

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE MUNICIPAL OFFICE IN EARL GREY
ON TUESDAY, JULY 12, 2022**

Present: Reeve Raymond Wild, councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jack Davidson – Division 4, Scott Hegglin – Division 6 and Courtney Huber, administrator.

Absent: Councillor Brett Tallentire – Division 5

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 8:06 a.m.

Minutes

2022-170 Jack Davidson – That the minutes of the regular meeting of council held on June 14th, 2022 be approved as circulated.

CARRIED

Financial Report

2022-171 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending June 30th, 2022 be accepted as presented.

CARRIED

Ministry of Highways Response

2022-172 Garry Gibson – That we send a letter of response to the Ministry of Highways regarding the traffic count data for Hwy. No. 22 being an inaccurate representation of the area traffic.

CARRIED

Camping on Road Allowances

2022-173 Garry Gibson – That we do not allow any camping on municipal road allowances due to the liability of fire or accident.

CARRIED

Correspondence

2022-174 Jarret Solberg – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM	Re: June Policy Bulletin & Engineering & Construction Standards
- Ministry of Highways & Infrastructure	Re: Hwy No. 22 Response
- Charlie Belhumeur	Re: Camping on Road Allowances
- Service Canada	Re: Summer Job Application Result
- RM of McKillop No. 220	Re: Regional Intermunicipal Committee
- Lumsden RCMP	Re: Community Policing Report & Update
- APAS	Re: Richardson Ground Squirrel Webinar
- Gravelock	Re: Soil Consolidation Aid
- Ulmer Construction Inc.	Re: Services

CARRIED

Operating foreman Dustin Huber joined the meeting at 8:36 a.m. and provided an update on the following:

- grading & gravelling;
- road repairs;
- servicing equipment;
- shop water & sewer lines;

Shop Water & Sewer Line Replacement

2022-175 Scott Hegglin – That we install a septic tank, if required, and replace the water and sewer lines at the municipal shop due to a cracked sewer line and aging water lines.

CARRIED

Misuse of Loraas Garbage Bins

2022-176 Scott Hegglin – That we invoice Jason's Plumbing & Heating for costs incurred by the RM to cut up the material and clean up the debris that was left at the transfer site south of Earl Grey, as seen by municipal employees, on July 11th, 2022. Further that we remind ratepayers that bagged household garbage is the only item that is allowed in the bins.

CARRIED

Board and Committee Reports

2022-177 Garry Gibson – That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- Administration Report
- Last Mountain Regional Landfill

CARRIED

Bylaw Enforcement

2022-178 Scott Hegglin – That we hire Rocky Coleman to conduct bylaw enforcement throughout the municipality, on a complaint basis.

CARRIED

Highway No. 6 Subdivision

2022-179 Scott Hegglin – That we do not approve the subdivision submitted by Kayla Punshon to further subdivide Block B, Plan 99SE13230 and Block CC, Plan 101876621 as there would be too many residential lots on one quarter section.

CARRIED

Klock Horses

2022-180 Jarret Solberg – That we have our bylaw enforcement officer conduct a site inspection and issue the necessary warnings for excess horses and a nuisance yard on Lots 2 and 3, Block B, Plan 101900843, High Country Estates. Further that we send another letter to the Ministry of Environment and Saskatchewan Health Authority regarding their lack of response to our request.

CARRIED

Office Personnel

2022-181 Jack Davidson – That we advertise from August 1st until September 9th for an interim administrator to fill a maternity leave from November 1st, 2022 until December 15th, 2023.

CARRIED

Community Event License

2022-182 David Ritter – That we issue a community event license to the Havelock Fastball Club to hold a fastball tournament at the Havelock Hall on Saturday, August 6th from 11:00 a.m. until 11:00 p.m.

CARRIED

Schmidt Subdivision

2022-183 David Ritter – That we approve the proposed 16.03-acre residential subdivision submitted by Perry & Deborah Schmidt for the NW Qtr. of Sec. 08, Twp. 22, Rge. 20, W2 and further that no servicing agreement be required as this subdivision abuts a developed road.

CARRIED

Cowley Subdivision

2022-184 David Ritter – That we do not grant pre-approval to David and Jennifer Cowley to subdivide Block B, Plan 101404617 as there are already numerous vacant lots in the area.

CARRIED

Public Tender – Tax Title Property – PT. SW Qtr. of Sec. 36, Twp. 21, Rge. 19, W2

2022-185 Garry Gibson – That the RM of Longlaketon No. 219 offer for public tender, the tax title property, land and improvements situated on a Pt. of the SW Qtr. of Sec. 36, Twp. 21, Rge. 19, W2 in the RM of Longlaketon No. 219, with sealed tenders being received in the municipal office by 4:30 p.m. on Friday, August 5th, 2022. Council reserves the right to accept and/or reject any or all tenders received with the highest tender not necessarily accepted.

CARRIED

Road Upgrade

2022-186 David Ritter – That we upgrade the road that lies north of Sec. 24, Twp. 21, Rge. 20, W2 to an all-weather road with the help of Perry Schmidt as he as indicated in a letter presented to council. Further that any development of the road that lies east of the NE Qtr. of Sec. 24, Twp. 21, Rge. 20, W2 be at the expense of the developer.

CARRIED

Don Larmour, Jeff Ruskowski, Brad Schiele and Greg Straub with Evolution Potash met with council at 10:27 a.m. to discuss the proposed potash project north-east of Craven. Mr. Larmour, Mr. Ruskowski, Mr. Shiele and Mr. Straub left the meeting at 11:06 a.m.

Closed Session

2022-188 David Ritter – That we move into a closed session to discuss gravel contracts. The closed session began at 11:14 a.m.

CARRIED

Councillor David Ritter declared a conflict of interest and left the room at 11:14 a.m.

Present were Raymond Wild, Jarret Solberg, Garry Gibson, Jack Davidson, Scott Hegglin, Courtney Huber and Dustin Huber. Legislative authority under clause 17 (1)(d) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Open Session

2022-189 Garry Gibson – That the closed session concludes at 11:34 a.m. and we move back into open session.

CARRIED

Councillor David Ritter returned to the room at 11:34 a.m.

Gravel Crushing

2022-190 Scott Hegglin – That we table gravel crushing tenders until the August meeting for more information to be obtained from the land owners.

CARRIED

2022 Tax Levy

2022-191 Jack Davidson – That for 2022 the R.M. of Longlaketon No. 219 adopt a municipal mill rate of 6.25 mills, and applying the following mill rate factors:

- 1.00 on the 6.25 mills for the agriculture property tax class;
- 0.85 on the 6.25 mills for the residential property tax class; and
- 1.80 on the 6.25 mills for the commercial property tax class.

Further that a \$250.00 minimum tax be applied to residential and commercial land and a \$550.00 minimum tax be applied to residential and commercial improvements.

CARRIED

Minimum Tax Adjustments

2022-192 Garry Gibson – That we make the following adjustments to the minimum tax levies:

Roll #	Ratepayer	Land Description	Amount
2	David & Jennifer Cowley	PT NE 19 20 20 W2	\$395.70
53	Valerie Bandas & Maxwell Ball	PT NW 34 20 20 W2	\$280.50
70	Darcy Altwasser	PT NE 23 20 21 W2	\$195.87
146	Larry & Carol Nameth	Blk F, Plan 101919360	\$173.18
185	Katherine Mastrangelo	PT NW 27 21 19 W2	\$426.30
189	Richard Bathgate & Lorelei Cornell	Blk B, Plan 101374321	\$159.42
213	7K Enterprises	PT NW 32 21 19 W2	\$227.27
223	Bradley Envik	Blk D, Plan 101928618	\$245.22
259	Robert Cocarell	SW 03 21 20 W2	\$152.70
260	Martin Hovind	PT SW 03 21 20 W2	\$246.31
263	Constantine Yannikostas	PT SW 03 21 20 W2	\$420.85
268	Micheleen & Cecil Harvey	PT SE 04 21 20 W2	\$225.62
301	Kayla Rueve	Blk A, Plan 101353722	\$113.50
313	William Sorochan	PT SE 14 21 20 W2	\$463.03
314	Carter Gorham	PT SE 14 21 20 W2	\$118.20
363	Tammy Gibson	Blk A, Plan 102156218	\$335.80
444	Glen Watson & Lucinda Packman	LSD 13 09 21 21 W2	\$487.68
445	Garth Knourek	PT LSD 12 09 21 21 W2	\$254.01
493	Kim & Roxanne Digney	Lot 9, Blk A, Plan 101900843	\$417.82
499	Belfourd Enterprises	Lot 1, Blk B, Plan 101900843	\$235.82
515	Barry Chamryk	Lot 17, Blk B, Plan 101900843	\$58.12
705	Jonathon Shaw	PT SE 08 22 19 W2	\$295.08
813	Bradley & Katherine Mohr	PT NE 33 22 19 W2	\$116.90
1051	Jeff Brandt	Blk A, Plan 102196199	\$91.21
1105	Colton Fink	PT NW 28 22 21 W2	\$230.72
1267	Neil & Trisha Wagner	Blk A, Plan 102016369	\$236.06
1291	Dustin Forsberg	Blk A, Plan 102043729	\$151.11

1347	Rosemarie Krahn	PT SW 10 23 20 W2	\$58.41
1356	Ian & Carrie Purdie	Blk A, Plan 101848743	\$226.71
1422	Lyle & Barbara Sinclair	PT SE 27 23 20 W2	\$242.27
1522	Anthony & Dawn Tumack	Blk A, Plan 102079212	\$81.33
1718	Carajo Fox	Blk A, Plan 102053618	\$152.09
1767	Brenda Hubick	Blk D, Plan 101335991	\$167.55
1803	Ryan & Rochelle Summers	PT SE 08 25 19 W2	\$330.22
1996	Warren & Hannah Larsen	Blk A, Plan 102009945	\$208.62
2017	Brian Harold	Blk G, Plan FS3848	(\$239.80)
2019	Brian Harold	Blk H, Plan FS3848	\$443.91
2020	Brian Harold	Lots 1 & 2, Blk J, Plan 67R33709	(\$243.20)
2021	Brian Harold	Lot 3, Blk J, Plan 73R39819	(\$245.75)
2022	Brian Harold	Blk J, Plan FS3848	(\$245.75)
2067	Jeffrey Zorn	Lot 21, Blk B, Plan 102003141	\$313.67
2129	George Biletski	Blk A, Plan 102232303	\$402.34
		TOTAL ADJUSTMENTS	\$8,406.62

CARRIED

2022 Budget

2022-193 David Ritter - That the 2022 operating budget with a surplus of \$5,430.00 be adopted, as attached to and forming a part of these minutes and be signed by the reeve and the administrator.

CARRIED

Accounts for Payment

2022-194 Jarret Solberg - The following accounts be approved for payment:

15162	Brandt Tractor	2022 JD 872GP Grader	508,017.60
15163	Applied Industrial Tech.	Repair Parts	514.84
15164	Austin Ollinger	Grass Cutting - June 2022	270.00
15165	Auto Parts Plus	Supply Parts	321.16
15166	Brandt Tractor Ltd.	Supply Parts	6,840.58
15167	Bulyea COOP	Repair Parts, Chemical & Supplies	2,066.49
15168	DMM Energy	Fuel	28,794.36
15169	Driven Automotive Repair	Repair Parts & A/C Repair	5,526.35
15170	Dudley & Company LLP	2021 Year End Audit	12,987.00
15171	Flaman Sales Ltd	Repair Parts	650.76
15172	G.W.P. Rodent Products	Poison	296.27
15173	Information Services Corp	Tax Enforcement	96.00
15174	Jay's Transportation Group Ltd	Delivery of Calcium Chloride	938.55
15175	JD Industrial Supplies	Shop Supplies	35.34
15176	Kannata Valley & SK Beach	Lagoon User Fee less Road Ag.	8,625.00
15177	KPS Repair	Tires	1,246.44
15178	L & M Consulting Services	Gravel Pile Measurement	1,676.34
15179	Last Mountain Regional Landfill	Loraas - May 2022	5,341.19
15180	Mainline Fleet Service	Shop Supplies	689.69
15181	Minister of Finance	Municipal Policing 2022	57,880.24
15182	Parkland Regional Library	Municipal Levy	6,832.60
15183	Petty Cash c/o Courtney Huber	Postage, Water & Metal Sign Posts	112.10
15184	Linde Canada Inc.	Cylinder Rental - 05/27 to 06/24	59.53
15185	Princess Auto	Shop Supplies	583.44
15186	Professional Building Insp.	Inspections - June 2022	1,074.49
15187	Pro-Tech Starter & Alternator	Repair Solenoid	245.06
15188	Ron Olson	2022 Pit Run Royalties	9,318.00
15189	SARM	Poison, Signs & Insurance	4,591.44
15190	SaskTel (Mobility)	Shop Mobility	80.35
15191	SGI	Plate Renewal	302.30
15192	Sherwood Co-op Ltd.	Fuel	196.03
15193	South Country Equipment	Repair Parts	2,083.02
15194	Univar Solutions Canada Ltd.	Calcium Chloride	1,840.79
15195	Jack Davidson	Indemnity & Supervision - July 2022	275.96
15196	Garry Gibson	Indemnity & Supervision - July 2022	369.27
15197	Scott Hegglin	Indemnity & Supervision - July 2022	269.00
15198	Ray Wild	Indemnity & Supervision - July 2022	1,007.44
15199	Gaite Prokoevich	Leafy Spurge Beetles	2025.00

Online Bill Payment

OBP	Canada Revenue Agency	June Remittance	19,323.05
OBP	Collabria MasterCard	Website, Parking, Chemical &	1,606.27

		Supplies	
OBP	M.E.P.P.	June Remittance	9,322.64
OBP	Minister of Finance - Ed Tax	June Education Remittance	7,551.57

Preauthorized Payments:

PAD	Sask Power	Herman Well NE0821202	50.34
PAD	Sask Power	Shop	298.63
PAD	Sask Power	Office	167.00
PAD	Sask Power	Street Lights - Rock Ridge	29.36
PAD	Village of Earl Grey	Shop Water & Sewer	270.00
PAD	Village of Earl Grey	Office Water & Sewer	270.00
PAD	Sask Energy	Shop	100.84
PAD	Sask Energy	Office	66.70
PAD	Sask Tel	Shop Phone	141.33
PAD	Sask Tel	Office Phone/Fax & Internet	198.56

Payroll:

664	Brody Bell	Payroll PP 13-2022 - June 5 - 18	309.39
665	Ken Flaman	Payroll PP 13-2022 - June 5 - 18	1,670.92
666	Cole Foster	Payroll PP 13-2022 - June 5 - 18	1,567.34
667	Maureen Herman-Wilde	Payroll PP 13-2022 - June 5 - 18	869.84
668	Ken Hornung	Payroll PP 13-2022 - June 5 - 18	1,249.58
669	Courtney Huber	Payroll PP 13-2022 - June 5 - 18	2,004.35
670	Dustin Huber	Payroll PP 13-2022 - June 5 - 18	1,902.17
671	Shayne Krochak	Payroll PP 13-2022 - June 5 - 18	1,622.27
672	Lanny Mason	Payroll PP 13-2022 - June 5 - 18	1,099.23
673	Gerald Meng	Payroll PP 13-2022 - June 5 - 18	1,724.83
674	Mitchell Nixon	Payroll PP 13-2022 - June 5 - 18	3,315.14
675	Kelly Sutter	Payroll PP 13-2022 - June 5 - 18	1,809.62
676	Teresa Sutter	Payroll PP 13-2022 - June 5 - 18	1,305.33
677	Brendan Weber	Payroll PP 13-2022 - June 5 - 18	1,308.35
678	Brody Bell	Payroll PP 14-2022 - June 19 - July 2	385.02
679	Ken Flaman	Payroll PP 14-2022 - June 19 - July 2	1,467.33
680	Cole Foster	Payroll PP 14-2022 - June 19 - July 2	1,315.80
681	Maureen Herman-Wilde	Payroll PP 14-2022 - June 19 - July 2	869.84
682	Ken Hornung	Payroll PP 14-2022 - June 19 - July 2	1,577.67
683	Courtney Huber	Payroll PP 14-2022 - June 19 - July 2	2,004.35
684	Dustin Huber	Payroll PP 14-2022 - June 19 - July 2	1,910.45
685	Shayne Krochak	Payroll PP 14-2022 - June 19 - July 2	1,461.55
686	Lanny Mason	Payroll PP 14-2022 - June 19 - July 2	1,253.36
687	Gerald Meng	Payroll PP 14-2022 - June 19 - July 2	1,944.71
688	Mitchell Nixon	Payroll PP 14-2022 - June 19 - July 2	1,371.31
689	Kelly Sutter	Payroll PP 14-2022 - June 19 - July 2	1,712.51
690	Teresa Sutter	Payroll PP 14-2022 - June 19 - July 2	1,172.34
691	Brendan Weber	Payroll PP 14-2022 - June 19 - July 2	1,062.33
	CARRIED		

Adjourn

2022-195 David Ritter - That this council meeting adjourn. (12:10 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Foreman Report for June/July, 2022

- All three graders are out maintaining roads regularly
- Gravel is being spread on roads where there isn't enough
- We finished the dirt work at the new Earl Grey Longlaketon Fire Hall
- We have done some back road repairs and there is more to be done before harvest.
- We had planned to do the Silton grid culvert install last week but the culverts are delayed. They should be here this Friday so we plan to do the work next week.
- We did an 8,000 hour service on the John Deere 870GP grader.
- There is a waterline break near the shop and the water is coming in through our sewer line, indicating that we have a broken sewer line. Bandit Trenching will be coming tomorrow to fix the water line and we will need to replace our sewer line at that time. Due to the length of our sewer line it may be best to install a septic tank and pump the sewer into the main line. Also, if we determine that our water lines are still copper then it would be beneficial to change those as well.

Dustin Huber

Cupar & District Nursing Home Report for June/July, 2022

- June 27th Regular Meeting
 - The pandemic risk levels has changed from red to yellow.
 - Staff and visitors will still self-screen before entering the home.
 - Residents do not need to wear masks.
 - Families must wear masks in common areas or if in close contact with residents that are not their loved ones, but its optional in resident rooms.
 - Families can only bring food for their loved ones, group food events are still not allowed.
 - The home is at full capacity.
 - Recruiting staff is ongoing.
 - Recreation department has been fundraising and have raised \$4,400 with an additional \$7,000 in donations which will be put towards a wheelchair swing.
 - The next regular meeting is set for September 26th.

David Ritter

Administration Report for June/July, 2022

Follow-up from the June 14th Meeting:

- A letter was sent to the Village of Craven indicating that the RM would not be cost-sharing the dust control on the Grid 641 Craven hill as it does not benefit the RM ratepayers.
- Cheque #015073 to the Resort Village of Kannata Valley and the Resort Village of Saskatchewan Beach was cancelled and reissued, to account for road maintenance fees, to be approved at this meeting.
- The application for the Zoning Bylaw Amendment - Keeping of Livestock change was submitted to the Ministry of Government Relations for approval. We have not received their decision yet.
- I contacted the RM's of McKillop, Lumsden and Edenwold to determine how they conduct bylaw enforcement. I received responses back from all three and it will be discussed at this meeting.
- An agreement has been sent to Dalton & Meaghan Bannow regarding gravel exploitation on the SW Qtr. of Sec. 14, Twp. 25, Rge. 19, W2.
- A letter has been sent to those with 2020 outstanding taxes informing them that tax enforcement proceedings will continue due to non-payment.
- A letter has been sent to those with 2021 outstanding taxes informing them that if they are not paid by July 15th then their property will be advertised in the tax enforcement list.
- The Weed Management plan was sent to SARM in order to qualify for the ICPC program for the control of noxious weeds.

Other Business Conducted/Updates:

- The annual budget was created to be reviewed at this meeting.

Messages of Concern/Gratitude

- N/A

Courtney Huber

Last Mountain Regional Landfill Report for June/July, 2022

- June 22nd meeting in Govan
 - o The Income Statement, Balance Sheet, Bank Reconciliation, and List of Accounts Payable were approved.
 - o The digging of Cell 2 and 3 is complete with the poly liner being installed as we are nearing completion.
 - o The decommissioning of Cell 4 is nearly done, to finish we will start to haul garbage to Regina landfill.
 - o We are now enrolled in the Light Recycling program - accepting fluorescent tubes and CFL's.
 - o The transition plan has been approved by Sask Environment plus they did an onsite inspection.
 - o Our operations and maintenance manual has been submitted to Sask Environment.
 - o We also reviewed our annual financial statement.

Raymond Wild