

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219  
HELD AT THE MUNICIPAL OFFICE IN EARL GREY  
ON TUESDAY, JUNE 14, 2022**

**Present:** Reeve Raymond Wild, councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jack Davidson – Division 4, Brett Tallentire – Division 5, Scott Hegglin – Division 6 and Courtney Huber, administrator.

**Call to Order**

A quorum being present, Reeve Raymond Wild called the meeting to order at 8:00 a.m.

**Minutes**

2022-137 Scott Hegglin – That the minutes of the regular meeting of council held on May 4<sup>th</sup>, 2022 be approved as circulated.

CARRIED

**Financial Report**

2022-138 Jack Davidson – That the administrator's statement of cash receipts, payments and balances for the period ending May 31<sup>st</sup>, 2022 be accepted as presented.

CARRIED

**Village of Craven Dust Control**

2022-139 Brett Tallentire – That we do not agree to financially contribute to the Village of Craven dust control expense as it does not provide benefit to the RM of Longlaketon No. 219 ratepayers.

CARRIED

**Correspondence**

2022-140 David Ritter – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- |   |  |
|---|--|
| - SARM  | Re: May Policy Bulletin, Leafy Spurge Beetle Collection Days, Rising Fuel Costs & Latest Fuel Increase Runs the Risk of Breaking Saskatchewan Farmers' |
| - Saskatchewan Public Safety Agency                   | Re: Fire Service Minimum Standards   |
| - Ministry of Government Relations                    | Re: Confirmed Education Property Tax Mill Rates  |
| - Village of Craven                                   | Re: Dust Control Cost  |
| - Ministry of Highways                                | Re: Project Information Sheet & Sightlines   |
| - 3DL Land Management                                 | Re: Gravel Development   |
| - Pest Management Regulatory Agency                   | Re: Strychnine   |
| - Carla Beck, Opposition Critic<br>for Municipalities | Re: RIRG Program Response  |
| - TRS Certified Management System                     | Re: Timber Restoration & Replacement   |
| - Evolution Potash                                    | Re: Glenbrea Project   |

CARRIED

Operating foreman Dustin Huber joined the meeting at 8:14 a.m. and provided an update on the following:

- grading & gravelling;
- shop yard organization;
- sign installations;
- equipment repairs; and
- mowing & spraying

**Kannata Valley & SK Beach Lagoon Committee Cheque**

2022-141 Scott Hegglin – That we cancel cheque 015073 in the amount of \$12,625.00 to Kannata Valley & SK Beach Lagoon and reissue a cheque in the amount of \$8,625.00 to account for road maintenance agreement fees.

CARRIED

**Closed Session**

2022-142 David Ritter – That we move into a closed session to discuss office employee personnel. The closed session began at 10:04 a.m.

CARRIED

Present were Raymond Wild, Jarret Solberg, David Ritter, Garry Gibson, Jack Davidson, Brett Tallentire, Scott Hegglin and Courtney Huber. Legislative authority under clause 17 (1)(d) and clause 17 (1)(g) and of the *Local Authority Freedom of Information and Protection of Privacy Act*.

**Open Session**

2022-143 Garry Gibson - That the closed session concludes at 10:13 a.m. and we move back into open session.

CARRIED

**Board and Committee Reports**

2022-144 Jarret Solberg - That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- Administration Report
- Last Mountain Regional Landfill

CARRIED

**Public Hearing - Amendment to Zoning Bylaw**

2022-145 Jarret Solberg - That the regular meeting of council be temporarily adjourned at 10:30 a.m. to hold a public hearing to hear and review comments on the proposed amendment to Zoning Bylaw No. 6-2013.

CARRIED

Council reviewed comments received via email and heard comments from ratepayers in attendance.

2022-146 Garry Gibson - That the public meeting be adjourned to reconvene our regular council meeting (10:43 a.m.)

CARRIED

**Zoning Bylaw Amendment - Keeping of Livestock**

2022-147 Brett Tallentire - That Bylaw 3-2022 be read a second time.

CARRIED

2022-148 Scott Hegglin - That Bylaw 3-2022, being a bylaw to amend Zoning Bylaw No. 6-2013, be read a third time and signed, sealed and adopted by the reeve and the administrator. Further that the bylaw be submitted to the Ministry of Government Relations for final approval.

CARRIED

**Little Church Road Bridge Engineers**

2022-149 Garry Gibson - That we ratify sending a letter to the RM of Lumsden No. 189 expressing our concerns regarding the engineers that were utilized for the tendering of the Little Church Road Bridge, MPE Engineering Ltd.

CARRIED

**Public Tender - Tax Title Property - Block A, Plan 102046452**

2022-150 Brett Tallentire - That the offer of \$51,250.00 submitted by Lori and Jarrett Wilkie of Regina for the purchase of Block A, Plan 102046452 and the improvements thereon be accepted.

CARRIED

**Rock Ridge Annexation**

2022-151 Garry Gibson - That the Rock Ridge annexation be tabled until we hear further information from the Resort Village of Kannata Valley.

CARRIED

**Tessier Building Permit**

2022-152 Jarret Solberg - That, due to receiving acceptance from the Rock Ridge Condominium Association, we approve the application to construct an accessory building which exceeds the maximum square footage that is allowed and was submitted by Barry Tessier for Unit 3, Plan 101833310.

CARRIED

**Bannow Gravel Agreement**

2022-153 Scott Hegglin - That we enter into a gravel exploitation agreement with Dalton and Meagan Bannow for the SW Qtr. of Sec. 14, Twp. 25, Rge. 19, W2.

CARRIED

**Tax Enforcement – 2020 Taxes**

2022-154 David Ritter – That we authorize the administrator to start tax enforcement procedures against the following properties:

- NE Qtr. of Sec. 14, Twp. 21, Rge. 21, W2, Title #142781227
- Lot 23, Blk A, Plan 101918066, Title #138191104
- PT SW Qtr. of Sec. 02, Twp. 22, Rge. 20, W2, Title #147366052
- SW Qtr. of Sec. 07, Twp. 22, Rge. 20, W2, Title #111611742
- NE Qtr. of Sec. 12, Twp. 22, Rge. 21, W2, Title #131334476
- SE Qtr. of Sec. 12, Twp. 22, Rge. 21, W2, Title #118194969
- Blk. A, Plan No. AP1451, Title #110060851

CARRIED

**List of Land in Arrears**

2022-155 Jarret Solberg – That a letter be sent to those taxpayers, whose arrears amount to more than one half of one year’s levy and no liens exist, advising them that unless their arrears are paid before July 15<sup>th</sup>, 2022 their land will be advertised in the R.M.’s tax enforcement list.

CARRIED

**Weed Management Plan**

2022-156 David Ritter – That we update our Weed Management Plan and participate in SARM’s Invasive Plant Control Program in 2022.

CARRIED

**Highway No. 22 Maintenance**

2022-157 Brett Tallentire – That we ratify sending a letter to the Ministry of Highways regarding the state of Hwy No. 22 and the excess traffic on the municipal roads because of it.

CARRIED

**Recess**

2022-158 Scott Heggin – That we recess for lunch at 12:09 p.m.

Reeve, Raymond Wild called the meeting back to order at 12:48 p.m.

**Last Mountain Regional Landfill Loan Bylaw**

2022-159 Scott Heggin – That we guarantee \$143,133.00 to the Last Mountain Regional Landfill in order for them to obtain a \$500,000.00 loan from Affinity Credit Union, with a 10-year amortization, for the construction of a new cell and the decommissioning of the existing cell.

CARRIED

**Audited Financial Statement**

2022-160 David Ritter – That the audited financial statement for the fiscal period ending December 31, 2021 as prepared by our auditor Dudley & Company LLP be approved as presented.

CARRIED

**Ducks Unlimited Conservation Easement**

2022-161 Jack Davidson – That we acknowledge the Notice of Intent and Conservation Easements submitted by Ducks Unlimited Canada for the SW Qtr. of Sec. 29, Twp. 22, Rge. 21, W2.

CARRIED

**Community Event License**

2022-162 Scott Heggin – That we issue a community event license to the Craven Athletic Society to hold a Slo Pitch Tournament at the Craven Ball Grounds on Saturday, June 25<sup>th</sup> from 9:30 a.m. until 9:30 p.m.

CARRIED

**Community Event License**

2022-163 Jarret Solberg – That we ratify the issuance of a community event license to Rick Stettner to hold a Celebration of Life/Memorial Barrel Jackpot on the SE Qtr. of Sec. 13, Twp. 24, Rge. 20, W2 on Saturday, July 16<sup>th</sup> from 1:00 p.m. until 1:00 a.m. on Sunday, July 17<sup>th</sup>

CARRIED

**Community Event License**

2022-164 Jarret Solberg – That the R.M. of Longlaketon No. 219 approves the issuance of a community event license for the 2022 Country Thunder Saskatchewan event to be held at the Country Thunder festival grounds near Craven from Wednesday, July 13<sup>th</sup> to Sunday, July 17<sup>th</sup>, 2022 at the following locations:

**Beer Gardens**

Wednesday, July 13<sup>th</sup> – 11:00 a.m. to 3:00 a.m.  
Thursday, July 14<sup>th</sup> – 11:00 a.m. to 3:00 a.m.  
Friday, July 15<sup>th</sup> – 11:00 a.m. to 3:00 a.m.  
Saturday, July 16<sup>th</sup> – 11:00 a.m. to 3:00 a.m.  
Sunday, July 17<sup>th</sup> – 11:00 a.m. to 3:00 a.m.

**The Lounge (Small Beer Gardens)**

Friday, July 15<sup>th</sup> - 11:00 a.m. to 3:00 a.m.  
Saturday, July 16<sup>th</sup> - 11:00 a.m. to 3:00 a.m.  
Sunday, July 17<sup>th</sup> - 11:00 a.m. to 3:00 a.m.

**Main Stage/Concert Bowl**

Friday, July 15<sup>th</sup> – 12:00 p.m. to 2:00 a.m.  
Saturday, July 16<sup>th</sup> – 12:00 p.m. to 2:00 a.m.  
Sunday, July 17<sup>th</sup> – 12:00 p.m. to 2:00 a.m.

**Backstage**

Thursday, July 14<sup>th</sup> – 11:00 a.m. to 3:00 a.m.  
Friday, July 15<sup>th</sup> – 11:00 a.m. to 2:00 a.m.  
Saturday, July 16<sup>th</sup> – 11:00 a.m. to 2:00 a.m.  
Sunday, July 17<sup>th</sup> – 11:00 a.m. to 2:00 a.m.

**SKYBOX Tents (West/East)**

Friday, July 15<sup>th</sup> – 11:00 a.m. to 2:00 a.m.  
Saturday, July 16<sup>th</sup> – 11:00 a.m. to 2:00 a.m.  
Sunday, July 17<sup>th</sup> – 11:00 a.m. to 2:00 a.m.

CARRIED

**Community Event License**

2019-165 Garry Gibson – That we issue a community event license to the Hart/Mohr families to hold a wedding on the SE Qtr. of Sec. 25, Twp. 22, Rge. 21, W2 on Saturday, July 23<sup>rd</sup> from 2:30 p.m. until 2:30 a.m. on Sunday, July 24<sup>th</sup>.

CARRIED

**Professional Building Inspections**

2022-166 David Ritter – In accordance with the service agreement with Professional Building Inspections Inc., the R.M. of Longlaketon No. 219 hereby resolves to issue a Certificate of Appointment for Virginia Shepley, a Licensed Building Official who is a resident of the Province of Saskatchewan.

CARRIED

Councillor David Ritter declared a conflict of interest and left the room at 1:18 p.m.

Councillor David Ritter returned to the room at 1:36 p.m.

**Accounts for Payment**

2022-167 Jarret Solberg – The following accounts be approved for payment:

15100	Auto Parts Plus	Repair Parts	487.54
15120	Applied Industrial Tech.	Repair Parts	306.70
15121	Austin Ollinger	Grass Cutting Service	270.00
15122	VOID		
15123	Auto Parts Plus	Repair Parts	312.94
15124	The Bolt Supply House Ltd.	Shop Supplies	190.45
15125	Brandt Tractor Ltd.	Repair Parts	456.23
15126	Bulyea COOP	Repair Parts, Oil & Gas	852.90
15127	Capital Fire Protection Ltd.	Fire Extinguisher Maintenance	527.25
15128	Dionco Sales and Service Ltd.	Mower Blades & Repair Parts	12,128.24
15129	DMM Energy	Fuel	33,299.38
15130	Dunnett Classic Drums Ltd.	Appeal Fee Refund	50.00
15131	Flaman Sales Ltd	Repair Parts	2,011.12
15132	Fort Distributors Ltd.	Dust Control 2022	30,642.08
15133	G.W.P. Rodent Products	Ratak & Giant Destroyers	2,857.91
15134	Industrial Parts & Equipment	Repair Parts	1,969.10
15135	Information Services Corp	Transfer & Title Details	73.00
15136	JD Industrial Supplies	Shop Tool & Supplies	1,074.63
15137	Kelly Sutter	Tool Use Compensation	625.00

15138	Ken Hornung	Pest License Renewal	100.00
15139	Last Mountain Regional Landfill	Loraas - April & 2022 Membership	52,766.02
15140	Mainline Fleet Service	Shop Supplies	632.48
15141	Michael Mihial	Appeal Fee Refund	50.00
15142	Ministry of Finance	Roto-Mixing & Fuller Consent	1,443.00
15143	Petty Cash c/o Courtney Huber	Postage & Water	28.10
15144	Prairie Battery	Batteries & Core Returns	42.00
15145	Linde Canada Inc.	Cylinder Rental & Shop Supplies	912.08
15146	Princess Auto	Shop Supplies	557.45
15147	Professional Building Insp.	Inspections - April & May 2022	1,337.69
15148	RAQKAQ Holdings Ltd.	Appeal Fee Refund	50.00
15149	SARM	Office Supplies	483.63
15150	Sask Power	Power Line Relocation	2,218.73
15151	SaskTel (Mobility)	Shop Mobility	80.26
15152	SGI	Plate Renewal	117.86
15153	Sherwood Co-op Ltd.	Oil & Gas	841.53
15154	Southey Agencies Inc.	Commercial Auto Renewal	6,015.50
15155	South Country Equipment	Repair Parts & Shop Supplies	905.06
15156	Strasbourg Agro Inc.	Safety Inspections & Oil	4,333.07
15157	Strasbourg Building	Treated Lumber & Paint	2,721.30
15158	Jack Davidson	May Indemnity & Supervision	392.96
15159	Garry Gibson	May Indemnity & Supervision	402.28
15160	Scott Hegglin	May Indemnity & Supervision	337.95
15161	Ray Wild	May Indemnity & Supervision	733.00

**Online Bill Payment**

OBP	Canada Revenue Agency	May Remittance	12,167.90
OBP	Collabria MasterCard	Website, Council Lunch, Advertising, Computer Repair, Supply Parts & Shop Supplies	2,609.31
OBP	M.E.P.P.	May Remittance	6,328.16
OBP	Minister of Finance - Ed Tax	May Education Remittance	2,518.50

**Preauthorized Payments:**

PAD	Sask Tel	Shop Phone	140.67
PAD	Sask Tel	Office Phone/Fax & Internet	195.88
PAD	Sask Power	Herman Well NE0821202	57.93
PAD	Sask Power	Shop	381.46
PAD	Sask Power	Office	101.63
PAD	Sask Power	Street Lights - Rock Ridge	29.36
PAD	Sask Energy	Shop	238.24
PAD	Sask Energy	Office	122.37
PAD	Sask Tel	Shop Phone	140.67
PAD	Sask Tel	Office Phone/Fax & Internet	196.16

**Payroll:**

628	Brody Bell	Payroll PP 10-2022 - Apr 23 - May 7	199.38
629	Cole Foster	Payroll PP 10-2022 - Apr 23 - May 7	1,629.65
630	Maureen Herman-Wilde	Payroll PP 10-2022 - Apr 23 - May 7	901.11
631	Courtney Huber	Payroll PP 10-2022 - Apr 23 - May 7	2,004.35
632	Dustin Huber	Payroll PP 10-2022 - Apr 23 - May 7	1,943.73
633	Gerald Meng	Payroll PP 10-2022 - Apr 23 - May 7	1,994.31
634	Mitchell Nixon	Payroll PP 10-2022 - Apr 23 - May 7	1,668.94
635	Kelly Sutter	Payroll PP 10-2022 - Apr 23 - May 7	1,800.95
636	Teresa Sutter	Payroll PP 10-2022 - Apr 23 - May 7	1,195.60
637	Brody Bell	Payroll PP 11-2022 - May 8 - 21	151.26
638	Ken Flaman	Payroll PP 11-2022 - May 8 - 21	1,127.81
639	Cole Foster	Payroll PP 11-2022 - May 8 - 21	1,145.06
640	Maureen Herman-Wilde	Payroll PP 11-2022 - May 8 - 21	869.84
641	Ken Hornung	Payroll PP 11-2022 - May 8 - 21	413.14
642	Courtney Huber	Payroll PP 11-2022 - May 8 - 21	2,004.35
643	Dustin Huber	Payroll PP 11-2022 - May 8 - 21	1,673.55
644	Shayne Krochak	Payroll PP 11-2022 - May 8 - 21 & Vision Care	1,513.93
645	Gerald Meng	Payroll PP 11-2022 - May 8 - 21	830.59
646	Mitchell Nixon	Payroll PP 11-2022 - May 8 - 21	1,163.67
647	Kelly Sutter	Payroll PP 11-2022 - May 8 - 21	1,487.62
648	Teresa Sutter	Payroll PP 11-2022 - May 8 - 21	1,172.20
649	Brendan Weber	Payroll PP 11-2022 - May 8 - 21	945.40

650	Brody Bell	Payroll PP 12-2022 - May 22 - June 4	254.39
651	Ken Flaman	Payroll PP 12-2022 - May 22 - June 4	1,498.91
652	Cole Foster	Payroll PP 12-2022 - May 22 - June 4	1,318.72
653	Maureen Herman-Wilde	Payroll PP 12-2022 - May 22 - June 4	869.84
654	Ken Hornung	Payroll PP 12-2022 - May 22 - June 4	1,415.73
655	Courtney Huber	Payroll PP 12-2022 - May 22 - June 4	2,004.35
656	Dustin Huber	Payroll PP 12-2022 - May 22 - June 4	1,983.20
657	Shayne Krochak	Payroll PP 12-2022 - May 22 - June 4	1,817.12
658	Lanny Mason	Payroll PP 12-2022 - May 22 - June 4	1,066.85
659	Gerald Meng	Payroll PP 12-2022 - May 22 - June 4	1,929.09
660	Mitchell Nixon	Payroll PP 12-2022 - May 22 - June 4	1,521.14
661	Kelly Sutter	Payroll PP 12-2022 - May 22 - June 4	1,885.87
662	Teresa Sutter	Payroll PP 12-2022 - May 22 - June 4	1,162.67
663	Brendan Weber	Payroll PP 12-2022 - May 22 - June 4	1,206.92
	CARRIED		

**Employee Hours**

2022-168 Scott Hegglin - That we restrict our employees' hours to 40 hours per week, working four, ten-hour days, in a way to reduce costs.

CARRIED

**Adjourn**

2022-169 Brett Tallentire - That this council meeting adjourn. (2:05 p.m.)

CARRIED

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REEVE

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ADMINISTRATOR

## Foreman Report for May/June, 2022

- All three graders are out maintaining roads regularly
- Gravel is being spread on roads where there isn't enough and we are also hauling pit run to the 9-mile road south of Earl Grey for back road repairs
- Kelly, Ken F. and Brendan organized our sign inventory and cleaned out the rest of the quonset. They also finished the mower repairs and are working on the packer and Volvo
- Kelly and I put culverts in at the pit and built up the road for better access to haul gravel
- We need to install a new culvert on the Silton grid as the culvert has collapsed and the road started washing away

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Dustin Huber

## Cupar & District Nursing Home Report for May/June, 2022

- May 30<sup>th</sup> Regular Meeting
  - o All board members were present with the exception of the representatives from the RM of Lipton No. 217 and Village of Dysart.
  - o It was the first meeting held at the home since the start of COVID.
  - o The home is no longer considered in an “out-break.”
  - o Fundraising for the purchase of the wheel chair swing is continuing with some donations coming in.
  - o The financial report was reviewed and accepted.
  - o The home is currently full.
  - o The next regular meeting is set for June 27<sup>th</sup>.

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David Ritter



## **Administration Report for May/June, 2022**

### **Follow-up from the May 4<sup>th</sup> Meeting:**

- As requested by council, the breakdown of outstanding taxes is as follows:
  - o Agricultural 50%
  - o Residential 40%
  - o Commercial 10%
- I drafted a letter to be sent to the Rock Ridge lot owners regarding annexation. The lawyer has reviewed this letter and it will be discussed in this council meeting.
- The public hearing required for the Zoning Amendment Bylaw – Keeping of Livestock was advertised and will be during this council meeting.
- The additional traffic count locations were requested and granted and the counters were out the week of June 6<sup>th</sup>.
- I drafted a new Speed Limit bylaw to be reviewed at this council meeting.

### **Other Business Conducted/Updates:**

- The Kannata Valley & SK Beach Lagoon user fee cheque has been on hold since February as they still owe for their 2021 dust control. This cheque needs to be reversed so that \$4,000 can be removed from the total to account for road maintenance agreement fees.
- Little Church Road Bridge Meeting:
  - o Meeting held via Zoom on May 17<sup>th</sup>
  - o The tenders all came in drastically higher than the pre-tender estimate
  - o Consensus that we need to go back to the engineers to let us know what the minimum standard bridge that can be installed would be and obtain quotes on that
- RMAA Convention:
  - o Presentation held by the Ministry of Government Relations outlining changes to the following areas:
    - Building & Technical Standards
    - Elections
    - Public Disclosure Statements
    - Review of Division Boundaries
    - Code of Ethics Bylaw
    - Ombudsman's Office
    - Municipal Grants
- Asset Management Update
  - o To date we have passed a policy regarding asset management.

### **Messages of Concern/Gratitude**

- Candace Mohr emailed on May 11<sup>th</sup> regarding the lack of gravel on Grid 731.

## **Last Mountain Regional Landfill Report for May/June, 2022**

- June 6<sup>th</sup> meeting in Bulyea
  - o The Income Statement, Balance Sheet, Bank Reconciliation, and List of Accounts Payable for February were approved.
  - o The board received an update on the new cell construction, it is ready for the liner.
  - o Cell #4 is almost all covered, just waiting for final approval to close the cell and we will haul garbage to Regina for two weeks. The old cell #4 will be clay capped (2 feet) and then covered with topsoil.
  - o We have approval for a loan up to \$500,000 for the project.
  - o We have signed a contract with K-Light Recycling for fluorescent lamp disposal, including tubes, CFL's and other lamps.
  - o We reviewed our annual report and had a Strategic Plan Update.

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Raymond Wild