

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE MUNICIPAL OFFICE IN EARL GREY
ON THURSDAY, NOVEMBER 13TH, 2025**

Present: Reeve Raymond Wild, Councillors Jarret Solberg – Division 1, David Ritter – Division 2, Jessica Van Blaricom – Division 4, Dean Knaus – Division 5, Scott Hegglin – Division 6 and Pamela Holliday, relief administrator.

Councillor Jessica Van Blaricom - Arrived at 9:45 a.m.

Councillor Dean Knaus - Arrived at 12:30 p.m.

Absent: Councillor Garry Gibson – Division 3

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:05 a.m.

Minutes

2025-258 Jarret Solberg – That the minutes of the regular meeting of council held on October 14th, 2025 be approved.

CARRIED

Management of Property Tax Arrears Recovery

2025-259 Jarret Solberg – That we approve the Administrator to sign the engagement letter to allow TAXservice to manage our property tax arrears recovery.

CARRIED

Financial Report

2025-260 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending October 31st, 2025 be accepted as presented.

CARRIED

Correspondence

2025-261 David Ritter – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|--------------------------------------|---|
| - Agriview | Re: October/November 2025 Volume 8 Issue 4 |
| - SARM | Re: Midterm Convention Nov. 5-6 Resolutions, Tyto Home Health Kit |
| - High Country Estates | Re: Service Directory Listing |
| - Ministry of Labour Relations | Re: Renewed OH&S Exemption – Snow removal |
| - Western Municipal Consulting | Re: 2026 renewal |
| - Cupar & District Nursing Home Inc. | Re: Monday November 17, 2025 - 7 p.m. |
| - Ministry of Highways | Re: Survey – Vehicle Weight & Dimensions Amendment |
| - APAS | Re: Membership Renewal |
| - SARM | Re: Navigating Conflict Workshops – Dec. 9 or 10 th – Regina |
| - RCMP | Re: External Client Satisfaction Survey: Nov. 17 @ 11:15 a.m. |
| - Radius Credit Union | Re: CTF renewed November 1, 2025 |
| - SARM | Re: Renewal Annual Benefit Report, Liability Self-Insurance, PSIP |

CARRIED

Kelly Sutter – Operating Foreman joined the meeting at 9:00 a.m. and provided a report on the following:

- grading roads until clay capping starts
- prepping for clay capping
- clay capping completed
- repairs done on semi trucks and trailers
- stock piling gravel
- tractor and snow blower being prepped for winter
- parked certain equipment in the Quonset for the winter

Board and Committee Reports

2025-262 Jessica Van Blaricom – That the following board and committee reports be accepted as presented:

- Operating Foreman

- Administration
- Last Mountain Regional Landfill
- SARM Convention
- Cupar & District Nursing Home
- Parkland Regional Library
- Strasbourg Health Clinic
- SAW / WUQWTR

CARRIED

Board of Revision Appointment

2025-263 David Ritter - That pursuant to Subsection 220(1) of The Municipalities Act, the RM OF LONGLAKETON NO.219 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

2025-264 Scott Hegglin - That pursuant to Subsection 221(1) of The Municipalities Act, the RM OF LONGLAKETON NO.219 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. As Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Midwest Survey – Plan 102343799 – ASC file: RC-0199-19

2025-265 Jarret Solberg – That we pay the invoice number 703435 for the Notice of Minister from the Ministry of Highways, Land Management Services for Plan # 102343799, File RC-0199-19.

CARRIED

2025 New PBI Appointment Certificate

2025-266 Scott Hegglin – That the following building official; Nathan Brodner, Class 1 Licensed Building Official, Saskatchewan- BOL880 employed by Professional Building Inspections be appointed as a licensed building official for the RM of Longlaketon No. 219 for the remainder of 2025.

CARRIED

Regina District Association of Rural Municipalities Convention

2025-267 Jessica Van Blaricom – That council, administrator and operating foreman be approved to attend the Regina District Association of Rural Municipalities Convention to be held in Regina on January 8th and 9th, 2026.

CARRIED

Christmas Party

2025-268 Jessica Van Blaricom – That we hold a Christmas party for the municipal council, staff and spouses at the municipal shop on Friday, December 12th, 2025.

CARRIED

Canadian Housing Infrastructure Fund (CHIF) Provincial-Territorial (PT) Stream Program

2025-269 Jarret Solberg - That we apply for grant assistance for upgrading the Village of Silton Regional Lagoon in collaboration with communities in the area through the Canadian Housing Infrastructure Fund (CHIF) Provincial-Territorial (PT) Stream program.

Snow Plow Clubs

2025-270 Dean Knaus – That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2025-2026 winter season:

Snow Plow Club Name

Edensote Snow Plow Club
Havelock Snow Plow Club
John's Snow Plow Club
Evenson Sauer Snow Plow Club
Rudy Schmidt Snow Plow Club

Rumpel Snow Plow Club
Scarborough Snow Plow Club
Southside Snow Plow Club

Sutter Snow Plow Club
CARRIED

Operators

Randy & Jared Dengler
Dwayne Adelman, Kent & Jordan Hegglin
John & Brenda Smith
Ryan Evenson & Danny Sauer
Rudy Schmidt, Austin Grund & Truman & Jennifer Strahm
Ernest & Kristopher Rumpel
Perry, Braden, Riley & Jordan Schmidt
Glen, Devn, Jakob Schmidt & Keith & Andrew
Frazer and Kim & Jason Schumann, Kolby
Spitzer
Kelly, Travis & Teresa Sutter, Bev Wagner

Appointment of Administrator:

2025-271 Scott Hegglin – That Council, approves hiring Pamela Holliday as the Administrator, Tax Collector and Assessor for the municipality effective November 13th, 2025 with acceptance of the resignation of the Administrator, Courtney Huber, whom was on maternity leave. The rate of pay for Pamela Holliday being \$40 per hour including extended health and dental benefits with a 90 day probation period.

CARRIED

Accounts for Payment

2025-272 Jarret Solberg – The following accounts be approved for payment including cheques # 16715 – 16745 for a total payable of \$666,007.44:

| | | | |
|-------|-----------------------------------|--|------------|
| 16715 | Brandt Tractor Ltd. | 2026 John Deere 772GP Grader | 399,942.00 |
| 16716 | BBJ Five Star Service Inc | Safety Inspections, Repair & Parts | 35,553.18 |
| 16717 | Brandt Tractor Ltd. | Repair Parts | 2,832.54 |
| 16718 | Bulyea COOP | Shop Supplies | 201.95 |
| 16719 | Chabot Garage Doors | Shop Door Service | 1,254.30 |
| 16720 | Courtney Huber | Contracted Labour | 3,937.50 |
| 16721 | Dionco Sales and Service Ltd. | Repair Parts | 5,348.50 |
| 16722 | Dustin Huber | Contracted Labour | 5,775.00 |
| 16723 | Fort Garry Industries Ltd. | Repair Parts | 63.83 |
| 16724 | Hepting Glass Centre (2005) Ltd | Window Replacement | 3,424.35 |
| 16725 | High-Country Estates Lot Owners | 2025 3 rd Quarter Billing | 2,327.50 |
| 16726 | Last Mountain Regional Landfill | Loraas – September 2025 | 6,866.20 |
| 16727 | Mainline Fleet Service | Repair Parts & Shop Supplies | 1,446.85 |
| 16728 | Mazenc Fuels Ltd | Fuel | 16,000.68 |
| 16729 | Ministry of Finance | Midwest Surveys/Notice of Minister | 721.50 |
| 16730 | Nesity Insurance | Registration Renewal | 1,177.82 |
| 16731 | Pamela Holliday | Office Supplies | 665.97 |
| 16732 | Petty Cash c/o Teresa Sutter | Postage, Legion Wreath & Office Water | 72.95 |
| 16733 | Princess Auto | Tools | 37.72 |
| 16734 | Professional Building Inspections | Inspections – October 2025 | 1,155.00 |
| 16735 | Redhead Equipment | Repair Parts | 2,392.86 |
| 16736 | Rema Tip Top Agency Ltd. | Shop Supplies | 270.61 |
| 16737 | Rent'em From Rossy | Sign Rental | 136.50 |
| 16738 | Resort Village of Kannata Valley | VR & HCE Utility – 3 rd Quarter Billing | 13,215.17 |
| 16739 | SARM | Office Supplies & Advertising | 1,322.86 |
| 16740 | Strasbourg Agro Inc. | Oil | 704.18 |
| 16741 | Garry Gibson | October Indemnity & Supervision | 479.85 |
| 16742 | Scott Hegglin | October Indemnity & Supervision | 413.93 |
| 16743 | Dean Knaus | October Indemnity & Supervision | 306.60 |
| 16744 | Jessica Van Blaricom | October Indemnity & Supervision | 301.00 |
| 16745 | Ray Wild | October Indemnity & Supervision | 453.80 |

Online Bill Payment

| | | | |
|-----|------------------------------|--|-----------|
| OBP | Canada Revenue Agency | October Remittance | 17,722.14 |
| OBP | Collabria MasterCard | Website, SGI Claim Appeal & Truck Wash | 166.87 |
| OBP | MEPP | October Remittance | 9,768.62 |
| OBP | Minister of Finance – Ed Tax | October Education Remittance | 50,739.09 |
| OBP | Saskatchewan Municipal Hail | October Remittance | 37,320.41 |

Preauthorized Payments

| | | | |
|-----|------------|-------------|--------|
| PAD | Sask Power | Herman Well | 57.90 |
| PAD | Sask Power | Shop | 305.66 |

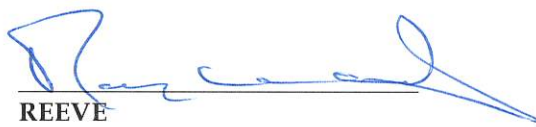
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| PAD | Sask Power | Hegglin Well | 142.96 |
| PAD | Sask Power | Edenoste Well | 133.02 |
| PAD | Sask Power | Office | 129.09 |
| PAD | Sask Power | Old Fire Hall | 64.85 |
| PAD | Sask Power | Street Lights – Rock Ridge | 30.32 |
| PAD | Sask Energy | Shop | 61.96 |
| PAD | Sask Energy | Office & Old Fire Hall | 105.39 |
| PAD | SaskTel | Shop | 140.99 |
| PAD | SaskTel | Office - IBC | 232.33 |
| PAD | SaskTel | Office – Internet & Fax | 138.51 |

Payroll

| | | | |
|---------|----------------------------|--------------------|-----------|
| CAFT | Employee Bi-Weekly Payroll | Pay Period 22 & 23 | 39,944.63 |
| CARRIED | | | |

Adjourn

2025-273 David Ritter – That this council meeting adjourn. (1:15 p.m.)
CARRIED


REEVE


ADMINISTRATOR