

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE MUNICIPAL OFFICE IN EARL GREY
ON TUESDAY, JANUARY 9, 2024**

Present: Reeve Raymond Wild, councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jessica Van Blaricom – Division 4 (2:41 p.m. departure), Nolan Fuller, Division 5 (9:15 a.m. arrival), Scott Hegglin – Division 6 and Courtney Huber, administrator.

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:14 a.m.

Minutes

2024-001 David Ritter – That the minutes of the regular meeting of council held on December 12th, 2023 be approved as circulated.

CARRIED

Councillor Nolan Fuller arrived to the meeting at 9:15 a.m.

Operating foreman Dustin Huber joined the meeting at 9:17 a.m.

Financial Report

2024-002 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending December 31st, 2023 be accepted as presented.

CARRIED

Saskatchewan Crime Stoppers

2024-003 Jarret Solberg – That we do not contribute to the Saskatchewan Crime Stoppers.

CARRIED

RM of Tullymet No. 219 - CO² Resolution

2024-004 Jessica Van Blaricom – That we co-sponsor the RM of Tullymet No. 216's resolution for Saskatchewan to remove itself from any national or international agreements such as net zero to be presented at the SARM Annual Convention.

CARRIED

Rural Municipalities Administrators Association

2024-005 Scott Hegglin – That we renew our membership with RMAA and pay our 2024 membership fee of \$425.00.

CARRIED

Klock Manure and Horses

2024-006 Jarret Solberg – That we send a letter to Trevor Klock informing him that the manure piles on Lots 2 and 3, Block B, Plan 101900843 and Lot 8, Block A, Plan 101900843 must be spread by April 30th, 2024 and that he is allowed two horses on Lots 2 and 3, Block B, Plan 101900843 and three horses on Lot 8, Block A, Plan 101900843.

CARRIED

Access Communications Siltan Tower

2024-007 Scott Hegglin – That we issue a letter of concurrence to Access Communications indicating that they have performed their public notification process.

CARRIED

Correspondence

2024-008 Garry Gibson – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM	Re: Saskatchewan Crime Stoppers, Service Fees & RDARM Resolution
- APAS	Re: December 14 th and January 4 th Updates
- RMAA	Re: 2024 Membership
- High Country Estates Board	Re: Klock Horses and Property
- Ministry of Highways	Re: Gravel Stockpiling Project Information
- Marksmen Vegetation Management	Re: 2024 Proposal
- Access Communications	Re: Letter of Concurrence

CARRIED

Lee Eady, Sandy Paul and Curtis Birg met with council at 10:32 a.m. to discuss the Rock Rodge boat launch. Mr. Eady, Ms. Paul and Mr. Birg left the meeting at 11:01 a.m.

Operating foreman Dustin Huber provided a report on the following:

- equipment repairs;
- grading;
- bridge installation; and
- employee personnel.

Safety Plan

2024-009 David Ritter – That we instruct the administrator to request a quote from Southeast College to create a Safety Plan for the municipality and determine what funding is available for that.

CARRIED

Recess

2024-010 Jarett Solberg – That we recess for lunch at 12:49 p.m.

CARRIED

Reeve Raymond Wild called the meeting back to order at 1:16 p.m.

Shawn Cowie and Rod Cowie met with council at 1:18 p.m. to discuss their land tiling project. Mr. and Mr. Cowie left the meeting at 1:54 p.m.

Board and Committee Reports

2024-011 Nolan Fuller – That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- Earl Grey Library Board
- Regina District Association of Rural Municipalities Meeting
- Administration Report

CARRIED

Snow Plow Clubs

2024-012 Scott Hegglin – That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2023-2024 winter season:

Snow Plow Club Name

Alvin Snow Plow Club
Sutter Snow Plow Club

Operators

Alvin, Marvin & Christopher Schmidt
Kelly, Teresa, Travis Sutter &
Beverly Wagner

CARRIED

2024 Wages

2024-013 Jessica Van Blaricom – That the following hourly wages be set for 2024, for current employees of the R.M. of Longlaketon No. 219:

- Brody Bell \$18.30 per hour;
- Ken Flaman \$29.25 per hour;
- Cole Foster \$30.00 per hour;
- Shayne Krockak \$30.00 per hour;
- Jerry Meng \$31.55 per hour;
- Mitchell Nixon \$30.00 per hour;
- Kelly Sutter \$35.10 per hour;
- Cody Wiers \$28.50 per hour;
- Chad Wilson \$28.00 per hour;
- Dustin Huber \$40.70 per hour;
- Maureen Wilde \$29.00 per hour; and
- Teresa Sutter \$29.50 per hour.

Further that all hourly wages include SARM extended health and dental benefits.

CARRIED

Outside Staff – Clothing Allowance

2024-014 Jarret Solberg – That we provide our outside staff with a \$250.00 clothing allowance each year in April to be used for work clothing, including boots.

CARRIED

Inside Staff Allowance

2024-015 Nolan Fuller – That our inside staff receive a \$100.00 gift card each year in lieu of a clothing allowance.
CARRIED

Councillor Jessica Van Blaricom left the meeting at 2:41 p.m.

2024 Interim Budget

2024-016 Garry Gibson – That the 2024 interim budget with a surplus balance of \$114,140.00 be adopted, as attached to and forming a part of these minutes, and be signed by the reeve and the administrator.
CARRIED

Ritter Business Development

2024-017 Scott Hegglin – That we approve the proposed business development of automobile sales submitted by Allan and Mervin Ritter for the SE Qtr. of Sec. 02, Twp. 22, Rge. 19, W2.
CARRIED

Council Remuneration and Mileage

2024-018 Jarret Solberg – That the following remuneration, indemnity, supervision and mileage rates be paid to council for the year 2024:
- \$240.00 per day for reeve and council for regular council meetings, all day committee and board meetings and reeve’s supervision of office;
- \$35.00 per hour for reeve and council for supervision of public works;
- \$240.00 per day for attending convention or all-day meetings away from the municipality with a \$80.00 per day meal allowance and all accommodation expenses be paid by the municipality;
- \$120.00 per meeting for evening meetings attended by council and for any of these meetings lasting in excess of 4 hours, council will be paid \$25.00 per hour for each additional hour;
- \$0.70 per kilometer for all municipal travel, which includes all approved administration and road workers’ travel; and
- \$20.00 per month for phone usage.
Further that these rates apply to any and all teleconference and electronic meetings as well.
CARRIED

Miscellaneous Appointments

2024-019 Garry Gibson – That the following appointments be approved for the period of January 1st to December 31st, 2024:

Assessor	Courtney Huber
Development Appeals Board	Marilyn Gibson 12/31/2024 Harley Herman 12/31/2025 Kelly Butz 12/31/2026
Development Appeals Board Secretary	Loretta Young
Building Officials	Professional Building Inspections Inc.
Development Officer	Courtney Huber
Volunteer First Responders	Stephen Brewster, Stacey Fiessel, Shirley Mohr & Cassee Kiel
Fire Chief	Brad Bougher
Volunteer Fire Fighters	Avery Baker, Dylan Fiessel, Katlin Fisher, Nolan Fuller, Kyle Gartner, Morgan Krochak, Shayne Krochak, Kayden Lupakno, Aron Mohr, Dave Schmidt, & Riley Schmidt

CARRIED

LAFOIP Coordinator

2024-020 David Ritter – That Courtney Huber be appointed as the LAFOIP coordinator for purposes under the Local Authority Freedom of Information & Protection Privacy Act for the year 2024.
CARRIED

Election Officials & Polling Places

2024-021 Scott Hegglin – That Courtney Huber be appointed as returning officer, for municipal elections during the year 2024, and honorariums be set at \$20.00 per hour and further that the municipal boardroom be designated as the official polling place for all six divisions in the municipality.
CARRIED

Poundkeeper and Designated Municipal Pound

2024-022 Garry Gibson – That Heath Tallentire, in his absence Brett Tallentire, of Earl Grey be appointed as the municipality’s poundkeeper with all the powers established by *The Stray Animals Act* and with the pound location being Heath’s farm located on the SE-09-23-20-W2. Further, that his rate of pay will be as follows:

- Bulls - \$25.00 per day;
- Cows and Cow/Calf Pairs - \$15.00 per day;
- Feeder Calves - \$10.00 per day;
- Horses - \$25.00 per day;
- Bison - \$25.00 per day;
- Sheep - \$5.00 to \$10.00 per day, depending on size; and
- Pigs - \$5.00 to \$10.00 per day, depending on size.

Further that mileage for transporting strays be based on loaded kilometres at the following rates:

- Goose Neck/Bumper Pull Stock Trailer - \$3.50 per kilometer; and
- Cattle Liner - \$5.00 per kilometer.

CARRIED

Pest Control Officer

2024-023 Nolan Fuller – That we appoint Tom Schmidt as our pest control officer for 2024 and his remuneration be set at \$28.00 plus GST per site visited and further that any additional site visits be paid at \$28.00 per hour, including travel time, plus mileage at \$0.70 per kilometer. Even further that we specify that all inspections must be completed by October 31st.

CARRIED

Custom Work and Rental Rates

2024-024 Scott Hegglin – That the following hourly equipment rates will be charged for custom work done by the R.M. of Longlaketon No.219 for municipal ratepayers for the year 2024:

- Dozer \$175.00/hour plus transportation;
- Excavator \$200.00/hour plus transportation;
- Patrols \$200.00/hour for ratepayers and \$225.00/hour for non-ratepayers;
- Packer \$100.00/hour;
- Tractor and Mower \$105.00/hour;
- Payloader \$175.00/hour;
- Skid Steer \$120.00/hour;
- Tandem Truck \$100.00/hour; and
- Semi and Trailer \$175.00/hour.

Minimum custom work charge will be set at \$50.00 and any custom work charges based on time will be used if greater than the minimum charge. In addition to the above custom work rates, all custom work must be approved by the reeve or the councillor. Staff can not authorize any type of custom work in the municipality. Road crew will not perform any custom work of any kind for any ratepayer, without first obtaining a signed contract for custom work from the ratepayer requesting the work.

Rental rate for equipment is as follows (for RM of Longlaketon No. 219 ratepayers only):

- Grass Seeder \$10.00/day or \$1.00/acre, whichever is greater;
- Eco-Bran Applicator \$10.00/day
- Tree Planter & Plastic Mulch Applicator \$50.00/day, with a \$200.00 cash deposit

CARRIED

Weed Inspectors

2024-025 Garry Gibson – That each councillor be appointed as weed inspector for their own division in the municipality for 2024 being:

- Division 1 – Jarret Solberg;
- Division 2 – David Ritter;
- Division 3 – Garry Gibson;
- Division 4 – Jessica Van Blaricom;
- Division 5 – Nolan Fuller; and
- Division 6 – Scott Hegglin.

CARRIED

Custom Work for Noxious Weeds

2024-026 Nolan Fuller – That the following custom work rates be set up for the year 2024 in regards to the control of noxious weeds within the municipality:

- Mowing with operator \$105.00/hour; and
- Spraying \$105.00/hour.

The R.M. of Longlaketon No. 219 will provide landowners up to \$2,000.00 in contract work and chemical for the spraying of noxious and prohibited weeds. Any spraying conducted after the \$2,000.00 max will be invoiced at our custom work rates. Further that the municipality caps the program at \$20,000.00 of expenses.

CARRIED

Office Services

2024-027 Garry Gibson – That the following rates will be charged for office services done by the R.M. of Longlaketon No. 219 for the year 2024:

- Photocopying \$0.25/page;
- Faxing (send or receive) \$0.25/page; and
- Minutes (mailed) \$25.00/year.

CARRIED

Administration Bond

2024-028 Scott Hegglin – That the administration bond be accepted as presented, with \$100,000 coverage through SARM Fidelity Bond Self-Insurance with a premium of \$225.00 plus PST.

CARRIED

Council Assessable Earnings

2024-029 Jarret Solberg – That the assessable earnings for members of council of the R.M. of Longlaketon No. 219 under the Saskatchewan Workers Compensation Board be set at the minimum industry standards for 2024.

CARRIED

2025 Sask. Lotteries TIP Grant Population Allocation

2024-030 David Ritter – That the allocation for the 2025 Saskatchewan Lotteries Community Grant Program be as follows for the R.M. of Longlaketon No. 219’s population of 1096 based on the 2021 census figures:

- Earl Grey - 219;
- Southey - 219;
- Silton - 219;
- Strasbourg - 110;
- Craven - 219; and
- Bulyea - 110.

CARRIED

Accounts for Payment

2024-031 Garry Gibson – The following accounts be approved for payment:

15834	The Provincial Mediation Board	Request for Consent	60.00
15835	Regina District Assoc of RM’s	Membership & Meeting Meals	660.00
15836	The Bolt Supply House Ltd.	Shop Supplies	17.08
15837	Brody Bell	Cell Phone Allowance 2023	40.00
15838	Chad Wilson	Cell Phone Allowance 2023	220.00
15839	Cole Foster	Cell Phone Allowance 2023	240.00
15840	Courtney Huber	Get Well Gift & Arrangement	209.52
15841	Longlaketon Fire Protection	December 2023 Allocation	4,000.00
15842	Fort Garry Industries Ltd.	Repair Parts	312.08
15843	Gerald Meng	Cell Phone Allowance 2023	120.00
15844	Kelly Sutter	Cell Phone Allowance 2023	240.00
15845	Ken Flaman	Cell Phone Allowance 2023	120.00
15846	Last Mountain Regional Landfill	Loraas – November 2023	6,031.09
15847	Maureen Herman-Wilde	Mileage Reimbursement 2023	179.20
15848	Mitchell Nixon	Cell Phone Allowance 2023	240.00
15849	Northern Mat & Bridge LP	Little Church Bridge & Delivery	184,262.00
15850	Owen Hillier	Screened Rock Royalties 2023	25,000.00
15851	Petty Cash c/o Courtney Huber	Postage	25.20
15852	Rocky Coleman	Bylaw Enforcement	104.34
15853	SARM	Signs	424.39
15854	SaskTel (IBC) 9701037-1	Office Phone	232.02
15855	Shane Krochak	Cell Phone Allowance 2023	240.00
15856	South Country Equipment	Repair Parts	347.96

15857	Strasbourg Agro Inc.	Safety Inspection	338.55
15858	Teresa Sutter	Mileage Reimbursement 2023	89.60
15859	Village of Earl Grey	MMD PowerPro25 Mobile Generator	5,000.00
15860	Wil-Tech Industries Ltd.	Shop Supplies	303.59
15861	Nolan Fuller	Dec Indemnity & Supervision	263.92
15862	Garry Gibson	Nov & Dec Indemnity & Supervision	1,035.31
15863	Scott Hegglin	Dec Indemnity & Supervision	992.51
15864	David Ritter	Dec Indemnity & Supervision	365.48
15865	Jarret Solberg	May to Dec Indemnity & Supervision	1,783.81
15866	Jessica Van Blaricom	Dec Indemnity & Supervision	246.72
15867	Ray Wild	Dec Indemnity & Supervision	1,496.20
15868	3DL Land Management	2024 Pit Run Royalties	35,600.00
15869	APAS	2024 Membership	14,641.01
15870	Auto Parts Plus	Repair Part & Shop Supplies	105.57
15871	BBJ Five Star Service Inc	Repair Parts	2,078.50
15872	Courtney Huber	RDARM Accommodations	308.58
15873	DMM Energy	Fuel	4,846.42
15874	East Central Transportation	2024 Membership	500.00
15875	Fosterdale Land Corp	2024 Gravel Stockpile Location	219.70
15876	Information Services Corp	Tax Enforcement	60.00
15877	Jordan & Lorna Hillier	2024 Pit Run Royalties	12,365.00
15878	Resort Village of Kannata Valley	4th Quarter Water Billing	3,284.54
15879	Lee Moorby	2024 Gravel Stockpile Location	743.80
15880	Linde Canada Inc.	Shop Supplies	79.72
15881	Lyle Davis	2023 Pit Run Royalties	22,680.00
15882	Mainline Fleet Service	Tools & Shop Supplies	162.53
15883	Minister of Finance - PST	PST Payable 2023	860.39
15884	Minister of Finance	2024 Fire Dispatch Services	2,301.60
15885	MuniSoft	2024 Software & Equip. Maintenance	4,516.07
15886	Prairie Battery	Shop Supplies	487.72
15887	Randy Krupp	2024 Gravel Stockpile Location	310.61
15888	Rural Municipal Admin Assoc	2024 Regular Membership	425.00
15889	SARM	2024 Employee Benefits & Office Supplies	56,918.18
15890	SaskTel (Mobility)	Shop Mobility	80.48
15891	SGI	Registration Renewals	2,590.04
15892	Sharon Hillier	2024 Pit Run Royalties	12,365.00
15893	Town of Southey	2024 Annual Fire Grant	7,500.00
15894	Travis Schmidt	2024 Pit Run Royalties	12,365.00
15895	Village of Craven	2024 Annual Fire Grant	2,000.00
Online Bill Payment			
OBP	Canada Revenue Agency	December Remittance	10,902.81
OBP	Collabria MasterCard	Website, Council Lunches, Postage, Registration Renewal & PST, Bridge Railing & Christmas Social Supplies	7,149.09
OBP	MEPP	December Remittance	7,781.06
OBP	Minister of Finance - Ed Tax	December Education Remittance	57,114.08
OBP	Sask Municipal Hail	December Remittance	24,951.85
Preauthorized Payments:			
PAD	Village of Earl Grey	Office Water & Sewer - Sep-Nov 2023	275.00
PAD	Village of Earl Grey	Shop Water & Sewer - Sep-Nov 2023	275.00
PAD	Sask Power	Herman Well NE0821202	60.57
PAD	Sask Power	Shop	1,137.08
PAD	Sask Power	Office	160.47
PAD	Sask Power	Old Fire Hall	141.70
PAD	Sask Power	Street Lights - Rock Ridge	30.87
PAD	Sask Energy	Shop	343.48
PAD	Sask Energy	Office & Old Fire Hall	274.06
PAD	Radius Credit Union-Earl Grey	Safety Deposit Box Rental Fee	57.75
PAD	Radius Credit Union-Earl Grey	2000 MuniSoft Payable Cheques	565.00
PAD	SaskTel	Shop	140.90
PAD	SaskTel	Office	132.84
Payroll:			
1113	Cole Foster	Payroll PP 26-2023 - Dec 3 - 16	1,578.05
1114	Maureen Herman-Wilde	Payroll PP 26-2023 - Dec 3 - 16	1,315.77
1115	Courtney Huber	Payroll PP 26-2023 - Dec 3 - 16	2,319.12

1116	Dustin Huber	Payroll PP 26-2023 – Dec 3 - 16	2,030.64
1117	Shayne Krochak	Payroll PP 26-2023 – Dec 3 - 16	1,725.45
1118	Mitchell Nixon	Payroll PP 26-2023 – Dec 3 - 16	1,434.00
1119	Kelly Sutter	Payroll PP 26-2023 – Dec 3 - 16	1,979.13
1120	Teresa Sutter	Payroll PP 26-2023 – Dec 3 - 16	1,317.71
1121	Chad Wilson	Payroll PP 26-2023 – Dec 3 - 16	495.47
1122	Brody Bell	Payroll PP 1-2023 – Dec 17 – 30	690.27
1123	Cole Foster	Payroll PP 1-2023 – Dec 17 – 30	1,518.19
1124	Maureen Herman-Wilde	Payroll PP 1-2023 – Dec 17 – 30	805.36
1125	Courtney Huber	Payroll PP 1-2023 – Dec 17 – 30	2,103.44
1126	Dustin Huber	Payroll PP 1-2023 – Dec 17 – 30	1,869.03
1127	Shayne Krochak	Payroll PP 1-2023 – Dec 17 – 30	1,012.13
1128	Mitchell Nixon	Payroll PP 1-2023 – Dec 17 – 30	1,589.38
1129	Kelly Sutter	Payroll PP 1-2023 – Dec 17 – 30	1,800.08
1130	Teresa Sutter	Payroll PP 1-2023 – Dec 17 – 30	1,213.21
1131	Cody Wiers	Payroll PP 1-2023 – Dec 17 – 30	179.50
1132	Chad Wilson	Payroll PP 1-2023 – Dec 17 – 30	1,010.72
CARRIED			

Lincoln Portable Welder Tender

2024-032 Jarret Solberg – That we offer for public tender our Lincoln 600-amp Portable Welder with sealed tenders being received in the municipal office by 4:30 p.m. on Friday, February 9th, 2024. Council reserves the right to accept and/or reject any or all tenders received with the highest tender not necessarily accepted.

CARRIED

Adjourn

2024-033 Nolan Fuller – That this council meeting adjourn. (3:49 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Administration Report for December, 2023/January, 2024

Follow-up from the December 12th Meeting:

- I began looking into pricing from other insurance agencies for our Property Insurance should we not renew our membership with SARM. They require a lot of information to provide us with a quote so I have not received one yet.
- An email was sent to Water Security Agency regarding the Cowie land tiling project to determine if a Drainage Permit is required. They confirmed that it is required and the RM could file a complaint if we want to take the matter further.
- Riverview Sausage received a letter of non-compliance and a fine of \$500.00 for disposing of carcasses in their Loraas garbage bin. The fine has been paid.
- Earl Grey Longlaketon Fire Protection received their final allocation for 2023 of \$4,000.00
- Barry & Patti Mcleod received their letter of approval for the subdivision of their yardsite from the NE Qtr. of Sec. 20, Twp. 21, Rge. 21, W2.
- Amy Stronski received a letter that council did not approve her dog boarding facility on Lot 11, Block A, Plan 101900843. I have not received a response.
- The unpaid water utility, waste disposal and custom work charges were added to the taxroll at year-end.
- Stephen Brewster received his allowance for primary weights on the short section of Grid 641, north of Hwy 22, to his property.
- Loraas Disposal received their overweight permit so they can empty garbage and recycling bins within the subdivisions.
- The Municipal Revenue Sharing Declarations was completed.
- Frances Drozdiuk was sent a \$100 VISA gift card and Thank You card for her work of cleaning at the Siltou Transfer Station.

Other Business Conducted/Updates:

- Building permits for the following properties were approved in November:
 - o Block D, Plan 101722351 – residential dwelling
- Winter Weights came into effect
- Little Church Road Bridge:
 - o A guardrail was installed on the bridge and signs have been posted.
- Year-End preparation work and completed on January 3rd.
- 2024 Interim budget complete to be reviewed at this meeting

Regina District Association of Rural Municipalities Convention

- Absenteeism in the Workplace – MLT Aikins
 - o Sick days are the most common form of absenteeism
 - o Employers should have an Attendance Management Program which outlines a percentage of allowed absenteeism
 - o It can take years of continual absenteeism to get control over it
 - o If an employee states that they cannot come to work for medical reasons we cannot ask for more information. If they ask for the employer to accommodate their medical condition at work then the employer can ask for information related to their illness and the accommodations would be set out by the medical practitioner.
 - o In order to terminate an employee for absenteeism, the employer must be able to show that the absenteeism has caused hardship to the workplace – THIS HAS TO BE PROVEN.
- Building Bylaws – PBI
 - o New building regulations come into effect as of January 1st, 2024
 - o There is a model bylaw provided by the Provincial government that the RM can adopt and make changes to but cannot exempt anything from it.
 - o It is a good idea to put your permit fees, etc. in a separate bylaw so that you don't have to get Minister approval when changing fees.
 - o You can establish a penalty for building permit that are not complete by the expiry. You can also establish a deposit on building permits that the property owner would get back when the project is complete.
 - o Solar panels on buildings need permits because some trusses won't support the weight or the fastening of the panels.

- Claims Process – SARM
 - o PSIP – Mobile equipment, buildings and content
 - If something is drastically underinsured then there is a penalty if a payment is required through a claim.
 - o FBSIP – Fidelity Bond (Crime Policy)
 - Example would be if the office is broken into or the coins are stolen from the water well box.
 - These instances have to be reported to the RCMP for a claim to be made.
 - o LSIP – Liability
 - Protection from causing damage to personal property or actions that cause damage.
 - Statements of Claim are received directly by SARM and they deal with them.
 - o Short Term Disability
 - Claims require an employee and employer statement
 - Some are sent to Blue Cross for review (especially mental health claims)
 - An attending physician statement is required.
 - Payments are made to the RM to be passed onto the employee
- Creeping Government Policies & Over Regulations – Brad Hanmer
 - o Not a new issue but the frequency and severity is increasing
 - o CO2 is a requirement for photosynthesis
 - o In the 1980's CO2 made was 360 ppm of the atmospheric air, recent information shows that there is now 400 ppm of CO2 in the atmospheric air.
 - o The federal government's goal is to cut CO2 in half (down to 200 ppm). However, photosynthesis requires 180 ppm of CO2 in order for plants to survive.
- Bear Pit Session - SARM
 - o Discussion to increase taxable assessment of Agricultural land from 55% to 100%
 - o Broadband Advocacy – working with multiple associations to get more federal funding for increased broadband
 - o Learning modules available for councils and administrators (5-7 minutes each)
 - o AgriRecovery is a 60/40 split of Federal/Provincial funding. The Federal government was slow at committing funding for cattle producers during the drought which caused a lot of producers to sell out or decrease their herd. This has resulted in the lowest cow numbers in Saskatchewan in the last 40 years.
- Community Safety Officer – RM of Edenwold
 - o CSO doesn't deal with criminal matters, just bylaws, stray animals act, etc.
 - o Provide additional uniformed presence, school liaison, serve summons and supena's
 - o Only deal with low risk situations as they only carry pepper spray, not a gun
 - o Training course is \$6,220/person and \$200 in books
 - o The municipality has to be approved to employ a CSO and the CSO agreement has to be sent to the Provincial government.
 - o Municipalities retain 75% of the fine revenue. The Ministry of Justice receives the remainder to cover their administration fees.
 - o RM of Edenwold's cost - \$206,401 for start up and the first year, \$122,338/ year afterwards.
- Employee Retention – Knibbs HR Consulting
 - o 50% of workers are looking to switch jobs
 - o Employees are looking for more flexibility, more money and more benefits
 - o Work/Life Balance – flexible working hours, compressed work weeks, rotational shifts, job sharing, wellness space, ergonomics and use of technology
 - o Retention Program – Who should be recognized and for what? How should people be recognized? How will you measure and evaluate the recognition impact?
 - o 5% employee turnover is normal
- Struture & Municipal Districts – Ministry of Government Relations
 - o Organized Hamlets:
 - Amendments to the Act
 - Needs to be an agreement between the RM and Organized Hamlet that sets out the policies for each board.
 - o Municipal Restructuring – Alteration, Inclusion, Meger or Annexation

- Annexation:
 - One municipality needs more land from another
 - No restructuring agreement
 - Possible compensation (tax loss)
 - Requires a Minister's Order
 - Mutually agreed upon
- Division Boundary Change
 - New legislation to attempt to make the population of each division as equal to each other as reasonably possible
 - Try to time it with a general election
- Complete Merge - Two or more municipalities become one
- Partial Merge - Part of one municipality merges with another
- Inclusion - Urban municipality dissolves and comes under the RM
 - Initiated by the urban
 - Restricting agreement - ex. what happens to the urban administrator?
 - Urban becomes a special service area
 - Funding available to the RM - Community in Transition Grant which can be applied for every year, up to 10 years.
- Special Service Area
 - Can be created at any time
 - Can use different tax tools or provide different services or both
 - No board or advisory committee of the special service area
- Municipal Districts
 - Requires at least one RM and one Urban
 - Same responsibilities as a normal municipality
 - Municipalities have 3 tax classes (Ag, Res, Com) whereas a municipal district provides a larger variety of tax classes
- Developing a Safety Manual - Southeast College
 - You are required by legislation to have a safety manual
 - Southeast College can be contracted to create a Safety Manual for you
- Tracing Animals, Stolen Animals, Stray Animals - Owen Third, RCMP
 - Types of calls received - fencing disputes, ownership disputes, stolen & butchered cattle, identifying disposed carcasses and identification of ownership
 - Stolen cattle are easily marketed in Manitoba because they do not do brand inspections at the market

Messages of Concern/Gratitude

- N/A

Courtney Huber

2024 Interim Budget

REVENUE

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Year	Last Year
TAXATION					
4002 - General Municipal Levy	1,850,290	1,850,294	1,868,790		18,496
4004 - Municipal Abatement/Adjustment		-1,391			1,391
4008 - Discount on Municipal Tax	-83,500	-89,009	-89,900		-891
4010 - Penalty on Municipal Arrears	13,500	13,645	13,650		5
Total TAXATION:	1,780,290	1,773,539	1,792,540		19,001
FEES AND CHARGES					
4102 - F&C - Custom Work - Machinery	31,000	30,711	30,000		-711
4106 - F&C - Custom Work - Office Services	150	5	50		45
4108 - F&C - Custom Work - Appeal Fees	100	50	100		50
4110 - F&C - Custom Work - Tax Certificate	1,200	2,450	2,000		-450
4112 - F&C - Custom Work - Tax Enforcement	2,000	3,201	3,000		-201
4114 - F&C - Custom Work - Minutes	200	165	200		35
4124 - Sale of Supplies - Office		3			-3
4126 - F&C - Sale of R. M. Maps	500	423	500		77
4130 - F&C - Sale of Signs	250	63	100		37
4132 - F&C - Sale of Pest Control	4,500	5,232	2,500		-2,732
4134 - F&C - Sale of Supplies - Transp	6,500	8,604	8,000		-604
4150 - F&C - Rentals		121	100		-21
4160 - F&C - Fines		500			-500
4170 - F&C - Fire Fees		100			-100
4190 - F&C - Inspection Fees	10,000	9,663	9,500		-163
4252 - F&C - Permits	3,500	4,585	4,500		-85
4254 - F&C - Environmental Charges	25,500	33,605	35,000		1,395
4279 - F&C- Misc. Revenue	2,750	60			-60
Total FEES AND CHARGES:	88,150	99,541	95,550		-3,991

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MAINTENANCE AND DEVELOPMENT CHARGES					
4310 - M&D - Road Maintenance Fees	5,500		5,500		5,500
4311 - M&D - Gravel Excavation Fees	10		10		10
4312 - M&D - TransGas Mitigation	550		550		550
Total MAINTENANCE AND DEVELOPMENT CHARGES:	6,060	0	6,060		6,060
UTILITIES					
4402 - Water - Custom Work	12,000	12,939	12,950		11
4404 - Water - General Office Services	480	480	480		
4412 - Water - Edenoste Well	1,000	457	450		-7
4414 - Water - Hegglin Well	1,000	1,144	1,150		6
4416 - Water - Harleys Well	1,200	1,387	1,350		-37
Total UTILITIES:	15,680	16,407	16,380		-27
UNCONDITIONAL TRANSFERS					
4602 - Unconditional - Revenue Sharing	488,970	488,971	488,970		-1
Total UNCONDITIONAL TRANSFERS:	488,970	488,971	488,970		-1
CONDITIONAL GRANTS					
4670 - Conditional - Prov - Traffic Count		2,345			-2,345
4676 - Conditional - Prov - New Deal	31,400	35,864	35,850		-14
4692 - Conditional - Local - Pest Control	7,650	6,939	7,000		61
4694 - Conditional - Local - Weed Control	2,000		2,000		2,000
4696 - Conditional - Local - Vof Earl Grey	47,270	46,911	47,760		849
Total CONDITIONAL GRANTS:	88,320	92,059	92,610		551

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GRANTS IN LIEU OF TAXES					
4804 - Grant-In-Lieu - Federal	30	33	30		-3
4818 - G-In-Lieu - Prov -Sask. Tel	2,050	2,124	2,120		-4
Total GRANTS IN LIEU OF TAXES:	2,080	2,157	2,150		-7
CAPITAL ASSET PROCEEDS					
4854 - CA - Sale of Equipment	41,470	264,067			-264,067
Total CAPITAL ASSET PROCEEDS:	41,470	264,067	0		-264,067
LAND SALES					
4882 - Land Sales - Gain					
Total LAND SALES:	0	0	0		0
INVESTMENT REVENUE					
4910 - Interest Revenue	9,000	9,482	25,000		15,518
4912 - Dividends Revenue	100	118	120		2
4916 - Commission Revenue	3,350	3,412	3,410		-2
Total INVESTMENT REVENUE:	12,450	13,012	28,530		15,518
OTHER REVENUE					
4948 - Transfer from Surplus					
Total OTHER REVENUE:	0	0	0		0
REVENUE TOTALS:	2,523,470	2,749,753	2,522,790		-226,963

EXPENSES

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Year	Last
GENERAL GOVERNMENT SERVICES					
5002 - GG - Reeve - Indemnity	3,360	2,760	3,360		600
5003 - GG - Reeve - Travel	850	676	850		174
5004 - GG - Council - Indemnity	15,000	14,760	15,000		240
5005 - GG - Council - Travel	1,800	1,694	1,800		106
5006 - GG - Council - Committee Meeting	8,000	7,945	8,000		55
5007 - GG - Council - Comm. Mtg Travel	1,600	1,422	1,600		178
5008 - GG - Council - Conv Remuneration	2,880	2,880	2,880		
5009 - G.G. Council - Convention Expenses	3,000	2,207	2,500		293
5010 - GG - Council - Benefits & Other	5,500	6,195	6,200		5
5016 - GG - Admin. - Salaries	166,970	169,211	172,260		3,049
5018 - GG - Admin. - CPP, EI, MEPP	25,740	26,126	28,700		2,574
5020 - GG - Admin. - Dis. Ins., WCB, Etc.	14,570	15,861	15,500		-361
5022 - GG - Contracted - Training/Travel	500	341	700		359
5028 - GG - Contracted - SAMA Levy	20,770	20,773	20,770		-3
5030 - GG - Contracted - Legal Costs	10,000		10,000		10,000
5032 - GG - Contracted - Audit	12,400	12,402	12,400		-2
5034 - GG - Contracted - Tax Costs	1,800	954	1,800		846
5036 - GG - Contracted - Advertising	800	712	800		88
5038 - GG - Contracted - Prop/Office Maint.	11,000	11,048	2,500		-8,548
5041 - GG - Contracted - Maps for Resale	1,500		1,500		1,500
5050 - GG - Utilities - Heat	1,380	1,748	1,800		52
5052 - GG - Utilities - Power	1,600	2,032	2,200		168
5054 - GG - Utilities - Telephone	4,180	4,851	3,840		-1,011
5056 - GG - Utilities - Water and Sewer	1,100	1,100	1,100		
5058 - GG - Utilities - Other			330		330
5060 - GG - Utilities - Internet	780	760	830		70
5064 - GG - Insurance/Bond	17,110	17,110	17,700		590
5065 - GG - Maint. - Copier	1,000		1,000		1,000
5068 - GG - Maint. - Repairs	500	127	500		373
5070 - GG - Maint - Stationery/Supplies	5,500	6,353	7,000		647

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5072 - GG - Maint. - Postage/Software	9,000	10,709	10,700		-9
5074 - GG - Maint - Computers	1,250	694	800		106
5078 - GG - Grants/Contributions	200	462	200		-262
5082 - GG - Interest & Bank Charges	500	565	500		-65
5084 - GG - Allowance for Uncollectibles	2,500		2,500		2,500
5086 - GG - Other - Memberships & Subscrip	19,770	19,773	19,950		177
5088 - GG - Other - Elections	170	172	2,500		2,328
5089 - GG - Other - Ratepayers and RM Supp	1,200	207	1,200		993
5090 - GG - Misc.	100		100		100
Total GENERAL GOVERNMENT SERVICES:	375,880	364,630	383,870		19,240

PROTECTIVE SERVICES

5102 - PS - Police - Contracted	63,010	63,015	63,010		-5
5120 - PS - Police - Grant & Contributions	200		200		200
5126 - PS - Fire - Contracted Service	1,920	1,918	1,920		2
5154 - PS - Fire - O/S Fire Calls	100	100			-100
5158 - PS - Fire - EG Longlaketon Fire Pro	8,000	8,000			-8,000
5160 - PS - Fire - Grants & Contributions	15,080	15,075	15,080		5
5186 - PS - First Responders		250	250		
Total PROTECTIVE SERVICES:	88,310	88,358	80,460		-7,898

TRANSPORTATION SERVICES

5202 - TS - Council - Indemnity/Supervision	3,000	1,610	2,000		390
5204 - TS - Council - Mileage	1,750	1,061	1,200		139
5208 - TS - Operational - Wages	447,210	470,244	478,710		8,466
5210 - TS - Operational - CPP	23,480	23,129	28,480		5,351
5212 - TS - Operational - EI	5,200	8,304	7,950		-354
5214 - TS - Operation - MEPP	40,250	36,644	40,250		3,606
5216 - TS - Operational - WCB & Dis. Ins.	33,960	48,948	40,000		-8,948
5218 - TS - Operational -Travel/Training	750		750		750
5228 - TS - Contract - Maint - Dust Control	29,260	37,044	38,000		956
5232 - TS - Contract - Maint - Contract	2,000		2,000		2,000
5234 - TS - Contract - Machine Rental	5,000	127	5,000		4,873
5258 - TS - Utility - Heat	3,400	3,254	3,400		146

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5259 - TS - Utility - Power	7,000	8,000	8,000		
5260 - TS - Utility - Telephone	4,130	3,785	3,800		15
5261 - TS - Utility - Water & Sewer	1,300	1,300	1,300		
5262 - TS - Utility - Street Light	350	351	350		-1
5280 - TS - Workshop - Shop Supplies	16,500	17,117	18,000		883
5285 - TS - Maint - Workshop	14,000	1,478	5,000		3,522
5296 - TS - Machine - Fuel/Oil	300,000	271,422	300,000		28,578
5300 - TS - Machine - Machine Repairs	120,000	142,883	150,000		7,117
5302 - TS - Machine - Blades	15,000	15,971	15,000		-971
5320 - TS - Gravel	205,000	193,321	215,380		22,059
5326 - TS - Culverts/Drainage	20,000	21,387	20,000		-1,387
5328 - TS - Material - Safety Supplies	500	281	500		219
5332 - TS - Material - Signs	5,000	406	800		394
5334 - TS - Material - Small Tool/Equip.	5,000	6,480	6,500		20
5338 - TS - Purchase of Assets/Roads	461,980	914,447	250,000		-664,447
5366 - TS - Insurance Vehicle/Registration	25,200	27,851	27,850		-1
5368 - TS - Engineering Surveys	3,500		3,500		3,500
5376 - TS - Grants and Contributions	7,760	7,803	7,880		77
5384 - TS - Interest	10		10		10
Total TRANSPORTATION SERVICES:	1,807,490	2,264,648	1,681,610		-583,038

ENVIRONMENT AND PUBLIC HEALTH SERVICES

5410 - EH - Contracted - Waste Disposal	123,890	122,769	123,890		1,121
5414 - EH - Contracted - Pest Control	11,250	9,759	10,000		241
5416 - EH - Contracted - Weed Control		4,972	5,000		28
5444 - EH - Maint/Supplies - Pest Control	24,730	24,730	10,000		-14,730
5446 - EH - Maint/Supplies - Weed Control	5,000	3,000	5,000		2,000
5450 - EH - Pound Fees	2,000		2,000		2,000
5470 - EH - Purchase of Capital Assets			40,000		40,000
5490 - EH - Pesticide Applicator Licence	100		100		100
Total ENVIRONMENT AND PUBLIC HEALTH SERVICES:	166,970	165,230	195,990		30,760

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HEALTH AND WELFARE SERVICES					
PLANNING AND DEVELOPMENT SERVICES					
5560 - P&D - Contracted Services	10,000	14,514	15,000		486
5590 - P&D - Appeals Board Meeting	1,200	250	1,200		950
Total PLANNING AND DEVELOPMENT SERVICES:	11,200	14,764	16,200		1,436
RECREATION AND CULTURAL SERVICES					
5660 - R&C - Library	15,120	15,124	15,120		-4
Total RECREATION AND CULTURAL SERVICES:	15,120	15,124	15,120		-4
UTILITIES					
5804 - Water - VRPUB	14,520	9,691	14,520		4,829
5814 - Water - Pump House - Power	1,800	1,268	1,800		532
5820 - Water - Maint/Supply - Repair	500		500		500
5844 - Water - Community Wells	200	200	200		
5866 - Sewer - KVS B Lagoon Agreement	15,750	15,750	18,380		2,630
Total UTILITIES:	32,770	26,909	35,400		8,491
EXPENSE TOTALS:	2,497,740	2,939,663	2,408,650		-531,013
NET SURPLUS (DEFICIT)	25,730	-189,910	114,140		304,050