Pull Stock Trailer - \$3.50 per kilometer; and
- Cattle Liner - \$5.00 per kilometer.

CARRIED

Councillor, Brett Tallentire returned to the room at 2:51 p.m.

Pest Control Officer

2021-31 Jack Davidson – That we appoint Tom Schmidt as our pest control officer for 2021 and his remuneration be set at \$28.00 plus GST per site visited and further that any additional site visits be paid at \$28.00 per hour, including travel time, plus mileage at \$0.58 per kilometer. Even further that we specify that all inspections must be completed by October 31st.

CARRIED

Custom Work and Rental Rates

2021-32 David Ritter – That the following hourly equipment rates will be charged for custom work done by the R.M. of Longlaketon No.219 for municipal ratepayers for the year 2021:

- Dozer \$175.00/hour plus transportation;
- Excavator \$200.00/hour plus transportation;
- Patrols \$175.00/hour for ratepayers and \$200.00/hour for non-ratepayers;
- Scraper \$210.00/hour;
- Tractor and Mower \$105.00/hour;
- Payloader \$175.00/hour;
- Skid Steer \$120.00/hour;
- Tandem Truck \$100.00/hour;
- Semi and Trailer \$175.00/hour; and

Minimum custom work charge will be set at \$50.00 and any custom work charges based on time will be used if greater than the minimum charge. In addition to the above custom work rates, all custom work must be approved by the reeve or the councillor. Staff can not authorize any type of custom work in the municipality. Road crew will not perform any custom work of any kind for any ratepayer, without first obtaining a signed contract for custom work from the ratepayer requesting the work.

Rental rate for equipment is as follows (for RM of Longlaketon No. 219 ratepayers only):

- Grass Seeder \$10.00/day or \$1.00/acre, whichever is greater;
 - Eco-Bran Applicator \$10.00/day
 - Tree Planter & Plastic Mulch Applicator \$50.00/day, with a \$200.00 cash deposit
- CARRIED

Office Services

2021-33 Jack Davidson – That the following rates will be charged for office services done by the R.M. of Longlaketon No. 219 for the year 2021:

- Photocopying \$0.25/page;
- Faxing (send or receive) \$0.25/page; and
- Minutes (mailed) \$25.00/year.

CARRIED

Surrender of Land

2021-34 Garry Gibson – That we do not accept taking Block A, Plan 102046452 in lieu of taxes due to the other interests registered on the property. Further that we continue the process of tax enforcement on the property.

CARRIED

Administration Bond

2021-35 Jack Davidson – That the administration bond be accepted as presented, with \$100,000 coverage through SARM Fidelity Bond Self-Insurance with a premium of \$225.00 plus PST.

CARRIED

Building Appraisal

2021-36 Scott Hegglin – That we accept the building appraisal valuations and use the data to update our insurance policy.

CARRIED

Sask. Workers Compensation Board

2021-37 David Ritter – That the assessable earnings for members of council of the R.M. of Longlaketon No. 219 under the Saskatchewan Workers Compensation Board be set at the minimum industry standards for 2021.

CARRIED

Professional Building Inspections

2021-38 Brett Tallentire – In accordance with the service agreement with Professional Building Inspections Inc., the R.M. of Longlaketon No. 219 hereby resolves to issue a Certificate of Appointment for Ken Pasietchnyk, a Licensed Building Official who is a resident of the Province of Saskatchewan.

CARRIED

Accounts for Payment

2021-39 Brett Tallentire – The following accounts be approved for payment:

14394	Jack Davidson	Council Indemnity – Dec 2020	345.96
14395	Garry Gibson	Council Indemnity – Dec 2020	720.08
14396	Scott Hegglin	Council Indemnity – Dec 2020	461.27
14397	David Ritter	Council Indemnity – Dec 2020	420.79
14398	Jarret Solberg	Council Indemnity – Dec 2020	344.38
14399	Brett Tallentire	Council Indemnity – Dec 2020	294.12
14400	Ray Wild	Council Indemnity – Dec 2020	1,116.32
14401	Auto Parts Plus	Repair Parts	176.31
14402	Canada Revenue Agency	December Remittance	11,417.70
14403	Collabria MasterCard	Council Lunch & Prints	317.94
14404	Earl Grey Longlaketon	SRP Grant Funds	60,607.00
14405	Fosterdale Land Corp	Gravel Stockpile Location	219.70
14406	Hardcore Aggregate & Trucking	Gravel Stockpile Measurement	444.00
14407	Information Services Corp	Title Detail	12.00
14408	Lee Moorby	Gravel Stockpile Location	743.80
14409	Marvin & Karen Schmidt	2020 Pit Run Royalties	3,850.00
14410	Maureen Herman-Wilde	Mileage	69.60
14411	M.E.P.P.	December Remittance	7,497.10
14412	Mikey's Awards and Promotions	Plates for Prints	34.11
14413	Minister of Finance - Ed Tax	December Education Remittance	72,000.61
14414	Petty Cash c/o Courtney Huber	Postage & Water	12.10
14415	Professional Building Insp.	Inspections - December 2020	845.25
14416	Randy Krupp	Gravel Stockpile Location	310.61
14417	Redhead Equipment	Repair Parts	1,933.28
14418	Sask Municipal Hail	December Remittance	15,955.21

14419	SaskTel (Mobility)	Shop Mobility	57.97
14420	Sherwood Co-op Ltd.	Fuel	13,913.37
14421	Strasbourg Agro Inc.	Repair Parts & Washer Fluid	544.48
14422	Teresa Sutter	Mileage	74.24
14423	M&M Equipment	Repair Parts	10,616.93
14424	Agricultural Producers Assoc.	2021 Membership	2,021.00
14425	Auto Parts Plus	Shop Supplies	255.74
14426	Brandt Tractor Ltd.	Repair Part	979.63
14427	Bulyea COOP	Shop Supplies	97.30
14428	Canada Post	Stamps	3,381.00
14429	Collabria MasterCard	Norton & Paymate Software Renewals	484.04
14430	Earl Grey Longlaketon Fire	Fire Call - Darlene Campbell	500.00
14431	Last Mountain Pioneer Home	2021 Tub Donation	5,000.00
14432	Last Mountain Regional Landfill	Landfill Fees - December 2020	4,444.56
14433	Lorraine Weber	2021 Gravel Royalties	27,114.00
14434	Mainline Fleet Service	Repair Part	339.03
14435	Minister of Finance	2021 Fire Dispatch Services	1,333.50
14436	MuniSoft	2021 Equipment & Software Maintenance	4,221.38
14437	Nemco Resources	Solvent	536.52
14438	Redhead Equipment	Repair Parts	456.73
14439	Resort Village of Kannata	Oct 1 - Dec 31, 2020 VR Water	2,241.78
14440	Rural Municipal Administrators	2021 Membership	400.00
14441	SARM	Sign, Office Supplies, Insurance & Benefits	67,874.42
14442	SaskTip Inc.	2021 Membership	100.00
14443	SGI	Vehicle Renewals	2,598.52
14444	Sherwood Co-op Ltd.	Fuel	2,540.46
14445	Strasbourg Agro Inc.	Repair Parts	7,252.80

Preauthorized Payments:

PAD	Village of Earl Grey	Shop - Water/Sewer	260.00
PAD	Village of Earl Grey	Office - Water/Sewer	260.00
PAD	Sask Power	Herman Well NE0821202	62.58
PAD	Sask Power	Shop	1,214.27
PAD	Sask Power	Office	163.88
PAD	Sask Power	Street Lights - Rock Ridge	27.69
PAD	Sask Energy	Shop	266.99
PAD	Sask Energy	Office	129.04
PAD	Sask Tel	Shop Phone	139.38
PAD	Sask Tel	Office Phone/Fax & Internet	194.91

Payroll:

266	Cole Foster	Payroll PP 26 - Dec 6 - 19, 2020	1,562.72
267	Maureen Herman-Wilde	Payroll PP 26 - Dec 6 - 19, 2020	934.34
268	Courtney Huber	Payroll PP 26 - Dec 6 - 19, 2020	2,036.75
269	Dustin Huber	Payroll PP 26 - Dec 6 - 19, 2020	2,089.00
270	Shayne Krochak	Payroll PP 26 - Dec 6 - 19, 2020	1,750.88
271	Lanny Mason	Payroll PP 26 - Dec 6 - 19, 2020	1,852.75
272	Mitchell Nixon	Payroll PP 26 - Dec 6 - 19, 2020	1,753.46
273	Kelly Sutter	Payroll PP 26 - Dec 6 - 19, 2020	1,786.13
274	Teresa Sutter	Payroll PP 26 - Dec 6 - 19, 2020	992.99
275	Cole Foster	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	1,575.32
276	Maureen Herman-Wilde	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	502.34
277	Courtney Huber	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	1,852.55
278	Dustin Huber	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	2,011.52
279	Shayne Krochak	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	955.78
280	Lanny Mason	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	1,062.01
281	Mitchell Nixon	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	1,199.53
282	Kelly Sutter	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	1,750.99
283	Teresa Sutter	Payroll PP 1-2021 - Dec 20 - Jan 2, 2021	938.94

CARRIED

Adjourn

2021-40 David Ritter - That this council meeting adjourn. (3:23 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Foreman Report for December, 2020/January, 2021

- The Dozer rails were replaced at the beginning of January and it is back out working.
- The excavator is piling gravel because the Michigan loader is down. It needs fibre discs put in the torque converter which will be done within the next month.
- The head on the 2000 International Semi is done however, the crank was not in good enough shape to clean and needs to be repaired at Continental. They may not even look at it for the next month or so.
- Equipment (graders and trucks) have been moving in and out of the shop to keep thawed and cleaned for when they are needed for snow removal.
- Employee performance evaluations were completed on the shop crew for use when discussing wage increases.

Shop Crew:

- Shayne and Lanny are stockpiling at the Speed Curve south of Earl Grey, which they will have complete at the end of January, if all goes well. We plan to stockpile roughly 2,000 yards at Earl Grey and another 2,000 yards at Old 6 yet as well.
- Garth Sutter was hired to help Kelly with the engine on the 2000 International Semi which they have been working on since Christmas. Kelly will then start working on the Michigan loader.
- Cole got back on the dozer once it was fixed to continue clearing bush on back road allowances in Division 4.
- Mitchell has been on the excavator at the South Curve piling gravel.
- With the snow and wind both Cole and Mitchell have been on the graders clearing banks.
- I have been sanding where needed due to the warmer temperatures, rains and winds. As well as have been on the grader clearing snow and cutting ice at intersections and bad spots.

Dustin Huber

OH&S Committee Report for December, 2020/January, 2021

- OH&S Committee inspected the workshop on December 21st, 2020 and the following was discussed:
 - items in front of the electrical panel, blocking access. Items to be moved to allow for easier access to the panel.
 - Look into an explosion proof cabinet for bulk cleaners.
 - Look into a Safety Manual for an RM, possibly through SARM.

Garry Gibson

EG Longlaketon Fire Protection Board Report for December, 2020/January, 2021

- Meeting was held to discuss the purchase of the R&R Shop on Bates street in Earl Grey to be used as a new Fire Hall
- The RM has given their SRP Funds (\$60,607) to the fire protection board to put towards the purchase
- The fire protection board has the down payment of \$50,000 in their bank account already
- Village of Earl Grey still needs to determine if they will be giving their allocation up front or over a term
- The price of \$150,000 for the building is firm
- No renovation work (concrete slabs, etc) will be done until spring, therefore the current renter of the shop can remain there for the time being

Scott Hegglin

Strasbourg & District Health Centre Report for December, 2020/January, 2021

- The clinic was awarded a \$300,000 capital grant to help repair aging infrastructure in the clinic
- The addition on the north side of the building is slumping
- Met with DKM Engineering about options to fix the slumping and there are three:
 - o Replace footings on slumping side of the building
 - o Install screw piles
 - o Leave as is
- DKM Engineering is sending a report on all of the options to be discussed at the next meeting
- The project should progress quickly as the grant money could be used up by other projects quickly

Scott Hegglin

Last Mountain Regional Landfill Report for December, 2020/January, 2021

December 1, 2020 – Cell committee meeting in Earl Grey to discuss the RFP with decommissioning cell four and the RFP of cells two and three

December 2, 2020 – Met with Walker Engineering at the landfill site to discuss decommissioning cell four, also to look at a proposed new cell site two and three

December 9, 2020 – Zoom cell committee meeting

No regular meeting in December

January 4, 2021 – Cell committee meeting in Govan to evaluate the tenders from the engineering firms for the design of the new cell, nine tenders were received from Alberta and Saskatchewan

January 6, 2021 – Zoom/teleconference meeting to ratify hiring Walker Engineering to be the engineering firm of choice to design the new cell location. Employee wages

Raymond Wild

Administration Report for December, 2020/January, 2021

- Employee performance evaluation forms were drafted and I conducted reviews with Maureen and Teresa.
- Earl Grey Longlaketon Fire Protection Board meeting took place the evening of Monday, December 21st to discuss the purchase of the shop at 103 Bates Street to be used as a Fire Hall.
- Our PREP application was submitted and we should be expecting a rebate of approximately \$8,950.00. This program covers 50% of the costs associated with pest inspections and pest control products that ratepayers receive for free.
- I worked on PDAP from home between Christmas and New Years in order to get caught up on entering projects into the system. The June, August and September, 2014 projects are entered and the Spring, 2015 project is nearly complete.
- The office was closed for the holidays from Thursday, December 24th until Monday, December 28th, inclusive and again on Friday, January 1st.

Messages of Concern/Gratitude

- Division 2 - Grant Hilsentenger called indicating that the grader operator hit once of his corner posts while plowing snow and inquired what the RM would do to replace it. Dustin will be looking at it and determining how to proceed.
- Division 1 - Blair Herman stopped at the office to inquire if the Little Church Road bridge would be repaired/replaced as it is used frequently.

Courtney Huber