

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE MUNICIPAL OFFICE IN EARL GREY
ON TUESDAY, NOVEMBER 14, 2023**

Present: Reeve Raymond Wild, councillors David Ritter – Division 2, Garry Gibson – Division 3, Jessica Van Blaricom – Division 4, Nolan Fuller – Division 5 and Courtney Huber, administrator.

Absent: Councillors Jarret Solberg – Division 1 and Scott Hegglin – Division 6

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:04 a.m.

Minutes

2023-218 Jessica Van Blaricom – That the minutes of the regular meeting of council held on October 10th, 2023 be approved as circulated.

CARRIED

Financial Report

2023-219 Garry Gibson – That the administrator's statement of cash receipts, payments and balances for the period ending October 31st, 2023 be accepted as presented.

CARRIED

Correspondence

2023-220 Nolan Fuller – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|---------------------------|--|
| - SARM | Re: October Policy Bulletin & SARM in Ottawa |
| - APAS | Re: November 2 nd & 9 th Updates & AGM |
| - RCMP Lumsden Detachment | Re: September Community Policing Reports |

CARRIED

Operating Foreman, Dustin Huber arrived at 9:22 a.m. and provided an update on the following:

- mowing;
- crushing;
- equipment repairs;
- snow removal; and
- back road maintenance.

Nernberg Roosters

2023-221 Jessica Van Blaricom – That we fine Jonathan and Amy Nernberg \$500.00 in accordance with our General Penalty Bylaw No. 2-2012 for violating the Zoning Bylaw No. 6-2013 by having roosters on their property. Further, if the roosters are not removed from the property by December 1st then they be issued another fine of \$500.00 and that it be issued monthly until the roosters are removed from the property.

CARRIED

Little Church Road Bridge – Crane

2023-222 David Ritter – That we hire Sterling Crane of Regina to place the Little Church Road Bridge once the ground freezes and it is safe to do so.

CARRIED

Board and Committee Reports

2023-223 Nolan Fuller – That the following board and committee reports be accepted as presented:

- Cupar & District Nursing Home
- Strasbourg Manor
- SARM Midterm Convention
- Saskatchewan Association of Watersheds
- Strasbourg & District Health Centre
- Administration
- Last Mountain Regional Landfill

CARRIED

Recess

2023-224 Garry Gibson – That we recess for lunch at 12:06 p.m.
CARRIED

Reeve, Raymond Wild called the meeting back to order at 12:54 p.m.

Transfer Stations

2023-225 Garry Gibson – That we obtain pricing to install a chainlink fence at the South Curve transfer station and we obtain pricing to install power and a fob system at the Silton and South Curve transfer stations.
CARRIED

APAS Membership

2023-226 David Ritter – That we renew our membership with APAS and pay our 2024 membership fee of \$14,641.01.
CARRIED

Faer Subdivision

2023-227 Garry Gibson – That we do not grant pre-approval to Dean Faer to subdivide 10 acres from a PT. of the NE Qtr. of Sec. 35, Twp. 21, Rge. 19, W2 and that it not be reviewed until an application to subdivide is received from the Ministry of Government Relations, Community Planning Branch.
CARRIED

Mobile Generator

2023-228 Jessica Van Blaricom – That we offer the Village of Earl Grey \$5,000.00 for a used MMD PowerPro 25 mobile diesel generator.
CARRIED

Block A, Plan 102046452 Tax Title Property

2023-229 Garry Gibson – That we reimburse Jarrett and Lori Wilkie \$51,250.00 for the sale of Block A, Plan 102046452. Further that once all liens are removed from the property, it be sold back to Mr. & Mrs. Wilkie for the same amount.
CARRIED

Tax Cancellation

2023-230 Jessica Van Blaricom – That due to clause 292(1)(a) of *The Municipalities Act*, we cancel \$423.20 in taxes (\$326.59 municipal and \$96.61 school) for the RM of Longlaketon No. 219 on a Block A, Plan 102046452.
CARRIED

Snow Plow Clubs

2023-231 Jessica Van Blaricom – That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2023-2024 winter season:

<i>Snow Plow Club Name</i>	<i>Operators</i>
Edensote Snow Plow Club	Randy & Jared Dengler
Havelock Snow Plow Club	Dwayne Adelman
Herman Snow Plow Club	Blair, Tyler, Harley & Ryan Herman
John’s Snow Plow Club	John & Brenda Smith
Longlaketon Snow Plow Club	Faron Bundus, Keith Fraser, Doug Grandel & Jeff Lewis
Mount Hill Snow Plow Club	Bob Labesweler & Jeff Wilker
Ritter Family Snow Plow Club	David, Donna, Dustin & Dawn Ritter, Danielle Ritter & Scott Digney
Rudy & Sherry Schmidt Snow Plow Club	Rudy, Sherry, Jennifer Schmidt, Austin Grund & Truman Strahm
Rumpel Snow Plow Club	Ernest & Kristopher Rumpel
Scarborough Snow Plow Club	Perry, Alfred, Braden, Riley & Jordan Schmidt
Serath South Snow Plow Club	David Seminuk & Dalton Bannow
Snolander Snow Plow Club	Lloyd & Glenn Grant, Trevor & Jonathon Rich
Valley Edge Snow Plow Club	Daniel, Donna & Dayen Schmidt & Ivar Maeland

CARRIED

Councillor Jessica Van Blaricom left the meeting at 2:23 p.m.

Liability Insurance

2023-232 Garry Gibson – That for 2024 we purchase \$3,000,000.00 with an additional \$3,000,000.00 of Liability Insurance with a premium of \$1,078.00.

CARRIED

Administrative Liability Insurance

2023-233 David Ritter – That for 2024 we purchase \$2,000,000.00 of Administrative Errors and Omissions Liability Insurance with a premium of \$385.00.

CARRIED

Fidelity Bond Insurance

2023-234 Nolan Fuller – That for 2024 we purchase \$100,000.00 of Fidelity Bond Coverage with a premium of \$225.00.

CARRIED

Property Insurance

2023-235 Garry Gibson – That after review of the property insurance renewal documents, no changes are required for 2024.

CARRIED

Deputy Reeve

2023-236 David Ritter – That Scott Hegglin be appointed as the deputy reeve of the municipality for the period of November 1st, 2023 to October 31st, 2024.

CARRIED

Board Appointments

2023-237 David Ritter – That the following appointments to the various boards and committees as listed below be approved for the period of November 1st, 2023 to October 31st, 2024:

Last Mountain Pioneer Home Foundation	Garry Gibson
Strasbourg & District Health Centre	Scott Hegglin
Strasbourg Manor	Garry Gibson
Cupar & District Nursing Home	David Ritter
Lumsden RCMP Consultative Group	Jarret Solberg
Southey/Strasbourg RCMP Consultative Group	David Ritter & Jessica Van Blaricom
Last Mountain Regional Landfill	Raymond Wild
KV/SB Lagoon Committee	Raymond Wild & Jarret Solberg
Living Sky Regional Emergency Measures Organization	Jarret Solberg
Parkland Regional Library	Jessica Van Blaricom
Earl Grey Local Library Board	Nolan Fuller
Southey Local Library Board	Jessica Van Blaricom
Earl Grey Longlaketon Fire Protection Board	Raymond Wild, David Ritter, Garry Gibson & Scott Hegglin
Earl Grey Longlaketon Administration Committee	Raymond Wild, David Ritter, Garry Gibson & Scott Hegglin
Highway 22 Committee	David Ritter, Garry Gibson, Jessica Van Blaricom & Nolan Fuller
Lumsden & Area Weed Management Area	Jarret Solberg
Southey Project Working Group	All of Council
Inter-Municipal Advisory Committee	Raymond Wild, Jessica Van Blaricom & Scott Hegglin
North Valley Inter Municipal Organization	David Ritter
Saskatchewan Association of Watersheds	Scott Hegglin
Valley Ridge Public Utility Board	Raymond Wild

CARRIED

Committees of Council

2023-238 Nolan Fuller – That the following committees of council be approved for the period of November 1st, 2023 to October 31st, 2024:

Roads/Road Workers & Machinery Committee	Raymond Wild, Garry Gibson, Scott Hegglin & Dustin Huber
Bridge Committee	Raymond Wild, Jarret Solberg, Dustin Huber & Courtney Huber

Solid Waste Committee	Raymond Wild, David Ritter & Garry Gibson
Zoning and Planning Committee	Raymond Wild, Jarret Solberg, Garry Gibson & Courtney Huber
Division Review Committee	Raymond Wild, Jarret Solberg, David Ritter & Courtney Huber
EMO Coordinator	TBD
Occupational Health Committee	Jarret Solberg, Garry Gibson, Dustin Huber, Kelly Sutter, Shayne Krochak & Courtney Huber
Human Resources Committee	Jarret Solberg & Garry Gibson
Finance Committee	All of Council
CARRIED	

Regular Council Meeting Date

2023-239 Garry Gibson – That the regular meetings of council for the R.M. of Longlaketon No. 219 be held on the second Tuesday of each month in the municipal boardroom at 212 Main Street in Earl Grey, commencing at 9:00 a.m. for the months of November through April and commencing at 8:00 a.m. for the months of May through October.
CARRIED

Earl Grey Credit Union- Signing Authorities

2023-240 David Ritter – That the Earl Grey Credit Union Ltd., (hereinafter called the “Credit Union”) be and is hereby appointed to provide financial services to the R.M. of Longlaketon No. 219 (hereinafter called the “R.M.”). That the administrator, along with the reeve or deputy reeve be the persons who are hereby authorized for and on behalf of the R.M. to:

- execute and deliver a financial services agreement to the Credit Union; and
- execute any and all other documents that may be required by the Credit Union in connection with the provisions of the financial services and opening of accounts.

That the administrator, along with the reeve or deputy reeve be the persons who are designated in writing and are hereby authorized on behalf of the R.M. to:

- make application to borrow money from the Credit Union upon the credit of the R.M. and execute all documents required by the Credit Union in connection with any loan granted to the R.M.;
- mortgage, pledge or give security upon the property of the R.M. in connection with any loan or other liability or obligation of the R.M. to the Credit Union;
- generally exercise all rights, powers and authorities which the directors may exercise under the R.M.’s constating documents; and
- withdraw from the Credit Union any securities or properties held by the Credit Union for safekeeping and give receipts therefore.

The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means. That this resolution be communicated to the Credit Union and remain in force until an amending resolution has been passed by the RM and a copy thereof, properly certified, has been delivered to the Credit Union.

CARRIED

Board of Revision Appointment

2023-241 Garry Gibson – That the RM of Longlaketon No. 219 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 through to December 31, 2024; the remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision:

Tim Lafreniere	Jeff Hutton
Mike Waschuk	Dave Gurnsey
Gordon Parkinson	Murray Dean
Dave Thompson	Stew Demmans
Wayne Adams	Donna Rae Zadvorny
Kevin Kleckner	Ken Friesen
Femi Ogunrinde	Fife Ogunde
Maureen Jickling	Jamie Tiessen

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Board of Revision Secretary Appointment

2023-242 Nolan Fuller – That the RM of Longlaketon No. 219 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary of the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

CARRIED

Christmas Party

2023-243 David Ritter – That we hold a Christmas party for the municipal council, staff and spouses at the municipal shop on Friday, December 15th, 2023.

CARRIED

2008 Chevrolet 1500

2023-244 Garry Gibson – That we ratify purchasing a 2008 Chevrolet 1500 4x4 truck from Dale Reinhardt for \$4,500.00.

CARRIED

Accounts for Payment

2023-245 Garry Gibson – The following accounts be approved for payment:

15765	Air Tech Products	Repair Part	20.82
15766	Auto Parts Plus	Shop Supplies	85.25
15767	BBJ Five Star Service Inc	Safety Inspections & Repair Parts	3,064.91
15768	The Bolt Supply House Ltd.	Bolts, Nuts & Washers	17.98
15769	DMM Energy	Fuel	23,811.22
15770	Doug Schmidt	Noxious Weed Reimbursement	349.78
15771	Dylan Uhl	Noxious Weed Reimbursement	4,622.49
15772	Flaman Sales Ltd	Repair Parts	63.49
15773	Fort Garry Industries Ltd.	Repair Parts	188.92
15774	Graham's Tire Service Ltd.	Flat Repairs	834.12
15775	Gregg Distributors LP	Shop Supplies	117.67
15776	Information Services Corp	Tax Enforcement	355.00
15777	Resort Village of Kannata Valley	3 rd Quarter Water Billing	3,399.02
15778	Last Mountain Regional Landfill	Loraas – September 2023	6,477.38
15779	Linde Canada Inc.	Cylinder Rental	63.78
15780	Mainline Fleet Service	Repair Parts & Shop Supplies	2,279.29
15781	Nemco Resources	Hydraulic Oil	574.94
15782	Petty Cash c/o Courtney Huber	Shop&Office Water & Legion Wreath	49.00
15783	Prairie Battery	Batteries	498.74
15784	Professional Building Inspections	Inspections – October 2023	2,378.24
15785	RM of Cupar No. 218	Gravel Retriever Insurance	24.48
15786	Rocky Coleman	Bylaw Enforcement	217.17
15787	SARM	Office Supplies	695.77
15788	SaskTel (Mobility) 02383974	Shop Mobility	80.48
15789	SaskTel (IBC) 9701037-1	Office Phone	232.20
15790	South Country Equipment	Repair Parts	644.97
15791	Thomas Schmidt	2023 Pest Control	10,054.80
15792	Western Municipal Consulting	Board of Revision 2024 Fee	262.50
15793	Garry Gibson	Oct Indemnity & Supervision	416.13
15794	Scott Hegglin	Oct Indemnity & Supervision	900.43
15795	David Ritter	Oct Indemnity & Supervision	468.35
15796	Jessica Van Blaricom	Oct Indemnity & Supervision	141.00
15797	Ray Wild	Oct Indemnity & Supervision	593.80
15798	Jarrett & Lori Wilkie	Reimbursement of TTP	51,250.00

Online Bill Payment

OBP	Canada Revenue Agency	October Remittance	15,940.49
OBP	Collabria MasterCard	Website, Building Repair, Survey Monkey, Council/Tour Lunch	625.47
OBP	MEPP	October Remittance	8,585.38
OBP	Minister of Finance - Ed Tax	October Education Remittance	66,785.07
OBP	Sask Municipal Hail	October Remittance	53,263.57

Preauthorized Payments:

PAD	Sask Power	Herman Well NE0821202	58.38
PAD	Sask Power	Shop	276.73
PAD	Sask Power	Office	173.63
PAD	Sask Power	Edenoste Well NE0821202	136.28
PAD	Sask Power	Hegglin Well NE0821202	136.28
PAD	Sask Power	Street Lights - Rock Ridge	30.87
PAD	Sask Energy	Shop	46.46
PAD	Sask Energy	Office & Old Fire Hall	126.70
PAD	SaskTel	Shop	140.90
PAD	SaskTel	Office	132.79
DRAFT	Dale Reinhardt	2008 Chev Silverado 1500	4,500.00

Payroll:

1056	Ken Flaman	Payroll PP 21-2023 - Sep 24 - Oct 7	1,652.71
1057	Cole Foster	Payroll PP 21-2023 - Sep 24 - Oct 7	1,503.65
1058	Maureen Herman-Wilde	Payroll PP 21-2023 - Sep 24 - Oct 7	904.58
1059	Courtney Huber	Payroll PP 21-2023 - Sep 24 - Oct 7	2,234.86
1060	Dustin Huber	Payroll PP 21-2023 - Sep 24 - Oct 7	1,437.19
1061	Shayne Krochak	Payroll PP 21-2023 - Sep 24 - Oct 7	1,932.85
1062	Gerald Meng	Payroll PP 21-2023 - Sep 24 - Oct 7	1,901.58
1063	Mitchell Nixon	Payroll PP 21-2023 - Sep 24 - Oct 7	1,561.96
1064	Kelly Sutter	Payroll PP 21-2023 - Sep 24 - Oct 7	2,191.02
1065	Teresa Sutter	Payroll PP 21-2023 - Sep 24 - Oct 7	1,577.38
1066	Cody Wiers	Payroll PP 21-2023 - Sep 24 - Oct 7	380.98
1067	Chad Wilson	Payroll PP 21-2023 - Sep 24 - Oct 7	1,818.04
1068	Ken Flaman	Payroll PP 22-2023 - Oct 8 - 21	1,608.87
1069	Cole Foster	Payroll PP 22-2023 - Oct 8 - 21	1,727.53
1070	Maureen Herman-Wilde	Payroll PP 22-2023 - Oct 8 - 21	894.85
1071	Courtney Huber	Payroll PP 22-2023 - Oct 8 - 21	2,318.99
1072	Dustin Huber	Payroll PP 22-2023 - Oct 8 - 21	1,107.62
1073	Shayne Krochak	Payroll PP 22-2023 - Oct 8 - 21	1,946.84
1074	Gerald Meng	Payroll PP 22-2023 - Oct 8 - 21	1,857.63
1075	Mitchell Nixon	Payroll PP 22-2023 - Oct 8 - 21	1,616.06
1076	Kelly Sutter	Payroll PP 22-2023 - Oct 8 - 21	2,289.00
1077	Teresa Sutter	Payroll PP 22-2023 - Oct 8 - 21	1,235.79
1078	Chad Wilson	Payroll PP 22-2023 - Oct 8 - 21	1,645.24
1079	Ken Flaman	Payroll PP 23-2023 - Oct 22 - Nov 4	1,131.12
1080	Cole Foster	Payroll PP 23-2023 - Oct 22 - Nov 4	1,554.22
1081	Maureen Herman-Wilde	Payroll PP 23-2023 - Oct 22 - Nov 4	1,069.87
1082	Courtney Huber	Payroll PP 23-2023 - Oct 22 - Nov 4	2,318.99
1083	Dustin Huber	Payroll PP 23-2023 - Oct 22 - Nov 4	1,827.38
1084	Shayne Krochak	Payroll PP 23-2023 - Oct 22 - Nov 4	1,593.51
1085	Mitchell Nixon	Payroll PP 23-2023 - Oct 22 - Nov 4	1,227.92
1086	Kelly Sutter	Payroll PP 23-2023 - Oct 22 - Nov 4	1,979.04
1088	Teresa Sutter	Payroll PP 23-2023 - Oct 22 - Nov 4	1,255.59
1088	Cody Wiers	Payroll PP 23-2023 - Oct 22 - Nov 4	533.51
1089	Chad Wilson	Payroll PP 23-2023 - Oct 22 - Nov 4	1,266.66
CARRIED			

Adjourn

2023-246 Nolan Fuller - That this council meeting adjourn. (3:18 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Cupar & District Nursing Home Report for October/November, 2023

- October 23rd Regular Meeting
 - o The financial report was not available
 - o The hail insurance claim (roof project) has been fully completed and paid for.
 - o The vacant director of care position has been filled by Randy Thompson and a temp LPN has been hired.
 - o The Regina Lutheran Home will ne closing and the staff has been issued layoff notices. The displaced staff will have an opportunity to bump staff in other locations. This could impact our staff.
 - o Respect and dignity training for staff will be scheduled from November through to February
 - o Governance policy reviews will be done over the winter months
 - o The next meeting is scheduled for November 27th, 2023, this will be the AGM.

David Ritter

Strasbourg Manor Report for October/November, 2023

- Perry Rackel was hired to fill the maintenance position. He will shadow Ray for the last few days in October and officially start on November 1st, 2023
- Blinds have been installed in the main entrance
- Dominion Pro-Vac will be cleaning the ducts on the November long weekend
- The board approved the 2023-2024 budget as proposed
- Administrator Wendy Gottselig submitted her resignation effective November 30th

Garry Gibson

SARM Midterm Convention Report for November, 2023

Wednesday, November 8th

- a. Risk Management – SARM Legal Department
 - o Typical Claims
 - Road Repair & Signage – SARM has a signage manual and be proactive and post signs where there is a hazard, road repair, etc.
 - Flooding – inadequate drainage facilities, failure to maintain existing drainage facilities and minimize the risk by using culverts and watch for obstructions.
 - Traspas Claims – Make sure sight lines are cleared on road, locate property lines and obtain consent and be clear about what you are doing on the property.
 - Operating Municipal Equipment – collisions, train crossings
 - In order to defend claims ensure you keep good records, notify the insurer ASAP with relevant information and photos, preserve evidence and do not admit to anything.
- b. PDAP
 - o Provincial Disaster Assistance Program is for non-insurable losses so always go through insurance first as PDAP does not top up or replace insurance.
 - o Claims for extensive rain, floods, tornados, plow winds and heavy snow (livestock)
 - o RM's or private individuals (with the RM's approval) can submit claims.
 - o RM's have 30 days and private individuals have 6 months to submit claims.
 - o You have one year to complete the work but can submit extension requests
 - o You need photos, videos, weather logs and/or media articles to support the claim.
 - o Private claims are eligible for \$5,000 or \$240,000 for houses and essentials
 - o Small business' are eligible for \$500,000
 - o There will be workshops and information sent out in January or February, 2024
- c. Cybersecurity – SaskTel
 - o RM's are now getting cyber attacks and their security is at risk
 - o Use a firewall and have backups for protection
 - o Continuity – what happens when attacked.
 - o Corrective action to prevent cyber attacks in the future

- SaskTel has Comprehensive Security Bundles – Essential and Enhanced starting at \$19.50/employee

Thursday, November 9th

a. Let's Talk Environment

- 19 conservation officers
- 43 field offices
- Hired 5 CO's last year, 3 of which are canine units
- Traditional role of CO has diminished – primarily law enforcement role now
- CO's regulate hunting and fishing, environment inspection investigations and provincial park programs
- CO's no longer do fish stocking, big game and upland counting, crop insurance big game program or forest fire supervision/investigation.
- There is a New Big Game Hunt Committee that looks at over population versus congregation
- CWD has increased in the Southern SK
- The Environment Protection Branch deals with train derailments, landfills, mines, TIP line, recommends to RMs to keep good records, enforces the rules, spill control line, abandoned mines in crown land and education of the public
- There is a lack of composting regulations in SK
- Areas of the most concern are illegal outfitting in SK, habitat loss and modernizing facilities

b. Diggin Deeper into Cultivating a Respectful Workplace

- Authentic Leadership
 - Treat people fairly
 - No micromanaging
 - Communicate with purpose
 - Strategic Planning – have a common goal
 - Be the Leader – lead by example
 - Gratitude matters
 - Look into the future
 - Goals and assessment planning
 - Transparent about expenditures
 - Have job descriptions for all staff
 - Risk management

c. Governing Together - RM's, Resort Villages, Organized and Unorganized Hamlets

- Working together forming joint committees
- Look at grants together
- Have written agreements and bylaws for working together
- Need strong leadership
- Need like-minded leaders
- Think outside the box

Jessica Van Blaricom

SAW Report for October/November, 2023

- Looking to get charitable status
- 4 offices - Swift Current, Yorkton, Saskatoon and Moose Jaw
- Climate programs, cover crops, rotational grazing and nitrogen usage
- Trees for Life - Regina sold 1500 trees
- Two booths at Agribition
- 75 communities in SK have water issues

Scott Hegglin

Strasbourg & District Health Centre Report for October/November, 2023

- Clinic has been busier with all 3 nurse practitioners working
- In the month of September there was 2 lab nurses on every second Wednesday, as there was an increase in the lab's TNA appointment, we have scheduled 2 nurses for every Wednesday in October and November.
- We will re-evaluate the need for lab availability in November
- The new caretaker is doing well
- The new receptionist has started and is undergoing training
- We received the deposit of \$56,696 from SHA, we have yet to see an increase in our monthly budget

Scott Hegglin

Administration Report for October/November, 2023

Follow-up from the October 10th Meeting:

- Notification was sent to the RM of McKillop regarding a joint Solid Waste Study if the Targeted Sector Support grant is received.
- Notification was sent to the Resort Village of Kannata Valley regarding the Rock Ridge approach.
- Brandt was notified that a resolution was passed to purchase a John Deere 772 GP grader.
- The Telematik system has been setup and we will have our training in the next two weeks.
- The 1,000,000 term deposit was setup at 5.2% interest at the Earl Grey Credit Union.
- David, Jessica and myself were registered and attended the SARM Midterm Convention.

Other Business Conducted/Updates:

- Building permits for the following properties were approved in October:
 - o Lot 7, Block 103, Plan 102003142 – accessory building
 - o NW Qtr. of Sec. 04, Twp. 24, Rge. 20, W2 – residential dwelling
 - o NE Qtr. of Sec. 31, Twp. 21, Rge. 21, W2 – residential dwelling
 - o PT. SW Qtr. of Sec. 27, Twp. 21, Rge. 19, W2 – deck
 - o SE Qtr. of Sec. 08, Twp. 23, Rge. 20, W2 – accessory building
 - o PT. SE Qtr. of Sec. 34. Twp. 21, Rge. 19, W2 – accessory building foundation
- The Parkland Regional Library has sent information regarding the allocation of the levies.
- The RM of Cupar No. 218 has decided to keep their share of the gravel retriever as they hope to use it more in the future.
- Due to warmer weather, Winter Weights are postponed until further notice.
- Little Church Road Bridge:
 - o The RM of Lumsden No. 189 has agreed to contribute half of the expenses related to the installation of the Little Church Road Bridge.
 - o There are only 2 crane companies in Regina that have cranes large enough to lift and install the bridge, Sterling Crane was the only company that got back to me with pricing and availability.
 - o The bridge was going to be placed Thursday and Friday this week but due to the warmer weather it is going to be delayed approximately two weeks so the roads can firm up a little.
- The Regina District Association of Rural Municipalities is holding their annual convention on January 4th and 5th at the Altas Hotel in Regina.

Messages of Concern/Gratitude

- N/A

Courtney Huber

Last Mountain Regional Landfill Report for October/November, 2023

- October 25th at Siltou
 - o The Income Statement, Balance Sheet, Bank Reconciliation, and List of Accounts Payable were approved.
 - o Winter hours began November 1st
 - o The Fall Groundwater Monitoring was completed; the results will be received next month
 - o Another load of grain bags is ready to be hauled for recycling
 - o The new service agreement is being finalized with Loraas
 - o The administrator, being an ARWMAS rep for our landfill, stated that a number of landfills are having trouble dealing with the ministry on a number of issues.
 - o The next meeting will be held on November 22nd in Bulyea

Raymond Wild