

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE RURAL MUNICIPALITY OF LONGLAKETON NO. 219
HELD AT THE CURLING AND SKATING RINK IN EARL GREY
ON MONDAY, NOVEMBER 8, 2021**

Present: Reeve Raymond Wild, councillors Jarret Solberg – Division 1 (via Zoom), David Ritter – Division 2, Garry Gibson – Division 3, Jack Davidson – Division 4, Brett Tallentire – Division 5, Scott Hegglin – Division 6 and Courtney Huber, administrator.

Call to Order

A quorum being present, Reeve Raymond Wild called the meeting to order at 9:04 a.m.

Closed Session

2021-266 David Ritter – That we move into a closed session to discuss legal matters. The closed session began at 9:05 a.m.

CARRIED

Present were Raymond Wild, Jarret Solberg (via Zoom), David Ritter, Garry Gibson, Jack Davidson, Brett Tallentire, Scott Hegglin, Courtney Huber and Dustin Huber. Legislative authority under clause 16 (1)(a) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

Open Session

2021-267 Garry Gibson – That the closed session concludes at 9:36 a.m. and we move back into open session.

CARRIED

Minutes

2021-268 Scott Hegglin – That the minutes of the regular meeting of council held on October 12th, 2021 be approved as circulated.

CARRIED

Financial Report

2021-269 Brett Tallentire – That the administrator's statement of cash receipts, payments and balances for the period ending October 31st, 2021 be accepted as presented.

CARRIED

Operating foreman Dustin Huber joined the meeting at 9:43 a.m. and provided an update on the following:

- mowing;
- employee layoffs;
- skid steer work in ditches;
- pit run hauling;
- grading; and
- gravel crushing.

2021/2022 Winter Weights

2021-270 David Ritter – That, for the 2021-2022 winter season, we follow the Ministry of Highways Winter Weights program.

CARRIED

Correspondence

2021-271 Brett Tallentire – That the following list of correspondence has been dealt with and may now be suitably responded to and/or filed with the records of the municipality:

- | | |
|--------------------------------|---|
| - SARM | Re: October Policy Bulletin and Response Letter |
| - Ministry of Highways | Re: Winter Weight Bulletin |
| - Earl Grey Legion Branch #137 | Re: Service and Donation |
| - RM of McKillop No. 220 | Re: Resolution of Support |

CARRIED

Murray Wild with the Village of Siltion met with council at 10:26 a.m. to discuss the future plans of the Siltion Fire Department and funding. Mr. Wild left the meeting at 10:53 a.m.

Board and Committee Reports

2021-272 Garry Gibson – That the following board and committee reports be accepted as presented:

- Strasbourg Manor
 - WUQWATR
 - Administration Report
 - Last Mountain Regional Landfill
 - Regina District Association of Rural Municipalities – Annual Meeting Update
- CARRIED

August 10th, 2021 Minutes Amendment

2021-273 Scott Hegglin – That we amend resolution 2021-221 passed on August 10th, 2021 to include the following:

14749	Austin Ollinger	Grass Cutting Service – July 2021	270.00
14750	Earl Grey Curling & Skating Rink Meeting Rental – May – July 2021		300.00

CARRIED

COVID Regulations

2021-274 Scott Hegglin– That our meetings of council be held at the Earl Grey Community Hall until further notice. Therefore, we follow the Public Health Order that was issued on September 30th, 2021 requiring proof of COVID-19 vaccination or a negative COVID-19 test for all members in attendance including council, staff, delegations and observers prior to entrance into the meeting.

CARRIED

Parcel Tie Removal

2021-275 Brett Tallentire – That we table a decision on the Faer parcel tie removal until more information is presented regarding the future intentions of all parcels.

CARRIED

Special Meeting

2021-276 David Ritter – That we hold special meeting on Monday, December 6th at 7:00 p.m. at the Earl Grey Curling & Skating Rink to review and discuss the Policy Manual.

CARRIED

Public Hearing – Amendment to Zoning Bylaw

2021-277 Scott Hegglin – That the regular meeting of council be temporarily adjourned at 11:29 a.m. to hold a public hearing to hear and review comments on the proposed amendment to Zoning Bylaw No. 6-2013.

CARRIED

Council heard comments from ratepayers in attendance in-person and on Zoom and reviewed comments received via email.

2021-278 David Ritter - That the public meeting be adjourned to reconvene our regular council meeting (12:30 p.m.)

CARRIED

Recess

2021-279 Brett Tallentire – That we recess for lunch at 12:30 p.m. and reconvene at 1:10 p.m.

Reeve, Raymond Wild called the meeting back to order at 1:12 p.m.

Zoning Amendment Bylaw

2021-280 Jarret Solberg – That we table a decision on Bylaw 8-2020 and further that a committee be formed to analyze all options moving forward.

CARRIED

Duane Haave with the Agriculture Producers Association of Saskatchewan met with council at 1:23 p.m. to discuss the benefits of becoming a member of their association. Mr. Haave left the meeting at 1:56 p.m.

Liability Insurance

2021-281 Garry Gibson – That for 2022 we purchase 3,000,000.00 with an additional \$3,000,000.00 of Liability Insurance with a premium of \$923.00.

CARRIED

Administrative Liability Insurance

2021-282 Jack Davidson – That for 2022 we purchase \$2,000,000.00 of Administrative Errors and Omissions Liability Insurance with a premium of \$330.00.

CARRIED

Fidelity Bond Insurance

2021-283 David Ritter – That for 2022 we purchase \$100,000.00 of Fidelity Bond Coverage with a premium of \$225.00

CARRIED

Golf Course Insurance

2021-284 Brett Tallentire – That we send a letter the Eddy Golf Course indicating that they must purchase their own property insurance for buildings and equipment as they will be removed from the municipality’s policy effective January 1st, 2022.

CARRIED

Property Insurance

2021-285 Scott Hegglin - That after review of the property insurance renewal documents we instruct the administrator to make the necessary changes to building and equipment values.

CARRIED

Deputy Reeve

2021-286 Raymond Wild – That Scott Hegglin be appointed as the deputy reeve of the municipality for the period of November 1st, 2021 to October 31st, 2022.

CARRIED

Board Appointments

2021-287 David Ritter – That the following appointments to the various boards and committees as listed below be approved for the period of November 1st, 2021 to October 31st, 2022:

Last Mountain Pioneer Home Foundation	Garry Gibson
Strasbourg & District Health Centre	Scott Hegglin
Strasbourg Manor	Garry Gibson
Cupar & District Nursing Home	David Ritter
Lumsden RCMP Consultative Group	Jarret Solberg
Southey/Strasbourg RCMP Consultative Group	David Ritter & Jack Davidson
Last Mountain Regional Landfill	Raymond Wild
KV/SB Lagoon Committee	Raymond Wild & Jarret Solberg
Living Sky Regional Emergency Measures Organization	Scott Hegglin
Parkland Regional Library	Warren Larsen
Earl Grey Local Library Board	Brett Tallentire
Southey Local Library Board	Jack Davidson
Earl Grey Longlaketon Fire Protection Board	Raymond Wild, David Ritter, Garry Gibson & Scott Hegglin
Earl Grey Longlaketon Administration Committee	Raymond Wild, David Ritter, Garry Gibson & Scott Hegglin
Highway 22 Committee	David Ritter, Garry Gibson, Jack Davidson & Brett Tallentire
Lumsden & Area Weed Management Area	Jarret Solberg
Southey Project Working Group	All of Council
Inter-Municipal Advisory Committee	Raymond Wild, Jack Davidson & Scott Hegglin
North Valley Inter Municipal Organization	David Ritter
Wascana & Upper Qu’Appelle Watersheds Association	
Taking Responsibility	Scott Hegglin
Valley Ridge Public Utility Board	Raymond Wild
CARRIED	

Committees of Council

2021-288 Garry Gibson – That the following committees of council be approved for the period of November 1st, 2021 to October 31st, 2022:

Roads/Road Workers & Machinery Committee	Raymond Wild, Garry Gibson, Scott Hegglin & Dustin Huber
Bridge Committee	Raymond Wild, Jarret Solberg, Dustin Huber & Courtney Huber
Solid Waste Committee	Raymond Wild, David Ritter & Garry Gibson
Zoning and Planning Committee	Raymond Wild, Jarret Solberg, Garry Gibson & Courtney Huber

EMO Coordinator
Occupational Health Committee

TBD
Jarret Solberg, Garry Gibson,
Dustin Huber, Kelly Sutter,
Shayne Krochak &
Courtney Huber
All of Council
All of Council

Human Resources Committee
Finance Committee
CARRIED

Regular Council Meeting Date

2021-289 Scott Hegglin - That the regular meetings of council for the R.M. of Longlaketon No. 219 be held on the second Tuesday of each month at the Earl Grey Community Hall, commencing at 9:00 a.m. for the months of November through April and commencing at 8:00 a.m. for the months of May through October.
CARRIED

Earl Grey Credit Union- Signing Authorities

2021-290 David Ritter - That the Earl Grey Credit Union Ltd., (hereinafter called the "Credit Union") be and is hereby appointed to provide financial services to the R.M. of Longlaketon No. 219 (hereinafter called the "R.M."). That the administrator, along with the reeve or deputy reeve be the persons who are hereby authorized for and on behalf of the R.M. to:

- execute and deliver a financial services agreement to the Credit Union; and
- execute any and all other documents that may be required by the Credit Union in connection with the provisions of the financial services and opening of accounts.

That the administrator, along with the reeve or deputy reeve be the persons who are designated in writing and are hereby authorized on behalf of the R.M. to:

- make application to borrow money from the Credit Union upon the credit of the R.M. and execute all documents required by the Credit Union in connection with any loan granted to the R.M.;
- mortgage, pledge or give security upon the property of the R.M. in connection with any loan or other liability or obligation of the R.M. to the Credit Union;
- generally exercise all rights, powers and authorities which the directors may exercise under the R.M.'s constating documents; and
- withdraw from the Credit Union any securities or properties held by the Credit Union for safekeeping and give receipts therefore.

The Credit Union is authorized and directed to pay all instruments bearing such signatures by means of facsimile, rubber stamp, lithograph or impressed thereon by mechanical means. That this resolution be communicated to the Credit Union and remain in force until an amending resolution has been passed by the RM and a copy thereof, properly certified, has been delivered to the Credit Union.
CARRIED

Snow Plow Clubs

2021-291 Jack Davidson - That the following snow plow clubs be approved for snow removal on the R.M. of Longlaketon No. 219 municipal roads for the 2021-2022 winter season:

Snow Plow Club Name

Edenoste Snow Plow Club
Havelock Snow Plow Club
Hegglin #1 Snow Plow Club
Mount Hill Snow Plow Club
R&D Snow Plow Club
Ritter Family Snow Plow Club

Operators

Randy & Jared Dengler
Dwayne Adelman
Scott & Chad Hegglin
Bob Laberswieler & Jeff Wilker
Randy & Dylan Fiessel
David, Donna, Dawn, Dustin
& Danielle Ritter & Scott Digney
Ernest & Kristopher Rumpel
Perry, Braden, Riley,
Jordan & Alfred Schmidt
David Seminuk & Dalton Bannow
Trevor & Jonathon Rich
Lloyd & Glenn Grant
Gordon & Beverly Wagner

Rumpel Snow Plow Club
Scarborough Snow Plow Club

Serath South Snow Plow Club
Snolander Snow Plow Club

Wagner Snow Plow Club
CARRIED

Council reviewed the resolutions for the SARM Mid-Term Convention.

Accounts for Payment

2021-292 Garry Gibson – The following accounts be approved for payment:

14840	VOID		
14841	Canada Revenue Agency	October Remittance	22,153.42
14842	Collabria Mastercard	Website & Council Lunch	217.72
14843	MEPP	October Remittance	13,359.12
14844	Minister of Finance – Ed Tax	October Education Remittance	41,323.58
14845	Sask Municipal Hail	October Remittance	25,726.43
14846	Austin Ollinger	Grass Cutting – Aug & Sep	315.00
14847	Auto Parts Plus	Shop Supplies	24.87
14848	Bulyea COOP	Gear Oil & Repair Parts	192.83
14849	By-Pro Feed Ltd.	Dust Control 2021	24,125.77
14850	Earl Grey Legion - Branch #137	2021 Donation	25.00
14851	Flaman Sales Ltd	Repair Parts	486.00
14852	Fort Garry Industries Ltd.	Repair Parts	54.83
14853	Hillary Ryan	2021 Noxious Weed Spraying	2,000.00
14854	Industrial Parts & Equipment	Repair Parts	3,700.56
14855	Information Services Corp	Tax Enforcement	24.00
14856	Ken Hornung	Cell Phone Allowance 2021	120.00
14857	KPS Repair	Tires	2,763.19
14858	L & M Consulting Services	Gravel Pile Measurements	2,682.75
14859	Last Mountain Regional Landfill	Garbage & Recycling – Sep 2021	6,346.59
14860	LSREMO	2021 Membership	50.00
14861	Mainline Fleet Service	Repair Part & Shop Supplies	350.69
14862	Maureen Herman-Wilde	Council Lunch	206.08
14863	Miller Thomson LLP	Grass Fire Matters	1,480.74
14864	Petty Cash c/o Courtney Huber	Water & Postage	32.90
14865	Prairie Battery	Battery	96.57
14866	Princess Auto	Shop Supplies	716.54
14867	Professional Building Insp.	Inspections - Oct 2021	1,604.76
14868	Pro-Tech Starter & Alternator	Repair Parts	255.08
14869	Redhead Equipment	Repair Parts	430.89
14870	Rema Tip Top Agency Ltd.	Shop Supplies	312.75
14871	Ron Olson	2021 Stockpiling Royalties	20,000.00
14872	SARM	Office Supplies, Signs & Insurance	4,267.87
14873	SaskTel (Mobility)	Shop Mobility	80.01
14874	Sherwood Co-op Ltd.	Fuel	13,548.82
14875	South Country Equipment	Repair Parts	1,489.32
14876	Strasbourg Agro Inc.	Oil & Anti-Freeze	2,497.03
14877	Strasbourg Building & Home	Sign Posts	3,534.44
14878	Travis Parker	2021 Noxious Weed Spraying	660.45
14879	Univar Solutions Canada Ltd.	Calcium Chloride	656.17
14880	Jack Davidson	Oct Indemnity & Supervision	175.96
14881	Garry Gibson	Oct Indemnity & Supervision	302.72
14882	Scott Hegglin	Oct Indemnity & Supervision	927.07
14883	David Ritter	Oct Indemnity & Supervision	279.60
14884	Jarret Solberg	Jun & Oct Indemnity & Supervision	465.88
14885	Ray Wild	Oct Indemnity & Supervision	615.87

Preauthorized Payments:

PAD	Sask Power	Herman Well	55.21
PAD	Sask Power	Shop	244.36
PAD	Sask Power	Office	105.59
PAD	Sask Power	Edenoste Well	175.36
PAD	Sask Power	Hegglin Well	126.57
PAD	Sask Power	Street Lights – Rock Ridge	26.61
PAD	Sask Energy	Shop	92.57
PAD	Sask Energy	Office	56.87
PAD	Sask Tel	Shop Phone	140.43
PAD	Sask Tel	Office Phone/Fax & Internet	196.44

Payroll:

493	Ken Flaman	Payroll PP 21-2021 – Sept 25 – Oct 9	1,523.51
494	Cole Foster	Payroll PP 21-2021 – Sept 25 – Oct 9	1,575.00
495	Maureen Herman-Wilde	Payroll PP 21-2021 – Sept 25 – Oct 9	1,143.81
496	Ken Hornung	Payroll PP 21-2021 – Sept 25 – Oct 9	1,745.34
497	Courtney Huber	Payroll PP 21-2021 – Sept 25 – Oct 9	2,195.68
498	Dustin Huber	Payroll PP 21-2021 – Sept 25 – Oct 9	2,537.51
499	Shayne Krochak	Payroll PP 21-2021 – Sept 25 – Oct 9	1,387.05

500	Gerald Meng	Payroll PP 21-2021 - Sept 25 - Oct 9	1,934.66
501	Mitchell Nixon	Payroll PP 21-2021 - Sept 25 - Oct 9	1,514.59
502	Kelly Sutter	Payroll PP 21-2021 - Sept 25 - Oct 9	1,733.89
503	Teresa Sutter	Payroll PP 21-2021 - Sept 25 - Oct 9	1,143.80
504	Brendan Weber	Payroll PP 21-2021 - Sept 25 - Oct 9	1,185.20
505	Ken Flaman	Payroll PP 22-2021 - Oct 10 - 23	1,560.73
506	Cole Foster	Payroll PP 22-2021 - Oct 10 - 23	1,490.14
507	Maureen Herman-Wilde	Payroll PP 22-2021 - Oct 10 - 23	568.55
508	Ken Hornung	Payroll PP 22-2021 - Oct 10 - 23	1,487.59
509	Courtney Huber	Payroll PP 22-2021 - Oct 10 - 23	2,195.68
510	Dustin Huber	Payroll PP 22-2021 - Oct 10 - 23	1,936.70
511	Shayne Krochak	Payroll PP 22-2021 - Oct 10 - 23	1,581.19
512	Gerald Meng	Payroll PP 22-2021 - Oct 10 - 23	1,679.77
513	Mitchell Nixon	Payroll PP 22-2021 - Oct 10 - 23	1,429.35
514	Kelly Sutter	Payroll PP 22-2021 - Oct 10 - 23	1,742.04
515	Teresa Sutter	Payroll PP 22-2021 - Oct 10 - 23	1,001.08
516	Brendan Weber	Payroll PP 22-2021 - Oct 10 - 23	1,136.44
	CARRIED		

Adjourn

2021-293 Jack Davidson - That this council meeting adjourn. (2:56 p.m.)

CARRIED

REEVE

ADMINISTRATOR

Foreman Report for October/November, 2021

- Ken H., Ken F., and Brendan are done mowing for the year.
- This week is Ken H.'s last week of work.
- Ken F. is working with the skid steer in the ditches cleaning up rocks and brush cutting sight lines at intersections south of Earl Grey.
- Shayne and Kelly are hauling pit run from the north to the Olson sight to be incorporated into the gravel crush because of too much clay in the stockpile.
- Jerry, Cole and Mitchell are trying to get the roads into good shape before freeze-up.
- I have been filling in where needed.

Dustin Huber

Strasbourg Manor Report for October/November, 2021

- All suites are rented out
- The year-end audit was completed by Dudley & Company
- A janitor has been hired for 2 hours per week
- Housing grant will be done in July/ August, 2022
- \$389,000 remains outstanding on the mortgage
- Annual meeting on December 15th will not involve residents due to COVID-19 regulations
- 27 people on the waiting list
- The next meeting will be November 17th

Scott Hegglin

WUQWATR Report for October/November, 2021

- The new administrative assistant has passed their 3-month probation and received a wage increase to \$24.00
- Drone pictures were taken of the damage to the Qu'Appelle system from Lake Diefenbaker channel
- Staff Report
 - o A&W and Cargill partner with ALUS
 - o All 2021 were met
 - o All past projects are renewed
 - o Goal for 5 year projects
- SAW Report
 - o Government has no real water plan
 - o Federal government would rather work with watersheds than the provincial government
 - o Restructure watersheds
 - o Ministry of Agriculture is spending double on staff to administer CAP programs than when the watersheds did it

Scott Hegglin

Administration Report for October/November, 2021

Follow-up from the October 12th Meeting:

- The Zoning Bylaw Amendment notice for a public hearing was sent to the interested ratepayers and posted on the website and on social media
- Employee layoffs were issued on October 13th
- Ministry of Highways was notified that the RM does not approve their use of Old Hwy. No. 6 to haul material to their stockpile on Hwy. No. 22
- Community Planning was informed that the Ritter subdivision was approved by council
- APAS was contacted to attend our November council meeting and also inquired what our 2022 annual membership would be

Messages of Concern/Gratitude

- N/A

Courtney Huber

Last Mountain Regional Landfill Report for October/November, 2021

- October 27th meeting in Bulyea
 - o No meeting was held in September.
 - o The Permit to Construct a new cell application was discussed along with contingency plans for garbage placement when the current cell is full.
 - o Discussion regarding member administration procedures for individual bin users and will aim to have more consistent invoicing and payment procedures in place for each municipality.
 - o Discussion with the progress in the process of incorporating.
 - o The wire pile has been cleaned up and sent to recycle, there are at least 80 grain bags on site and business has been steady for those.
 - o The next meeting will be on November 24th at Siltan.

Raymond Wild