

**MINUTES OF THE FIRST MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE MUNICIPAL OFFICE IN EARL GREY
ON MONDAY, NOVEMBER 14, 2022**

Present: Reeve Raymond Wild, councillors Jarret Solberg – Division 1, David Ritter – Division 2, Garry Gibson – Division 3, Jessica Van Blaricom – Division 4, Scott Hegglin – Division 6 and Courtney Huber, administrator.

Absent: Councillor Brett Tallentire – Division 5

Councillors David Ritter-Division No. 2, Jessica Van Blaricom-Division No. 4 and Scott Hegglin-Division No. 6 subscribed to their Oath of Office as required by *The Municipalities Act*.

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:02 a.m.

Minutes

2022-257 Garry Gibson – That the minutes of the regular meeting of council held on October 11th, 2022 be approved as circulated.
CARRIED

Financial Report

2022-258 Scott Hegglin – That the administrator's statement of cash receipts, payments and balances for the period ending October 31st, 2022 be accepted as presented.
CARRIED

Seismic Exploration Project

2022-259 David Ritter – That we approve the seismic exploration project submitted by RPS Energy Canada Ltd. with the condition that all landowners are in agreement.
CARRIED

Solid Waste Management Strategy

2022-260 Jarret Solberg – That we support the RM of McKillop No. 220 in applying for the Targeted Sector Support grant to develop a Solid Waste Strategy.
CARRIED

Correspondence

2022-261 Garry Gibson – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- SARM	Re: October Policy Bulletin
- RPS Energy	Re: Seismic
- Lumsden RCMP	Re: Community Policing Report
- RM of McKillop No. 220	Re: Solid Waste Management Strategy
- Earl Grey Legion Branch #137	Re: Wreath Donation
- APAS	Re: 2023 Membership

CARRIED

Operating foreman Dustin Huber joined the meeting at 8:29 a.m. and provided an update on the following:

- ditch mowing;
- gravel hauling;
- road maintenance; and
- equipment maintenance and repairs.

Highway No. 99

2022-262 Jarret Solberg – That we send a letter to the Ministry of Highways and the Town of Southey regarding the state of Highway No. 99.
CARRIED

Board and Committee Reports

2022-263 David Ritter – That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- Strasbourg & District Health Centre
- WUQWATR
- Administration Report

- Last Mountain Regional Landfill
CARRIED

Tax Cancellations

2022-264 Jarret Solberg – That due to clause 292(1)(a) of *The Municipalities Act*, we cancel \$6.90 in taxes (\$5.62 municipal and \$1.28 school) for the RM of Longlaketon No. 219 on a portion of the SW Qtr of Sec 36, Twp 21, Rge 19, W2.
CARRIED

Liability Insurance

2022-265 Scott Hegglin – That for 2023 we purchase \$3,000,000.00 with an additional \$3,000,000.00 of Liability Insurance with a premium of \$965.00.
CARRIED

Administrative Liability Insurance

2022-266 Jarret Solberg – That for 2023 we purchase \$2,000,000.00 of Administrative Errors and Omissions Liability Insurance with a premium of \$345.00.
CARRIED

Fidelity Bond Insurance

2022-267 Garry Gibson – That for 2023 we purchase \$100,000.00 of Fidelity Bond Coverage with a premium of \$235.00.
CARRIED

Property Insurance

2022-268 David Ritter - That after review of the property insurance renewal documents, no changes are required for 2023.
CARRIED

Deputy Reeve

2022-269 Garry Gibson – That Scott Hegglin be appointed as the deputy reeve of the municipality for the period of November 1st, 2022 to October 31st, 2023.
CARRIED

Board Appointments

2022-270 Garry Gibson – That the following appointments to the various boards and committees as listed below be approved for the period of November 1st, 2022 to October 31st, 2023:

Last Mountain Pioneer Home Foundation	Garry Gibson
Strasbourg & District Health Centre	Scott Hegglin
Strasbourg Manor	Garry Gibson
Cupar & District Nursing Home	David Ritter
Lumsden RCMP Consultative Group	Jarret Solberg
Southey/Strasbourg RCMP Consultative Group	David Ritter & Jessica Van Blaricom
Last Mountain Regional Landfill	Raymond Wild
KV/SB Lagoon Committee	Raymond Wild & Jarret Solberg
Living Sky Regional Emergency Measures Organization	Jarret Solberg
Parkland Regional Library	Warren Larsen
Earl Grey Local Library Board	Brett Tallentire
Southey Local Library Board	Jessica Van Blaricom
Earl Grey Longlaketon Fire Protection Board	Raymond Wild, David Ritter, Garry Gibson & Scott Hegglin
Earl Grey Longlaketon Administration Committee	Raymond Wild, David Ritter, Garry Gibson & Scott Hegglin
Highway 22 Committee	David Ritter, Garry Gibson, Jessica Van Blaricom & Brett Tallentire
Lumsden & Area Weed Management Area	Jarret Solberg
Southey Project Working Group	All of Council
Inter-Municipal Advisory Committee	Raymond Wild, Jessica Van Blaricom & Scott Hegglin
North Valley Inter Municipal Organization	David Ritter
WUQWATR	Scott Hegglin
Valley Ridge Public Utility Board	Raymond Wild

CARRIED

Committees of Council

2022-271 Scott Hegglin – That the following committees of council be approved for the period of November 1st, 2022 to October 31st, 2023:

Roads/Road Workers & Machinery Committee	Raymond Wild, Garry Gibson, Scott Hegglin & Dustin Huber
Bridge Committee	Raymond Wild, Jarret Solberg, Dustin Huber & Courtney Huber
Solid Waste Committee	Raymond Wild, David Ritter & Garry Gibson
Zoning and Planning Committee	Raymond Wild, Jarret Solberg, Garry Gibson & Courtney Huber
EMO Coordinator	TBD
Occupational Health Committee	Jarret Solberg, Garry Gibson, Dustin Huber, Kelly Sutter, Shayne Krochak & Courtney Huber
Human Resources Committee	Jarret Solberg & Garry Gibson
Finance Committee	All of Council
CARRIED	

Regular Council Meeting Date

2022-272 Garry Gibson – That the regular meetings of council for the R.M. of Longlaketon No. 219 be held on the second Tuesday of each month in the municipal boardroom at 212 Main Street in Earl Grey, commencing at 9:00 a.m. for the months of November through April and commencing at 8:00 a.m. for the months of May through October.

CARRIED

Earl Grey Credit Union- Signing Authorities

2022-273 David Ritter – That the Earl Grey Credit Union Ltd., (hereinafter called the “Credit Union”) be and is hereby appointed to provide financial services to the R.M. of Longlaketon No. 219 (hereinafter called the “R.M.”). That the administrator, along with the reeve or deputy reeve be the persons who are hereby authorized for and on behalf of the R.M. to:

- execute and deliver a financial services agreement to the Credit Union; and
- execute any and all other documents that may be required by the Credit Union in connection with the provisions of the financial services and opening of accounts.

That the administrator, along with the reeve or deputy reeve be the persons who are designated in writing and are hereby authorized on behalf of the R.M. to:

- make application to borrow money from the Credit Union upon the credit of the R.M. and execute all documents required by the Credit Union in connection with any loan granted to the R.M.;
- mortgage, pledge or give security upon the property of the R.M. in connection with any loan or other liability or obligation of the R.M. to the Credit Union;
- generally exercise all rights, powers and authorities which the directors may exercise under the R.M.’s constating documents; and
- withdraw from the Credit Union any securities or properties held by the Credit Union for safekeeping and give receipts therefore.

The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means. That this resolution be communicated to the Credit Union and remain in force until an amending resolution has been passed by the RM and a copy thereof, properly certified, has been delivered to the Credit Union.

CARRIED

Snow Plow Clubs

2022-274 Jessica Van Blaricom – That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2022-2023 winter season:

<i>Snow Plow Club Name</i>	<i>Operators</i>
Edenoste Snow Plow Club	Randy & Jared Dengler
Fosterdale Snow Plow Club	Stephen Brewster, Garry Gibson & Colby Herman
Herman Snow Plow Club	Blair, Tyler, Harley & Ryan Herman
Longlaketon Snow Plow Club	Doug Grandel, Faron Bundus Jeff Lewis & Keith Frazer
Mount Chase Snow Plow Club	Gordon & Colby Decker
Mount Hill Snow Plow Club	Bob Laberswieler & Jeff Wilker
R&D Snow Plow Club	Randy Fiessel

Ritter Family Snow Plow Club	David, Donna, Dustin & Dawn Ritter Scott & Danielle Digney
Rumpel Snow Plow Club	Ernest & Kristopher Rumpel
Scarborough Snow Plow Club	Perry, Braden, Riley, Jordan & Alfred Schmidt
Snolander Snow Plow Club	Trevor & Jonathon Rich Lloyd & Glenn Grant
Valley Edge Snow Plow Club	Dan, Donna & Dayen Schmidt & Ivar Maeland
Wagner Snow Plow Club	Gordon Wagner & Teresa Sutter
CARRIED	

Fred Polter Well Decommissioning

2022-275 Scott Hegglin - That, on behalf of Fred Polter, we apply to decommission the well located on the NE Qtr. of Sec. 22, Twp. 20, Rge. 21, through the Canadian Agricultural Partnership Program. Further that we require Mr. Polter to provide the R.M. with funds to cover the full cost upfront which will be reimbursed once the funding is received by the R.M.

CARRIED

Ducks Unlimited Conservation Easement

2022-276 David Ritter - That we acknowledge the Notice of Intent and Conservation Easements submitted by Ducks Unlimited Canada for the SE Qtr. of Sec. 15, Twp. 22, Rge. 19, W2.

CARRIED

Christmas Party

2022-277 Garry Gibson - That we hold a Christmas party for the municipal council, staff and spouses at the municipal shop on Friday, December 9th, 2022.

CARRIED

SaskTel IBC Phone System

2022-278 Garry Gibson - That we have SaskTel IBC installed in the office in order to transfer calls to a phone outside of the office at a one-time connection charge of \$765.00 and \$161.00 monthly.

CARRIED

Recess

2022-279 Garry Gibson - That we recess for lunch at 12:20 p.m.

CARRIED

Reeve Raymond Wild called the meeting back to order at 12:53 p.m.

Council reviewed the resolutions for the SARM Mid-Term Convention.

Accounts for Payment

2022-280 Garry Gibson - The following accounts be approved for payment:

15303	3DL Land Management	2022 Pit Run Royalties	35,600.00
15304	BBJ Five Star Service Inc	Repair Parts	3,276.62
15305	Brandt Tractor Ltd.	Repair Parts	1,818.02
15306	Bulyea COOP	Repair Parts, Shop & Office Supplies	464.62
15307	Conrad & Carol Krug	Old Hwy. No. 6 Road Widening	3,450.00
15308	Daniel & Donna Schmidt	Old Hwy. No. 6 Road Widening	2,925.00
15309	David & Holly Glass	Old Hwy. No. 6 Road Widening	1,515.00
15310	David Ritter	Overpayment of Taxes	462.12
15311	Dennis & Lillian Langfried	Old Hwy. No. 6 Road Widening	2,370.00
15312	Dionco Sales and Service Ltd.	Repair Parts	7,878.28
15313	DMM Energy	Fuel	31,395.62
15314	Fred & Catherine Glass	Old Hwy. No. 6 Road Widening	1,740.00
15315	Gloria Moffatt	Old Hwy. No. 6 Road Widening	1,035.00
15316	Hardcore Aggregate & Trucking	Gravel Crushing	115,605.00
15317	Hillary Ryan	2022 Noxious Weed Spraying	2,400.00
15318	Information Services Corp	Tax Enforcement	72.00
15319	JD Industrial Supplies	Shop Supplies	33.30
15320	Joann Gerrard	Old Hwy. No. 6 Road Widening	1,920.00
15321	Jonas J. Short	Old Hwy. No. 6 Road Widening	1,665.00
15322	Karen & Kenneth Gellner	Old Hwy. No. 6 Road Widening	1,665.00
15323	Larry Leib	Welding Repair	90.00
15324	Last Mountain Regional Landfill	Loraas - September 2022	5,745.78

15325	Linde Canada Inc.	Shop Supplies	59.53
15326	Lorne Glass	Old Hwy. No. 6 Road Widening	1,710.00
15327	Mainline Fleet Service	Repair Parts & Shop Supplies	168.76
15328	Karla & Marvin Lang	Old Hwy. No. 6 Road Widening	3,420.00
15329	Mary Ann Wagner	Old Hwy. No. 6 Road Widening	2,040.00
15330	Mazergroup - Raymore	Repair Part	62.34
15331	Mikey's Awards and Promotions	Service Award Plate	21.90
15332	MuniSoft	Computer Software	553.89
15333	Petty Cash c/o Courtney Huber	Postage, Water & Legion Wreath	95.05
15334	Professional Building Insp.	Inspections - October 2022	1,695.41
15335	Redhead Equipment	Coolant & Repair Parts	397.83
15336	Resort Village of Kannata Valley	2nd & 3rd Quarter Utility Billing	5,536.29
15337	RM 219 c/o 599341 SK Ltd.	Old Hwy. No. 6 Road Widening	1,740.00
15338	RM 219 c/o K. Garchiski	Old Hwy. No. 6 Road Widening	1,740.00
15339	Rocky Coleman	Bylaw Enforcement	485.70
15340	Sherry & Rudolph Schmidt	Old Hwy. No. 6 Road Widening	3,450.00
15341	SARM	Office Supplies & Poison	2,313.75
15342	SaskTel (Mobility)	Shop Mobility	80.35
15343	Sherwood Co-op Ltd.	Shop Supplies	11.08
15344	Silton Medical Responders	2022 Donation	250.00
15345	South Country Equipment	DEF Fluid	1,276.45
15346	Strasbourg Agro Inc.	Safety, Repair Parts & Shop Supplies	1,186.67
15347	Webb's Office Equipment	Photocopier - Block Copy Plan	703.36
15348	Western Municipal Consulting	2023 Board of Revision Fee	262.50
15349	Jack Davison	Oct Indemnity & Supervision	175.96
15350	Garry Gibson	Oct Indemnity & Supervision	119.30
15351	Scott Hegglin	Oct Indemnity & Supervision	269.00
15352	David Ritter	Oct Indemnity & Supervision	312.40
15353	Jarret Solberg	Aug-Oct Indemnity & Supervision	778.55
15354	Ray Wild	Oct Indemnity & Supervision	580.62

Online Bill Payment

OBP	Canada Revenue Agency	October Remittance	14,684.58
OBP	Collabria MasterCard	Website, Advertising, Council Lunch, Tax Enforcement Shop Supplies & Repair Parts	1,978.64
OBP	M.E.P.P.	October Remittance	7,713.22
OBP	Minister of Finance - Ed Tax	October Education Remittance	54,674.30
OBP	Saskatchewan Municipal Hail	October Remittance	51,979.78

Preauthorized Payments:

PAD	Sask Power	Herman Well NE0821202	54.48
PAD	Sask Power	Shop	264.24
PAD	Sask Power	Office	124.24
PAD	Sask Power	Edenoste Well NW1423202	172.80
PAD	Sask Power	Hegglin Well NW1023202	133.62
PAD	Sask Power	Street Lights - Rock Ridge	30.11
PAD	Sask Energy	Shop	47.83
PAD	Sask Energy	Office	54.04
PAD	Sask Tel	Shop Phone	140.75
PAD	Sask Tel	Office Phone/Fax & Internet	243.57

Payroll:

774	Brody Bell	Payroll PP 21-2022 - Sep 25 - Oct 8	165.00
775	Ken Flaman	Payroll PP 21-2022 - Sep 25 - Oct 8	1,438.36
776	Cole Foster	Payroll PP 21-2022 - Sep 25 - Oct 8	1,436.28
777	Maureen Herman-Wilde	Payroll PP 21-2022 - Sep 25 - Oct 8	992.43
778	Ken Hornung	Payroll PP 21-2022 - Sep 25 - Oct 8	1,385.44
779	Courtney Huber	Payroll PP 21-2022 - Sep 25 - Oct 8	2,111.48
780	Dustin Huber	Payroll PP 21-2022 - Sep 25 - Oct 8	1,733.44
781	Shayne Krochak	Payroll PP 21-2022 - Sep 25 - Oct 8	1,321.10
782	Lanny Mason	Payroll PP 21-2022 - Sep 25 - Oct 8	790.35
783	Gerald Meng	Payroll PP 21-2022 - Sep 25 - Oct 8	1,767.60
784	Mitchell Nixon	Payroll PP 21-2022 - Sep 25 - Oct 8	1,339.70
785	Kelly Sutter	Payroll PP 21-2022 - Sep 25 - Oct 8	1,800.95
786	Teresa Sutter	Payroll PP 21-2022 - Sep 25 - Oct 8	1,304.91
787	Brendan Weber	Payroll PP 21-2022 - Sep 25 - Oct 8	1,176.05
788	Brody Bell	Payroll PP 22-2022 - October 9 - 22	165.00
789	Ken Flaman	Payroll PP 22-2022 - October 9 - 22	1,610.78

790	Cole Foster	Payroll PP 22-2022 - October 9 - 22	1,534.10
791	Maureen Herman-Wilde	Payroll PP 22-2022 - October 9 - 22	870.09
792	Ken Hornung	Payroll PP 22-2022 - October 9 - 22	1,497.11
793	Courtney Huber	Payroll PP 22-2022 - October 9 - 22	2,223.20
794	Dustin Huber	Payroll PP 22-2022 - October 9 - 22	1,487.43
794	Shayne Krochak	Payroll PP 22-2022 - October 9 - 22	1,510.28
795	Lanny Mason	Payroll PP 22-2022 - October 9 - 22	1,089.00
796	Gerald Meng	Payroll PP 22-2022 - October 9 - 22	1,724.38
797	Mitchell Nixon	Payroll PP 22-2022 - October 9 - 22	1,175.58
798	Kelly Sutter	Payroll PP 22-2022 - October 9 - 22	1,712.51
799	Teresa Sutter	Payroll PP 22-2022 - October 9 - 22	1,022.57
800	Brendan Weber	Payroll PP 22-2022 - October 9 - 22	1,154.26
801	Ken Flaman	Payroll PP 23-2022 - Oct 23 - Nov 5	1,061.35
802	Cole Foster	Payroll PP 23-2022 - Oct 23 - Nov 5	1,386.80
803	Maureen Herman-Wilde	Payroll PP 23-2022 - Oct 23 - Nov 5	1,011.09
804	Ken Hornung	Payroll PP 23-2022 - Oct 23 - Nov 5	1,242.66
805	Courtney Huber	Payroll PP 23-2022 - Oct 23 - Nov 5	2,223.20
806	Dustin Huber	Payroll PP 23-2022 - Oct 23 - Nov 5	1,641.52
807	Shayne Krochak	Payroll PP 23-2022 - Oct 23 - Nov 5	1,154.17
808	Lanny Mason	Payroll PP 23-2022 - Oct 23 - Nov 5	1,112.98
809	Gerald Meng	Payroll PP 23-2022 - Oct 23 - Nov 5	1,335.57
810	Mitchell Nixon	Payroll PP 23-2022 - Oct 23 - Nov 5	1,356.53
811	Kelly Sutter	Payroll PP 23-2022 - Oct 23 - Nov 5	1,724.06
812	Teresa Sutter	Payroll PP 23-2022 - Oct 23 - Nov 5	1,313.98
813	Brendan Weber	Payroll PP 23-2022 - Oct 23 - Nov 5	824.16
CARRIED			

2022/2023 Winter Weights

2022-281 Scott Hegglin - That, for the 2022-2023 winter season, we follow the Ministry of Highways Winter Weights program.

CARRIED

Adjourn

2022-282 Jarret Solberg - That this council meeting adjourn. (1:23 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Foreman Report for October/November, 2022

- Ken F., Ken H. and Brendan were mowing the ditches from road to field, the south is done but the north did not get done before the snow came.
- Shayne, Lanny, Kelly and myself hauled 2,600 yards of the screened stockpile from Jordan Hilliers to the Moorby stockpile location. The pile froze up before they could haul the rest.
- Shayne, Lanny and Kelly are now hauling the 3DL gravel to the speed curve south of Earl Grey.
- Cole, Mitchell and myself were out grading last week to get the ruts out of the roads before freeze up.
- Jerry, Ken F., Ken H. and Brendan are all laid off for the winter.
- The new John Deere grader needs the snow wing installed, Brandt will do it as part of the purchase agreement. It will be hauled into Regina shortly for that to be done.
- The 2008 Chevrolet ½ ton needs a rear end, we will be getting one from Best Buy Auto Parts.

Dustin Huber

Cupar & District Nursing Home Report for October/November, 2022

- October 24th Regular Meeting
 - o The minutes of the September 26th meeting were reviewed and accepted.
 - o The financial statement for the period ending September 30th, 2022 was presented and accepted.
 - o The building-furnishings committee report was given. The sidewalk repair cement work has been completed.
 - o The CCA shortage continues to be a staffing challenge. The Rural Lab Technician position is still vacant. Until the position is filled, specimen collection is being done by trained staff members and sent via courier for processing.
 - o The Director of Care and the Executive Director participated in a job fair held at Evraz Place for displaced Ukrainians on November 1st with the hope of recruiting some staff.
 - o The Recreation Department is working on a Christmas online auction to help fund recreation activities for the residents. The last one they did was a huge success. Donations were being accepted up until November 10th.
 - o The next meeting is scheduled for November 28th, this will be the AGM and regular monthly meeting combined.

David Ritter

Strasbourg & District Health Centre Report for October/November, 2022

- Both nurses and the nurse practitioner have been busy with students.
- The flu campaign has begun and flu shots are now offered with every appointment. There was a flu clinic in Duval in October which Jennelle helped with.
- There are no updates regarding a new provider for the facility.
- At a staff meeting on September 6th, it was decided that rounds be done at the Last Mountain Pioneer Home every two weeks instead of weekly to increase available appointments with our providers.
- The contractor has not completed the renovations on the building.

Scott Hegglin

WUQWATR Report for October/November, 2022

- ALUS came through with additional funding, it increased from \$116,100 to \$186,100.
- The executive director reported on the SAW activities
- \$465,000 from WSA
- Discussion regarding the grant for using ESN nitrogen fertilizer.

Scott Hegglin

Last Mountain Regional Landfill Report for October/November, 2022

- October 26th meeting in Island View
 - o The Income Statement, Balance Sheet, Bank Reconciliation, and List of Accounts Payable were approved.
 - o The RM of McKillop Solid Waste Management Collaboration was discussed.
 - o The new cell (2 and 3) is now in operation with the Ministry of Environment approving the Permit to Operate (PO 22-135).
 - o Our first loan payment on the cell was \$32,759.20 and was paid out of our Capital Savings Account on October 31st.
 - o Performance Evaluations are being done on staff and the administration.
 - o Cell #4 is fully decommissioned and landscaped.
 - o Our administrator attended and hosted a booth at the McKillop Fall Fair

Raymond Wild